

City of Alvin, Texas

Gabe Adame, Mayor

Keko Moore, Mayor Pro-tem, At-Lg P1
Joel Castro, At-Lg P2
Martin Vela, District A
Chris Vaughn, District B



Richard Garivey, District C
Glenn Starkey, District D
Meagan DeKeyzer, District E

Alvin City Council Agenda Thursday, February 20, 2025 7:00 PM

(Council Chambers)

Alvin City Hall, 216 West Sealy, Alvin, Texas 77511

Persons with disabilities who plan to attend this meeting that will require special services please contact the City Secretary's Office at 281-388-4255 or droberts@cityofalvin.com 48 hours prior to the meeting time. City Hall is wheelchair accessible, and a sloped curb entry is available at the south entrance to City Hall.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on Thursday, **FEBRUARY 20, 2025**, at 7:00 PM in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PRESENTATION

A. Proclamation honoring the Alvin High School Jacketeers' Nationals Victory.

4. PUBLIC COMMENT

5. CONSENT AGENDA

A. Consider approval of the February 6, 2025, City Council meeting minutes.

B. Acknowledge receipt of the 2024 Racial Profiling Report submitted annually to the Texas Commission on Law Enforcement (TCOLE) and the Alvin City Council as required by Article 2.134 of the Texas Code of Criminal Procedure.

C. Acknowledge receipt of the Parks and Recreation Board's five-year list of recommended park improvement projects.

D. Acknowledge receipt of the updated Branch Meeting Area Policy, as adopted by the Brazoria County Commissioners Court and the Alvin Library Board.

6. OTHER BUSINESS

A. Consider a proposal from Elite Demolition and Abatement, LLC. in an amount of \$101,185 for the demolition of the dangerous building located at 416 N. Shirley Street.

B. Consider Resolution 25-R-05 ratifying the City Manager's appointment of Glen Dingley to the City of Alvin Civil Service Commission Place Two (2), for a three (3) year term, to expire December 31, 2028; and setting forth other provisions related thereto.

C. Consider appointment to the Planning Commission to fill the unexpired term of Santos

Garza through December 31, 2025.

- D. Consider, if any, requests from individual council members for an item or items to be placed on the upcoming agenda for the next regularly scheduled meeting.

7. REPORTS FROM THE CITY MANAGER

- A. Items of Community Interest and/or review preliminary list of items for next Council meeting.

8. ITEMS OF COMMUNITY INTEREST

Pursuant to 551.0415 of the Texas Government Code reports or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

9. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code, on **THURSDAY, February 13, 2025, at 4:30 p.m.**



/s/ Dixie Roberts
Dixie Roberts, City Secretary

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**



Office of the Mayor, City of Alvin, Texas

Proclamation

WHEREAS, Through their exceptional performance and commitment at Universal Dance Association camp in July, the Alvin Jacketeers earned a coveted bid to compete at the Universal Dance Association Nationals Competition in Orlando, Florida, an honor that reflects their hard work, passion, and determination; and

WHEREAS, In the Finals the eleven dedicated Varsity dancers competed against 5 other teams, earning the esteemed title of National Champions for their Jazz routine; and

WHEREAS, This monumental success would not have been possible without the unwavering support and leadership of Director Eve Robinson and Assistant Director Abbey Winkenwerder, both of whom have played an integral role in guiding the team to excellence; and

WHEREAS, The Jacketeers' continue to pioneer new avenues of achievement, their success is a testament to their hard work and resilience – qualities that embody the spirit of Alvin; and

NOW, THEREFORE, I, Gabe Adame, as Mayor of the City of Alvin Texas and on behalf of the City Council do hereby proclaim February 20th, 2025, as

Alvin High School Jacketeer Day

in the City of Alvin and proudly recognize and commend the Alvin Jacketeers Drill Team for their outstanding accomplishments, their representation of our community on the national stage, and their inspiration to future generations of dancers.

WITNESS my hand and seal this
20th day of February 2025

Gabe Adame, Mayor

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL REGULAR MEETING
THURSDAY, FEBRUARY 6, 2025
7:00 PM**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 PM in the Council Chambers at City Hall, with the following members present: Mayor Gabe Adame; Mayor Pro-Tem Keko Moore; Council members: Martin Vela, Chris Vaughn, Joel Castro, Glenn Starkey and Meagan DeKeyzer.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Sara Cruz, Deputy City Secretary; Chris Thomas, Director of Finance; Dan Kelinske, Parks and Recreation Director; Michelle Segovia, City Engineer; Brandon Moody, Director of Public Services; Ron Schmitz, Director of EMS/Emergency Management Coordinator; Deanna Bray, Assistant EMS Director of Operations and Robert E. Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Lee Peoples with Heights Baptist Church gave the invocation. Council member Castro led the Pledge of Allegiance to the American Flag. Council member Starkey led the Pledge to the Texas Flag.

PRESENTATIONS

Presentation of the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) as awarded to the City of Alvin for Fiscal Year 2024-25.

The Distinguished Budget Presentation Award has been awarded to the City of Alvin by the Government Finance Officers Association of the United States and Canada (GFOA) for the Fiscal Year ending September 30, 2025. This award is the highest form of recognition in governmental budgeting and its attainment represents a significant achievement by our organization. The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy documentation*
- a financial plan*
- an operations guide*
- a communications device*

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the department designated as being primarily responsible for its having achieved the award.

Chris Thomas, Director of Finance, presented this item to City Council and expressed gratitude to the staff for their efforts in securing this award.

EMS/Emergency Management - Annual Departmental Presentation.

Ron Schmitz, Director of EMS/Emergency Management Coordinator, and Deanna Bray, Assistant EMS Director of Operations, delivered the EMS/Emergency Management Department's annual presentation.

PUBLIC COMMENT

Ray Lewis and Aimee Ordeneaux, of Texas Pride Disposal, introduced themselves to Council.

Suzanne Dillman provided an update of Keep Alvin Beautiful's activities.

CONSENT AGENDA

Consider approval of the January 16, 2025, City Council Workshop minutes.

Consider approval of the January 16, 2025, City Council meeting minutes.

Consider Resolution 25-R-03, calling and establishing the procedures for the May 3, 2025, General Election in Alvin, Texas, and providing for other matters related thereto.

This Resolution is calling for the City of Alvin General Election for Saturday, May 3, 2025, to elect members to City Council District A, District D, and At Large Position 2. The City of Alvin will contract with the Brazoria County Elections Office to conduct the upcoming election, as Brazoria County provides the necessary voting equipment for the process. The City Secretary's Office will oversee candidate filings, required documentation, and postings in compliance with state election law. The filing period for a place on the May 2025 General Election ballot began on Wednesday, January 15, 2025, and will remain open through Friday, February 14, 2025. Early Voting for the upcoming election will take place at the Alvin Library from Tuesday, April 22, 2025, through Saturday, April 26, 2025, and Monday, April 28, 2025, through Tuesday, April 29, 2025, with voting hours from 8:00 AM to 5:00 PM each day. Voters may also cast their ballot at any Early Voting location across Brazoria County.

Early Voting Locations (subject to change)

- Angleton (Main): East Annex, 1524 E. Mulberry
- Alvin: Alvin Library, 105 S. Gordon
- Brazoria: Brazoria Library, 620 S. Brooks
- Clute: Clute Event Center, 100 Parkview Dr.
- Freeport: Freeport Library, 410 Brazosport Blvd.
- Lake Jackson: Doris Williams Civic Center, 333 E. Hwy 332
- Manvel: Manvel Annex, 7313 Corporate Dr.
- Pearland East: Tom Reid Library, 3522 Liberty Dr.
- Pearland West: West Pearland Community Center, 2150 Countryplace Pkwy.
- Shadow Creek: West Pearland Library, 11801 Shadow Creek Pkwy.
- Sweeny: Sweeny Community Center, 205 W. Ashley Wilson Rd.
- West Columbia: Precinct 4 Building #2, 121 N. 10th Street

Early voting dates and hours:

- April 22-26; 8am-5pm
- April 28-29; 8am-5pm

Election Day voting will be held at the Alvin Library. Voters can also cast their ballot at any Voting Center in Brazoria County. An election contract with Brazoria County for the May 4th General Election will be also be considered at this meeting. Staff recommends approval of Resolution 25-R-03.

Consider a contract for Election Services with Joyce Hudman, County Clerk, Brazoria County, Texas, for the May 3, 2025, General Election; and authorize the Mayor to sign upon legal review.

This is a contract for election services with Brazoria County to conduct the May 3, 2025, General Election for City Council District A, District D, and At Large Position 2. This contract is similar to the contract authorized by City Council every year to conduct City elections. The cost for this General Election could range anywhere from \$6,000 to \$12,000. The cost depends on how many other jurisdictions will be holding a May election. The City Secretary's Office will handle all the required notices, filings, and general paperwork as required by state election law.

Historical Election Cost (General May Election):

Nov 2020:	\$12,300 – (May 2020 election moved to November because of COVID)
May 2021:	\$ 6,200
May 2022:	\$10,600
May 2023:	\$ 8,020
May 2024:	\$10,940

Early voting and Election Day voting will take place at the Alvin Library. Registered voters have the flexibility to cast their votes at any Early Voting location within the County during the Early Voting period. On Election Day, they also have the option to vote at any Voting Center located in Brazoria County. Staff recommends approval of said contract.

Consider an amendment to the construction phase contract with CSA Construction, Inc. in an amount not to exceed \$71,464,410.56 to provide Construction Manager at Risk Construction Phase Services for the

Wastewater Treatment Plant Expansion and Improvements Project; and authorize the City Manager to sign the amendment upon legal review.

On December 1, 2022, the City Council approved Resolution 22-R-32, which authorized the use of the Construction Manager at Risk (CMAR) delivery method for the Wastewater Treatment Plant (WWTP) Expansion Project. On January 30, 2023, an Industry Awareness Meeting was held to make interested contractors aware of the upcoming project and representatives from six (6) companies attended the meeting. A Request for Proposals (RFP) for construction manager at risk services was advertised on March 26 and April 2, 2023. Proposals were received from four (4) companies on April 24, 2023. Proposals from all companies were reviewed/ranked by a Staff Review Committee, consisting of the Engineering and Public Services Department Staff, in May 2023. The top two companies were then interviewed on May 15, 2023. Following the interviews, the Staff Review Committee selected CSA Construction, Inc. (CSA) to submit a fee-based proposal for CMAR services for the Wastewater Treatment Plant Expansion Project. On June 15, 2023, City Council approved a contract with CSA Construction, Inc. to provide Construction Manager at Risk Design phase Services for the WWTP Expansion Project. On October 17, 2024, City Council approved a construction phase contract with CSA Construction, Inc. which included Guaranteed Maximum Price Proposal #1 (GMP #1) in the amount of \$2,269,460.27 for the purchase of two generators and two rotary drum thickeners that are required for the project. The current contract amendment being considered will provide Construction Manager at Risk services during the construction phase of the project, which includes the approval and inclusion of Guaranteed Maximum Price (GMP) Proposal #2. GMP #2 includes the construction and all remaining equipment purchases/installations for the WWTP Expansion Project.

GMP #2:	\$69,721,376.16
2.5% Contingency	\$ 1,743,034.40
Total :	\$71,464,410.56

This project was identified in the 2022 Wastewater Master Plan Update that was presented to City Council in workshops on March 1, 2022, and January 17, 2023. The project includes the expansion of the City's sole Wastewater Treatment Plant from 5.0 million gallons per day (MGD) to 7.5 MGD along with the remaining critical improvements that were identified in the 2021 Wastewater Treatment Plant Facility Plan. The expansion project will be partially funded from 2023 Revenue Bonds that were issued 11/16/2023 and future bond issues. Staff recommends approval of this Contract Amendment.

Consider a Professional Services Agreement with Freese and Nichols, Inc. in an amount not to exceed \$5,248,800 for construction phase engineering services for the construction of the Wastewater Treatment Plant Expansion Project; and authorize the City Manager to sign the Agreement upon legal review.

On March 1, 2022, during the Visioning and Goal-setting Workshop, Staff presented the City Council draft results of the 2022 Wastewater Master Plan Update. The updated plan proposed the need for a 2.5 MGD expansion to the City's only Wastewater Treatment Plant. The expansion to the plant is necessary due to the increased flows (7% annual average increase in flow since 2016) at the plant and the need to stay in compliance with TCEQ regulations. The Professional Services Agreement currently being considered will provide construction phase services, as outlined in the attached agreement, for the construction of the 2.5 MGD Wastewater Treatment Plant (WWTP) Expansion Project. This Professional Services Agreement will be funded from the 2022 & 2023 Water and Sewer System Revenue Bonds that were authorized by City Council on July 7, 2022, and November 16, 2023, respectively, as well as, from future bond funds. Staff recommends approval of this Agreement.

Consider an Engineering Services Agreement with LJA Engineering in an amount not to exceed \$718,000 for engineering design services for the Water Line Improvements Phase 5 Project; and authorize the City Manager to sign the Agreement upon legal review.

The Water Line Improvements Phase 5 Project was identified in the 2015 Utility Master Plan that was approved by City Council on March 3, 2016, and consists of the replacement/addition of 6" and 8" waterlines in the area generally bounded by Rosharon Road, Kost Road, Adams Street, and Stevenwood Lane. The Engineering Services Agreement being considered will provide surveying and geotechnical data, preliminary and final engineering design, complete plan set with bid package, easement preparation/acquisition services (up to 10 easements), and construction phase services for this important water system rehabilitation CIP project. It is proposed that design services culminating in a final bid package will be completed in a period of eight months. Approval of this Agreement will ensure that construction plans are available and ready for bid in November 2025. This project is being funded by 2022 Water and Sewer System Revenue Bonds that were authorized and approved by City Council on July 7, 2022. Staff recommends approval of this Agreement.

Consider a License Agreement for the Exclusive Use of City Property between the City of Alvin and the Alvin Sunrise Rotary Foundation for the Music Festival and Bar-B-Q Cook-Off at Briscoe Park from March 24, 2025, to March 30, 2025, with the actual event scheduled for Friday, March 28, 2025, at 10:00 a.m. through Sunday, March 30, 2025, at 1:00 a.m.; and authorize the City Manager to sign the Agreement upon legal review.

This License Agreement for Exclusive Use of City Property is used as an annual instrument to acknowledge dates of exclusive use of Briscoe Park and capture other City-owned resources such as equipment and personnel requested by the Alvin Sunrise Rotary Club for the purpose of holding the fundraising event "Music Fest and Bar-B-Q Cook-Off." This year, exclusive park use is requested by

Alvin Sunrise Rotary Club from March 24, 2025, to March 30, 2025, with the actual event scheduled to begin at 10:00 a.m. on Friday, March 28, 2025, and ending at 1:00 a.m. on Sunday, March 30, 2025, in Briscoe Park to include food, alcoholic beverages, music, and other entertainment. No changes have been made to the agreement as approved in 2024. Pursuant to the Licensing Agreement, Alvin Sunrise Rotary Club agrees to:

- *Adhere to governmental regulations concerning the sale of food and alcohol and obtain appropriate permits*
- *Adhere to the City's Noise ordinance and obtain an appropriate sound/noise permit*
- *Fence the park area used exclusively for the event*
- *Ensure the deployment of police for security and pay the cost of City of Alvin police officers to perform security and/or traffic control*
- *Maintain the property in clean condition*
- *Abide by all terms of the Event Application, including insurance requirements*
- *Maintain Comprehensive General Liability Insurance naming the City of Alvin as an additional insured*

Pursuant to the Licensing Agreement, the City agrees to:

- *Contribute \$20,000 of Hotel Occupancy Tax funds from the HOT fund grant program*
- *Authorize Alvin Sunrise Rotary to sell alcoholic beverages on City property*
- *Waive tent fees for individual participating cooks/cook teams*
- *Waive Park user fees as outlined in the Event Application*
- *Reimbursement to Alvin Sunrise Rotary not to exceed \$1,500 for rental of a portable restroom trailer*
- *Provide up to 15 hours of Alvin Fire Marshal or Assistant Fire Marshal's time for inspection of cooks and other Fire Safety and Prevention services required by the City*
- *Provide barricades and cones for street closure*
- *Provide EMS personnel and ambulance*
- *Provide Mobile Command Truck*
- *Provide up to 20 picnic tables and 30 trash barrels with liners*
- *Provide electricity and water where not already furnished*

Staff recommends approval of this Agreement.

Consider accepting the resignation of Santos Garza from the Planning Commission.

On Monday, January 13, 2025, The Assistant City Manager/City Secretary, Dixie Roberts, received a resignation letter from Santos Garza for his unexpired term on the Planning Commission. This agenda item is the formal acceptance of his resignation. Consideration of appointment to that vacancy will be presented at a future meeting.

Consider accepting the resignation of Michelle Vela from the Civil Service Commission.

On January 14, 2025, the City Manager received the resignation of Michelle Vela from the Civil Service Commission. Ms. Vela has been on the Civil Service Commission from its inception, having been appointed through the adoption of Resolution 22-R-29 for a term ending on December 31, 2025. She has moved out of the City of Alvin, and is therefore, no longer qualified to serve on the Commission. On January 14, 2025, the City Manager received the resignation of Michelle Vela from the Civil Service Commission. Ms. Vela has served on the Commission since its inception, having been appointed through the adoption of Resolution 22-R-29 for a term ending on December 31, 2025. Due to her relocation outside the City of Alvin, she is no longer eligible to serve on the Commission. Residency is required by Section 143.006 (c)(3) of the Texas Local Government Code: (c) A person appointed to the commission must: . . . (3) be a resident of the municipality who has resided in the municipality for more than three years; Advertisements have already begun in an effort to find a replacement for this vacancy.

Council member Castro moved to approve the consent agenda as presented. Seconded by Council member Vela; motion to approve carried with all members present voting Aye.

OTHER BUSINESS

Consider Resolution 25-R-04, releasing and abandoning a 0.0741 acre utility easement located on property on County Road 171/South Johnson Street, south of FM 1462, for the Texas Department of Transportation State Highway 99 road project, and authorize the Mayor to sign the Release upon legal review.

This Resolution formally acknowledges the City's release and abandonment of a 0.0741 acre utility easement on CR 171/South Johnson Street, south of FM 1462. The property owners, Barbara Louise Davis and Susan Lee Williams, have agreed to sign a deed to the State of Texas for the Texas Department of Transportation's State Highway 99 project. This easement must be formally released so that the title company can process the closing of this parcel. Staff recommends approval of Resolution 25-R-04.

Suzanne Hanneman, City Attorney, presented this item before City Council with explanation. Ms.

Hanneman clarified that the City of Alvin does not own the plot of land but holds an easement on the property. She noted that this is the first of several upcoming utility easement releases planned in preparation for the Grand Parkway. Michelle Segovia, City Engineer, further explained the easement's location and its role in providing retention for the future Grand Parkway development.

Council member Castro moved to approve Resolution 25-R-04, releasing and abandoning a 0.0741 acre utility easement located on property on County Road 171/South Johnson Street, south of FM 1462, for the Texas Department of Transportation State Highway 99 road project, and authorize the Mayor to sign the Release upon legal review Seconded by Council member Vaughn; motion carried with all members present voting Aye.

Consider, if any, requests from individual council members for an item or items to be placed on the upcoming agenda for the next regularly scheduled meeting.

No items were requested by any Council members to be placed on the upcoming agenda.

REPORTS FROM THE CITY MANAGER

Items of Community interest and/or review preliminary list of items for next Council meeting

Mr. Junru Roland announced items of community interest.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

No items were presented by Mayor or Council members.

ADJOURNMENT

Mayor Adame adjourned the meeting at 7:34 p.m.

PASSED and APPROVED the 20th of February 2025.

ATTEST:

Gabe Adame, Mayor

Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 2/20/2025

Department: Police Department

Contact: Robert Lee, Police Chief

Agenda Item: Acknowledge receipt of the 2024 Racial Profiling Report submitted annually to the Texas Commission on Law Enforcement (TCOLE) and the Alvin City Council as required by Article 2.134 of the Texas Code of Criminal Procedure.

Type of Item: Action Item

Summary: Article 2.134 of the Texas Code of Criminal Procedure requires that no later than March 1st of each year, law enforcement agencies submit a report containing the previous year's incident-based data to the Texas Commission on Law Enforcement (TCOLE) and to the governing body of that agency's city or county.

The 2024 report includes data on: gender, race or ethnicity, if race was known prior to the stop, reason for the stop, street address or approximate location of the stop, if a search was conducted, the reason for the search, if contraband was discovered, description of contraband, result of the stop (verbal warning, written warning, citation, arrest and if use of force resulting in bodily injury occurred), if an arrest occurred whether it was a penal law, traffic law, city ordinance or warrant. A comparison of demographic data collected with the latest demographic data estimate of the City of Alvin (census.gov), <https://www.census.gov/quickfacts/alvincitytexas>, was completed and submitted to TCOLE as well as the required data on traffic stops for the year. The actual demographic makeup of the city is considered to be outside this data set as no data set indicates that work, shopping or travel demographics within the city were included. The 2024 racial profiling report is believed to be representative of our population in general and does not indicate racial profiling bias. There were no complaints involving racial profiling made to the Alvin Police Department in 2024.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒

Budgeted Item: Yes ☐ No ☐ N/A ☒

Funding Account: _____ **Amount:** _____

1295 Form Required? Yes ☐ No ☒

Legal Review Required: N/A ☒ Required ☐

Date Completed: _____

Finance Review Required: N/A ☒ Required ☐

Date Completed: _____

Supporting documents attached:

1. Racial Profiling Analysis; 2024
 2. Racial Profiling Report; 2024
-

Recommendation: Move to acknowledge receipt of the 2024 Racial Profiling Report which is submitted annually to the Texas Commission on Law Enforcement (TCOLE) and the Alvin City Council as required by Article 2.134 of the Texas Code of Criminal Procedure.

Reviewed by Department Head, if applicable: __

Reviewed by City Attorney, if applicable: X

Reviewed by Chief Financial Officer, if applicable: __

Reviewed by City Manager, if applicable: X

The Alvin Police Department Annual Contact Report (2024)



Data Collection

(I)Data

Motor Vehicle-Related Contact Information (1/1/2024 - 12/31/2024)

Race	Contacts	Searches	Contraband Hits	Arrests	Contact %	Searches %	Hit %	Arrests %
W	10428	528	214	307	70.58%	5.06%	40.53%	2.94%
O	2				0.01%		0.00%	
I	15	1	1	1	0.10%	6.67%	100.00%	6.67%
H	2122	122	74	107	14.36%	5.75%	60.66%	5.04%
B	1650	129	64	49	11.17%	7.82%	49.61%	2.97%
A	557	18	6	9	3.77%	3.23%	33.33%	1.62%
Total	14774	798	359	473	100.00%	5.40%	44.99%	3.20%

Race Summary Data

Figure 1. Motor Vehicle Related Contact Information. Subtotals averaged for Searches, Hit, and Arrest Percentages.

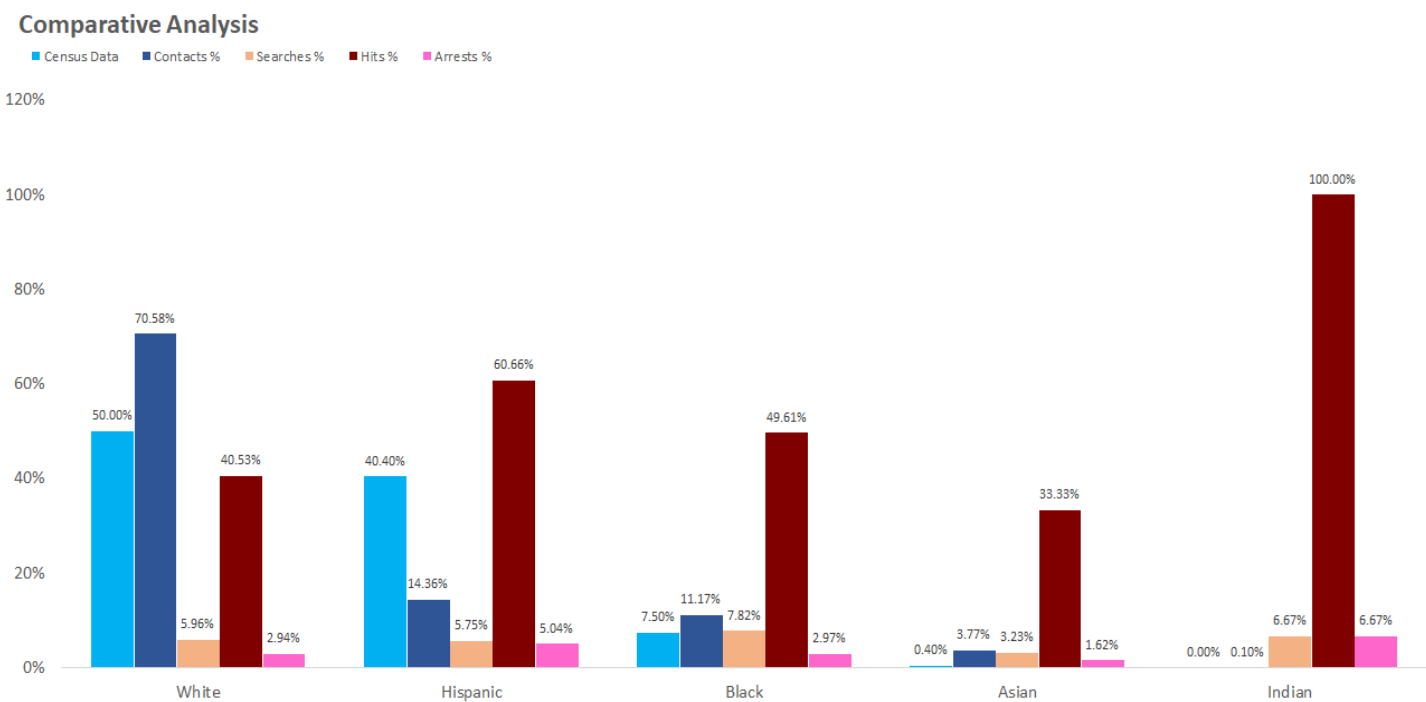


Figure 2. Search Rates, Contraband Hit Rates, & Arrest Rates

Gender	Contacts	Searches	Contraband Hits	Arrests	Contact %	Searches %	Hit %	Arrests %
F	5785	212	95	120	39.16%	3.66%	44.81%	2.07%
M	8989	586	264	353	60.84%	6.52%	45.05%	3.93%
Total	14774	798	359	473	100.00%	5.40%	44.99%	3.20%

Gender Summary Data

Figure 3. Motor Vehicle Related Contact Information. Subtotals averaged for Searches, Hit, and Arrest Percentage (by gender).

Gender Comparative Analysis

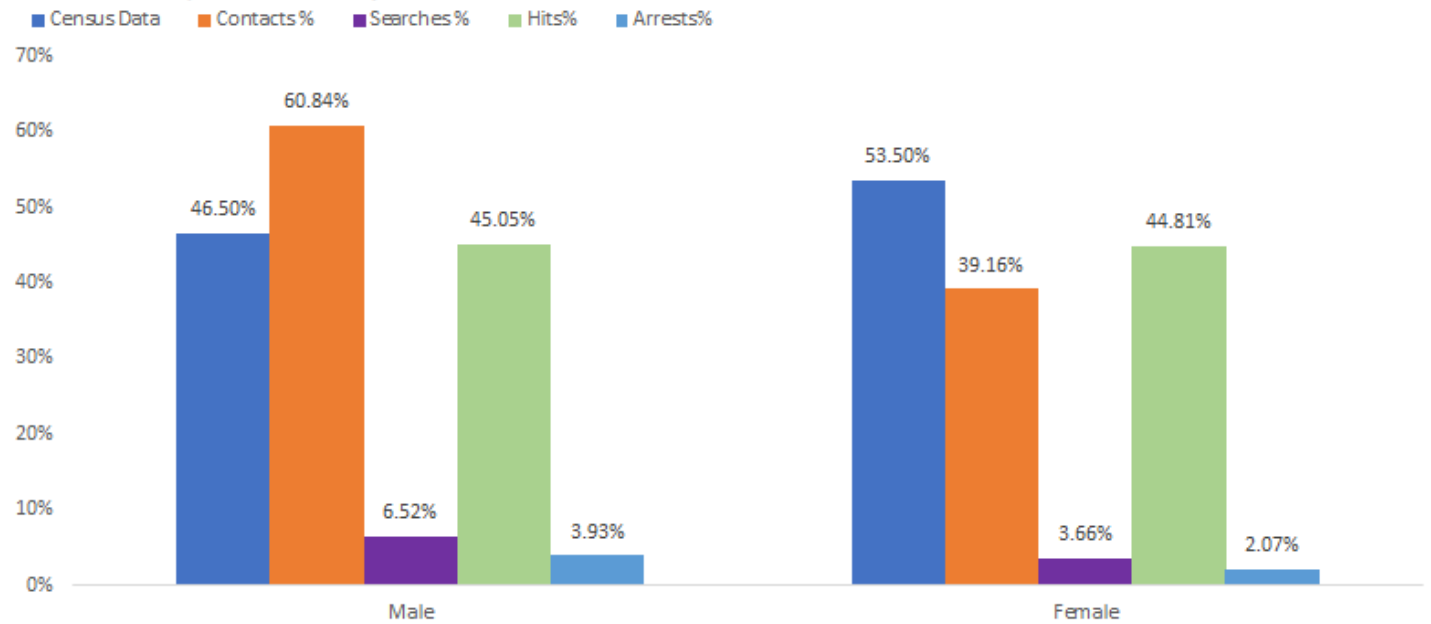


Figure 4. Search Rates, Contraband Hit Rates, & Arrest Rates (by gender).

ANALYSIS

The Texas Racial Profiling Law mandates that all police departments in Texas collect traffic-related data when a citation is issued. Further, the law requires that agencies report this information to their local governing authority and TCOLE. The purpose in collecting and presenting this information is to determine if a particular police officer is engaging in the practice of profiling minority motorists. Despite the fact most agree that it is good practice for police departments to be accountable to their community while carrying a transparent image, it is very difficult to determine if police departments are engaging in racial profiling, from the review of aggregate data. That is, it is very difficult to detect specific “individual” biased based behavior from the study and analysis of aggregate-level “institutional” data on traffic-related contacts.

The Alvin Police Department, in response to the Texas Racial Profiling Law (S.B. 1849) has conducted the attached analysis of 2024 traffic contact data. Examination of the available data resulted in the tables above comparing current census data, percentage of overall traffic stops, percentage of traffic stops resulting in searches, percentage of searches in which some form of contraband was located, and the percentage of traffic stops resulting in arrest. The graphs have been broken down by race (White, Hispanic, Black, Asian/Pacific Islander, and Indian (including Alaskan Natives)). Further, traffic data was broken down by gender and compared to the most recent census data related to gender.

(2024) Motor Vehicle-Related Contact Analysis

Overall traffic data shows that white drivers were stopped 70.58% of the time while making up 50.00% of the local population. Hispanics were stopped 14.36% of the time while making up 40.4% of the local population. Blacks were stopped 11.17% of the time while making up 7.5% of the population. This represents a 1.1% increase in the black population by census since 2023. Neither Asians nor Indians were stopped in percentages that make analysis reasonable.

Some considerations about the stop percentage as related to population percentages:

- The City of Alvin has two significant highways that connect to major urban areas bringing in a racial/ethnic mix that may represent a significant difference from census data shown for the City. Of particular note is that while traffic stop data shows that Blacks were stopped 11.17% of the time, nationally Blacks make up an estimated 13% of the population. Meanwhile, in the greater Houston area (a major urban area which includes the City of Alvin), Blacks make up approximately 17% of the population based on U.S. Census Bureau data.
- The differing percentages of Whites and Hispanics stopped vs. the census data could, in part, be explained by the fact that Texas Driver Licenses, and resulting information to patrol officers, do not list “Hispanic” as an identifier. Officers are directed to fill in the racial/ethnic information, to the best of their ability, as they observe the driver. However, unless the information is volunteered by the driver, it is subjectively entered by the officer.
- The analysis does not consider drivers who are of mixed or unknown race/ethnicity.
- Race/ethnicity may be reported differently, or considered differently by observational guess, than had been reported on the most recent census data.

Racial Profiling Report | Full

Agency Name: ALVIN POLICE DEPARTMENT
Reporting Date: 02/03/2025
TCOLE Agency Number: 039201

Chief Administrator: ROBERT E. LEE

Agency Contact Information:
Phone: (281) 585-7101
Email: rlee@cityofalvin.com

Mailing Address:
1500 S GORDON ST
ALVIN, TX 77511-3451

This Agency filed a full report

ALVIN POLICE DEPARTMENT has adopted a detailed written policy on racial profiling. Our policy:

- 1) clearly defines acts constituting racial profiling;
- 2) strictly prohibits peace officers employed by the ALVIN POLICE DEPARTMENT from engaging in racial profiling;
- 3) implements a process by which an individual may file a complaint with the ALVIN POLICE DEPARTMENT if the individual believes that a peace officer employed by the ALVIN POLICE DEPARTMENT has engaged in racial profiling with respect to the individual;
- 4) provides public education relating to the agency's complaint process;
- 5) requires appropriate corrective action to be taken against a peace officer employed by the ALVIN POLICE DEPARTMENT who, after an investigation, is shown to have engaged in racial profiling in violation of the ALVIN POLICE DEPARTMENT policy;
- 6) requires collection of information relating to motor vehicle stops in which a warning or citation is issued and to arrests made as a result of those stops, including information relating to:
 - a. the race or ethnicity of the individual detained;
 - b. whether a search was conducted and, if so, whether the individual detained consented to the search;
 - c. whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual;
 - d. whether the peace officer used physical force that resulted in bodily injury during the stop;
 - e. the location of the stop;
 - f. the reason for the stop.
- 7) requires the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a. the Commission on Law Enforcement; and
 - b. the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

The ALVIN POLICE DEPARTMENT has satisfied the statutory data audit requirements as prescribed in Article

2.133(c), Code of Criminal Procedure during the reporting period.

Executed by: TIMOTHY HUBBARD
Captain

Date: 02/03/2025

Total stops: 14774

Street address or approximate location of the stop

City street	9241
US highway	0
County road	168
State highway	4493
Private property or other	872

Was race or ethnicity known prior to stop?

Yes	116
No	14658

Race / Ethnicity

Alaska Native / American Indian	15
Asian / Pacific Islander	557
Black	1650
White	10430
Hispanic / Latino	2122

Gender

Female	5785
---------------	-------------

Alaska Native / American Indian	1
Asian / Pacific Islander	180
Black	617
White	4230
Hispanic / Latino	757

Male	8989
-------------	-------------

Alaska Native / American Indian	14
Asian / Pacific Islander	377
Black	1033
White	6200
Hispanic / Latino	1365

Reason for stop?

Violation of law	86
-------------------------	-----------

Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	6
White	56

Hispanic / Latino	23
Preexisting knowledge	76
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	9
White	57
Hispanic / Latino	10
Moving traffic violation	8802
Alaska Native / American Indian	10
Asian / Pacific Islander	351
Black	968
White	6212
Hispanic / Latino	1261
Vehicle traffic violation	5810
Alaska Native / American Indian	5
Asian / Pacific Islander	205
Black	667
White	4105
Hispanic / Latino	828
Was a search conducted?	
Yes	798
Alaska Native / American Indian	1
Asian / Pacific Islander	18
Black	129
White	528
Hispanic / Latino	122
No	13976
Alaska Native / American Indian	14
Asian / Pacific Islander	539
Black	1521
White	9902
Hispanic / Latino	2000
Reason for Search?	
Consent	286
Alaska Native / American Indian	0
Asian / Pacific Islander	9
Black	32
White	215

Hispanic / Latino	30				
Contraband	14				
Alaska Native / American Indian	0				
Asian / Pacific Islander	1				
Black	3				
White	6				
Hispanic / Latino	4				
Probable	283				
Alaska Native / American Indian	0				
Asian / Pacific Islander	6				
Black	72				
White	169				
Hispanic / Latino	36				
Inventory	114				
Alaska Native / American Indian	0				
Asian / Pacific Islander	1				
Black	15				
White	80				
Hispanic / Latino	18				
Incident to arrest	101				
Alaska Native / American Indian	1				
Asian / Pacific Islander	1				
Black	7				
White	58				
Hispanic / Latino	34				
Was Contraband discovered?					
Yes	359				
		Did the finding result in arrest?			
		(total should equal previous column)			
Alaska Native / American Indian	1	Yes	0	No	1
Asian / Pacific Islander	6	Yes	4	No	2
Black	64	Yes	19	No	45
White	214	Yes	65	No	149
Hispanic / Latino	74	Yes	17	No	54
No	439				
Alaska Native / American Indian	0				
Asian / Pacific Islander	12				
Black	65				
White	314				
Hispanic / Latino	48				

Description of contraband	
Drugs	224
Alaska Native / American Indian	0
Asian / Pacific Islander	6
Black	47
White	142
Hispanic / Latino	29
Weapons	10
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	7
Hispanic / Latino	3
Currency	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	1
Hispanic / Latino	0
Alcohol	33
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	3
White	22
Hispanic / Latino	8
Stolen property	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	0
Hispanic / Latino	0
Other	90
Alaska Native / American Indian	1
Asian / Pacific Islander	0
Black	13
White	42
Hispanic / Latino	34
Result of the stop	
Verbal warning	6894

Alaska Native / American Indian	8
Asian / Pacific Islander	259
Black	778
White	4912
Hispanic / Latino	937
Written warning	5029
Alaska Native / American Indian	4
Asian / Pacific Islander	201
Black	538
White	3722
Hispanic / Latino	538
Citation	2378
Alaska Native / American Indian	2
Asian / Pacific Islander	88
Black	285
White	1489
Hispanic / Latino	514
Written warning and arrest	22
Alaska Native / American Indian	0
Asian / Pacific Islander	1
Black	2
White	18
Hispanic / Latino	1
Citation and arrest	54
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	4
White	35
Hispanic / Latino	15
Arrest	397
Alaska Native / American Indian	1
Asian / Pacific Islander	8
Black	43
White	245
Hispanic / Latino	91
Arrest based on	
Violation of Penal Code	142
Alaska Native / American Indian	0
Asian / Pacific Islander	3

Black	25
White	91
Hispanic / Latino	23
Violation of Traffic Law	148
Alaska Native / American Indian	1
Asian / Pacific Islander	1
Black	9
White	80
Hispanic / Latino	57
Violation of City Ordinance	1
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	0
White	0
Hispanic / Latino	1
Outstanding Warrant	182
Alaska Native / American Indian	0
Asian / Pacific Islander	5
Black	15
White	136
Hispanic / Latino	26

Was physical force resulting in bodily injury used during stop?

Yes	9
Alaska Native / American Indian	0
Asian / Pacific Islander	0
Black	1
White	6
Hispanic / Latino	2
Resulting in Bodily Injury To:	
Suspect	9
Officer	0
Both	0
No	14765
Alaska Native / American Indian	15
Asian / Pacific Islander	557
Black	1649
White	10424
Hispanic / Latino	2120

Number of complaints of racial profiling

Total	0
Resulted in disciplinary action	0
Did not result in disciplinary action	0

Comparative Analysis

Use TCOLE's auto generated analysis	☐
Use Department's submitted analysis	☒

Optional Narrative

N/A

Submitted electronically to the



The Texas Commission on Law Enforcement



AGENDA COMMENTARY

Meeting Date: 2/20/2025

Department: Parks and Recreation

Contact: Dan Kelinske, Director of Parks and Recreation

Agenda Item: Acknowledge receipt of the Parks and Recreation Board's five-year list of recommended park improvement projects.

Type of Item: Action Item

Summary: The City Charter requires the Parks and Recreation Board to make recommendations to the City Council for improvement and betterment of public parks and recreational facilities by March 1st of each year. At the regular Park Board meeting on February 4, 2025, the Board recommended and unanimously approved a five-year forecasted list of park improvements. The park improvement projects will remain part of the City's comprehensive Capital Improvement Project list, reviewed by the Planning Commission and presented again to City Council.

The five-year park improvement projects list is a planning document. City staff recognizes that funding may not be available to fund all projects listed.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒

Budgeted Item: Yes ☐ No ☐ N/A ☒

Funding Account: _____ **Amount:** _____

1295 Form Required? Yes ☐ No ☒

Legal Review Required: N/A ☒ Required ☐

Date Completed: 2/13/2025 SLH

Finance Review Required: N/A ☒ Required ☐

Date Completed: _____

Supporting documents attached:

1. CIP FY26 - FY30 Parks
-

Recommendation: Move to acknowledge receipt of the Parks and Recreation Board's five-year list of recommended park improvement projects.

Reviewed by Department Head, if applicable: ☐

Reviewed by City Attorney, if applicable: ☒

Reviewed by Chief Financial Officer, if applicable: ☐

Reviewed by City Manager, if applicable: ☒

CITY OF ALVIN
2026 - 2030 CAPITAL IMPROVEMENT PROGRAM
PARKS

SOURCE OF FUNDS	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	Total	2025 - 2029 Allocation
General Project Fund Revenue	\$100,000	\$350,000	\$3,402,602	\$2,667,852	\$2,081,604	\$1,841,597	\$6,246,906	\$16,690,560	\$16,240,560
Certificates of Obligation (CO)			\$3,814,830					\$3,814,830	\$3,814,830
Proposed CO Bonds									
Proposed Rev Bonds									
Issued W/S Revenue Bonds									
W/S Project Fund Revenue									
Impact Fees									
Sales Taxes									
Other Funding Sources	\$50,000	\$30,000	\$31,769	\$100,000				\$211,769	\$131,769
TOTAL SOURCES	\$150,000	\$380,000	\$7,249,201	\$2,767,852	\$2,081,604	\$1,841,597	\$6,246,906	\$20,717,159	\$20,187,159

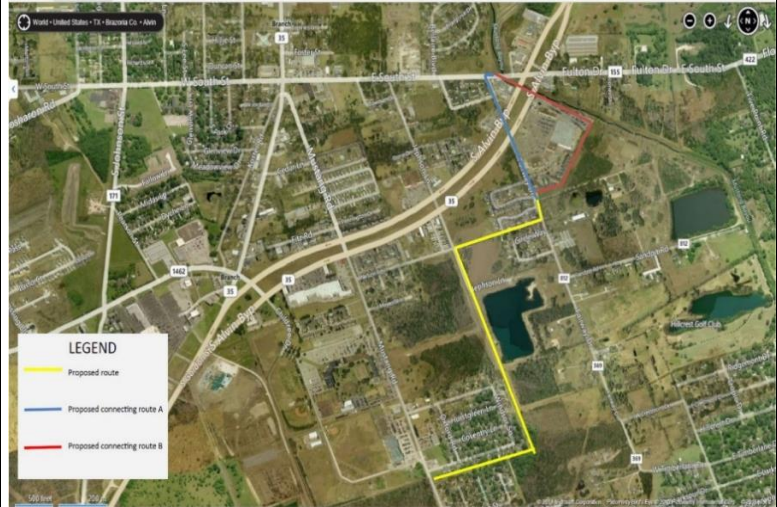
Project No.	Project Name	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	Total	2025 - 2029 Allocation
PA1901	Pearson Park Capital Improvement Rec.			\$647,254	\$290,579	\$205,598	\$304,590	\$243,672	\$1,691,693	\$1,691,693
PA1902	Tom Blakeney Trail Park Capital Imp. Rec.	\$150,000		\$4,196,313					\$4,346,313	\$4,196,313
PA2001	Briscoe Park Capital Improvement Rec.			\$335,049	\$395,236	\$228,443	\$159,910	\$761,475	\$1,880,112	\$1,880,112
PA2002	National Oak Park Capital Improvement Rec.	\$1,800		\$494,959		\$418,811			\$915,570	\$913,770
PA2003	Newman Park Capital Improvement Rec.			\$220,000	\$346,500	\$409,288	\$132,000	\$605,000	\$1,712,788	\$1,712,788
PA2101	Prairie Dog Park Capital Improvement Rec.			\$274,436	\$322,865		\$468,916		\$1,066,217	\$1,066,217
PA2102	Ruben Adame Park Capital Imp. Rec.				\$149,952		\$140,580	\$410,025	\$700,557	\$700,557
PA2103	Talmdge Park Capital Improvement Rec.			\$88,331		\$327,434			\$415,765	\$415,765
PA2201	Hugh Adams Park Capital Improvement Rec.			\$53,303	\$128,865				\$182,168	\$182,168
PA2202	Lions Park Capital Improvement Rec.	\$347,600		\$726,330	\$497,888		\$117,150	\$129,146	\$1,818,114	\$1,470,514
PA2203	Morgan Park Capital Improvement Rec.		\$350,000		\$91,377	\$263,588	\$23,758		\$728,723	\$378,723
PA2204	Lift Station #29			\$6,923	\$76,148				\$83,071	\$83,071
PA2205	3404 Hummingbird			\$6,923	\$76,148				\$83,071	\$83,071
PA2206	1409 Talmdge Drive			\$6,923	\$76,148				\$83,071	\$83,071
PA2207	Mustang Road			\$6,923	\$76,148				\$83,071	\$83,071
PA2208	Adoue Street			\$6,923	\$76,148				\$83,071	\$83,071
PA2301	Sealy Park Capital Improvement Rec.		\$30,000	\$45,689	\$76,148		\$134,723	\$497,888	\$784,446	\$754,446
PA2302	Marina Park Capital Improvement Rec.						\$359,970	\$3,599,700	\$3,959,670	\$3,959,670
PA2303	Bob Owen Municipal Pool Improvement Rec.			\$104,000		\$228,443			\$332,443	\$332,443
TOTAL USES		\$499,400	\$380,000	\$7,220,278	\$2,680,148	\$2,081,604	\$1,841,597	\$6,246,906	\$20,949,932	\$20,070,532

USES	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	Total	2025 - 2029 Allocation
Prelim. Engineering Report								\$0	\$0
Land/Right of Way								\$0	\$0
Design/Surveying	\$165,646	\$10,000	\$668,634	\$239,805	\$556,129	\$134,693	\$600,625	\$2,375,532	\$2,199,886
Construction	\$387,225	\$370,000	\$6,541,875	\$2,328,822	\$1,961,593	\$4,946,633	\$6,006,251	\$22,542,399	\$21,785,174
Equipment and Furniture	\$29,600							\$29,600	\$0
Contingency								\$0	\$0
TOTAL USES	\$582,471	\$380,000	\$7,210,509	\$2,568,627	\$2,517,722	\$5,081,327	\$6,606,876	\$24,947,531	\$23,985,060

Pearson Park Capital Improvement Recommendations

PROJECT NAME - Pearson Park Capital Improvement Recommendations					PROJECT # PA1901					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026, replace one wooden picnic pavilion, restoration of West End Concession, mill, overlay and stripe 2 asphalt parking lots, slurry seal and stripe Ryan drive parking. In fiscal year 2027, installation of sixteen bleacher shade coverings & playground cover is recommended. In fiscal year 2028, construct a wooden picnic deck near basketball court, install irrigation on nine athletic playing fields. In fiscal year 2029 replace 6 scoreboards, add 2 new scoreboards. In fiscal year 2030, install basketball court lighting										
PROJECT ORIGIN AND JUSTIFICATION										
FY2025 - The wooden pavilion is showing rot and must be replaced. The west end concession needs exterior painting and trim along with interior work to include plumbing, painting, etc. The asphalt parking lots are in need of overlay due to cracking and sinking of some areas. FY2026 - Bleacher shade would provide relief from the sun to playground users and spectators during softball games. FY2027 - A wooden deck constructed under existing oak trees near the basketball court would offer a shaded area for park users to rest, picnic as well as cover exposed tree roots and dirt, creating a tranquil and usable space. Irrigation would allow for improved athletic turf management when applying granulated fertilizer, seed or ant treatment. FY2028 - 6 of 8 softball fields have existing scoreboards in need of repair or replacement, remaining 2 fields have no scoreboard. FY2029 - expand opportunity for park use in evening, report of vehicle headlights being used.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance										
Utilities										
Total Operating Costs	\$0	\$0	\$0	\$0	\$4,000					
PT/FT Staff Total										
					FY PROJECTED ALLOCATIONS					
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$153,790			\$58,841	\$26,416	\$18,691	\$27,690	\$22,152	\$153,790
Construction		\$1,537,903			\$588,413	\$264,163	\$186,908	\$276,900	\$221,520	\$1,537,903
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$0	\$1,691,693	\$0	\$0	\$647,254	\$290,579	\$205,598	\$304,590	\$243,672	\$1,691,693
					FY PROJECTED FUNDING SOURCES					
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2023	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$1,691,693		\$0	\$647,254	\$290,579	\$205,598	\$304,590	\$243,672	\$1,691,693
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$1,691,693	\$0	\$0	\$647,254	\$290,579	\$205,598	\$304,590	\$243,672	\$1,691,693
Explain & Identify Type of Other Sources:										
					Project Manager: Parks and Recreation Director					

Tom Blakeney Jr. Trail Park Capital Improvement Recommendations

PROJECT NAME - Tom Blakeney Jr. Trail Park Capital Improvement Recommendations					PROJECT # PA1902					
PROJECT DESCRIPTION					PROJECT IMAGE					
FY2026 is recommended to bid and construct the approximately 1.5 mile portion of Phase III Hike and Bike Trail from Nelson Road at Fairway Drive to Alvin Community College.					TOM BLAKENEY JR. TRAIL PROPOSED PHASE III 					
PROJECT ORIGIN AND JUSTIFICATION										
Phase III of the hike and bike trail is planned to extend from South Street to Alvin Community College. This route was designed by a steering committee, approved by the Parks and Recreation Board and ultimately adopted by City Council as part of the 2035 Comprehensive Plan (Goal 4.3, Obj. 4.3.1, pg. 4-21) Phase III is emphasized in the 2017 Parks and Recreation Master Plan (Goal 2.0, obj. 2.1, Strategy 2.1.1, pg. 3.22). FY2019 - \$100,000 was budgeted to provide preliminary design & opinion of probable construction costs. Due to uncertainty of Grand Parkway, staff was directed to focus on design of trail section from Nelson Road to ACC. FY2022 - \$50,000 was budgeted to finalize planset for bidding (Nelson Road @ Fairway Drive to Alvin Community College) & provide bidding assistance, construction management assistance is recommended during the project.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance		\$10,000								
Utilities										
Total Operating Costs	\$0	\$10,000	\$0	\$0	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$531,483	\$150,000		\$381,483	\$0	\$0	\$0	\$0	\$531,483
Construction		\$3,814,830			\$3,814,830					\$3,814,830
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$0	\$4,346,313	\$150,000	\$0	\$4,196,313	\$0	\$0	\$0	\$0	\$4,346,313
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund		\$481,483	\$100,000		\$381,483					\$481,483
Certificates of Obligation (CO)		\$3,814,830			\$3,814,830					\$3,814,830
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$50,000	\$50,000							\$50,000
TOTAL SOURCES	\$0	\$4,346,313	\$150,000	\$0	\$4,196,313	\$0	\$0	\$0	\$0	\$4,346,313
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director					

Briscoe Park Capital Improvement Recommendations

PROJECT NAME Briscoe Park Capital Improvement Recommendations					PROJECT # PA2001					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026, repair asphalt subbase by saw cutting affected areas, slurry seal cap & re-stripe. Install approximately 750 linear feet of sidewalk along NW side of parking lot and connect press box. In fiscal year 2027, install curb and gutter, design & construct fishing pier @ the retention pond. In fiscal year 2028 install five new shade covers. In fiscal year 2029, installation of solar lighting for the dog park. In fiscal year 2030, installation of two concrete parking lots (Northeast & Southwest), upgrade to larger wastewater station.										
PROJECT ORIGIN AND JUSTIFICATION										
FY2026 - The asphalt parking lot has ruts and low spots which continue to hold water after rain events, indicating failure of the sub-base material. Gutters will help prevent water pooling along side the pavilion creating a muddy mess and being wind driven onto the basketball court. FY2027 – curb & gutter at entrance of asphalt parking lot would create a barrier keeping traffic on roadway. Fishing pier would promote fresh-water fishing as the pond is registered with the Texas Parks & Wildlife. FY 2028 – provide three covers for bleachers & two for the dog park. FY 2029 – provide nighttime use of the dog park. FY2030 – relieve congestion during sporting events, provide separate more accessible parking at the disc golf course.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance		\$10,000								
Utilities										
Total Operating Costs	\$0	\$10,000	\$0	\$0	\$0					
PT/FT Staff Total										
					FY PROJECTED ALLOCATIONS					
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2025	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$170,919			\$30,459	\$35,931	\$20,768	\$14,537	\$69,225	\$170,919
Construction		\$1,709,193			\$304,590	\$359,305	\$207,675	\$145,373	\$692,250	\$1,709,193
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$0	\$1,880,112	\$0	\$0	\$335,049	\$395,236	\$228,443	\$159,910	\$761,475	\$1,880,112
					FY PROJECTED FUNDING SOURCES					
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2025	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$1,880,112			\$335,049	\$395,236	\$228,443	\$159,910	\$761,475	\$1,880,112
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$100,000				\$100,000				\$100,000
TOTAL SOURCES	\$0	\$1,980,112	\$0	\$0	\$335,049	\$495,236	\$228,443	\$159,910	\$761,475	\$1,980,112
Explain & Identify Type of Other Sources: Park Dedication Funds					Project Manager: Parks and Recreation Director					

National Oak Park Capital Improvement Recommendations

PROJECT NAME - National Oak Park Capital Improvement Recommendations						PROJECT # PA2002				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2026 remove existing playground, install new playground near swing set, construction of a congregation/picnic area near skatepark is recommended, install approx. In fiscal year 2028, installation of parking lot lights for the Sidnor Street parking lot (near bridge) and lighting of skatepark is recommended. *recommended site for KaBOOM! Grant										
PROJECT ORIGIN AND JUSTIFICATION										
FY 2026 - Currently, the playground is located in close proximity to the skatepark. With the greater volume of skatepark participants, a larger area is needed so skate park users can rest and socialize. Removing the playground and installing a new playground closer to the existing swing set will consolidate playspaces into a single area which will allow for improved park usage, gutters on pavilion will control water run off. FY 2028 - The parking lot lights would improve visibility of the parking lot and provide added security lighting because the lot is located at the dead-end of Sidnor and is regularly used by community members to quickly access the Nature Observation Area or pedestrian bridge on the hike and bike trail. Lighting of the skatepark will provide extended evening use, especially in winter months.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance	\$3,000		\$3,000							
Utilities	\$1,000		\$1,000							
Total Operating Costs	\$4,000	\$0	\$4,000	\$0	\$0					
PT/FT Staff Total										
						FY PROJECTED ALLOCATIONS				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$84,870	\$1,800		\$44,996	\$0	\$38,074	\$0	\$0	\$84,870
Construction		\$830,700			\$449,963		\$380,738			\$830,700
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$0	\$915,570	\$1,800	\$0	\$494,959	\$0	\$418,811	\$0	\$0	\$915,570
						FY PROJECTED FUNDING SOURCES				
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$913,770			\$494,959	\$0	\$418,811	\$0	\$0	\$913,770
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$913,770	\$0	\$0	\$494,959	\$0	\$418,811	\$0	\$0	\$913,770
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

Newman Park Capital Improvement Recommendations

PROJECT NAME - Newman Park Capital Improvement Recommendations						PROJECT # PA2003				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2026, replacement of two existing wooden pavilions. 2027 - replace two swing sets with all inclusive design amenity, include accessible pathway connecting all amenities and extend concrete walking path to encircle the perimeter of the park. In fiscal year 2028, add lighting to basketball court. In fiscal year 2029, shade cover over basketball court is recommended. In fiscal year 2030, recommend to construct permanent restrooms, expand existing parking lot.										
PROJECT ORIGIN AND JUSTIFICATION										
The existing wooden pavilions are over twenty years old, showing deterioration and need to be replaced using park standards (pg. E.12). Basketball court is highly used, spectators and players need relief and protection from sun. Extending the concrete walking path has been requested by residents. Walking/Biking trails were also identified as a need in the Parks and Recreation Master Plan. Installation of lighting would provide an opportunity for community members to utilize the park in the evenings. Additional parking and onsite restrooms are needed.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance					\$10,000					
Utilities										
Total Operating Costs	\$0	\$0	\$0	\$0	\$10,000					
PT/FT Staff Total										
						FY PROJECTED ALLOCATIONS				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$155,708			\$20,000	\$31,500	\$37,208	\$12,000	\$55,000	\$155,708
Construction		\$1,557,080			\$200,000	\$315,000	\$372,080	\$120,000	\$550,000	\$1,557,080
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$0	\$1,712,788	\$0	\$0	\$220,000	\$346,500	\$409,288	\$132,000	\$605,000	\$1,712,788
						FY PROJECTED FUNDING SOURCES				
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$1,712,788			\$220,000	\$346,500	\$409,288	\$132,000	\$605,000	\$1,712,788
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$1,712,788	\$0	\$0	\$220,000	\$346,500	\$409,288	\$132,000	\$605,000	\$1,712,788
*Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

Prairie Dog Park Capital Improvement Recommendations

PROJECT NAME - Prairie Dog Park Capital Improvement Recommendations						PROJECT # PA2101				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2026, expansion of Prairie Dog Park is recommended through acquisition of the EMS lot coupled with re-design of the park footprint. In fiscal year 2027, recommend installation of an outdoor exercise area and concrete pathway to join all park amenities. In fiscal year 2029, construction of a splash pad and park lighting is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
With the relocation of the EMS department, removal of the wooden privacy fence along with the building itself would allow for expansion and significant visibility of the park from the surrounding area. Parking and progressive park amenities such as an outdoor exercise area and splash pad can create unique attractions within this park (Parks Master Plan Strategy 3.2.2, pg. 3.29 & Survey Table pg. 3.15). Park lighting will be necessary to allow park users to utilize the park in the evening especially during the winter months (Parks Master Plan Objective 2.3, page 3.26).										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance				15,750.00						
Utilities				2,000.00						
Total Operating Costs	\$0	\$0	\$0	\$17,750	\$0					
PT/FT Staff Total										
						FY PROJECTED ALLOCATIONS				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$96,929			\$24,949	\$29,351	\$0	\$42,629	\$0	\$96,929
Construction		\$969,288			\$249,487	\$293,514		\$426,288		\$969,288
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$1,066,217	\$0	\$0	\$274,436	\$322,865	\$0	\$468,916	\$0	\$1,066,217
						FY PROJECTED FUNDING SOURCES				
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$1,066,217			\$274,436	\$322,865	\$0	\$468,916	\$0	\$1,066,217
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$1,066,217	\$0	\$0	\$274,436	\$322,865	\$0	\$468,916	\$0	\$1,066,217
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

Ruben Adame Park Capital Improvement Recommendations

PROJECT NAME - Ruben Adame Park Capital Improvement Recommendations						PROJECT # PA2102				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2027, install lighting for the basketball court, playground and backstop area, purchase and install new swing set with parent child swing(s) or other unique feature. In fiscal year 2029, install shade canopy over the basketball court. In fiscal year 2030, construct permanent restrooms.										
PROJECT ORIGIN AND JUSTIFICATION										
Illumination of the basketball court, playground and backstop area is recommended to allow use of these amenities in the evening hours, especially during the winter months (Parks Master Plan Obj. 2.3, page 3.26). A shade canopy over the basketball court would provide users protection from the sun, cooler playing conditions and attract more users (Parks Master Plan Strategy 3.2.2, page 3.29).										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance		5,000.00			5,000.00					
Utilities		3,500.00			3,500.00					
Total Operating Costs	\$0	\$8,500	\$0	\$0	\$8,500					
PT/FT Staff Total										
						FY PROJECTED ALLOCATIONS				
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$63,687			\$0	\$13,632	\$0	\$12,780	\$37,275	\$63,687
Construction		\$636,870				\$136,320		\$127,800	\$372,750	\$636,870
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$700,557	\$0	\$0	\$0	\$149,952	\$0	\$140,580	\$410,025	\$700,557
						FY PROJECTED FUNDING SOURCES				
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$700,557			\$0	\$149,952	\$0	\$140,580	\$410,025	\$700,557
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$700,557	\$0	\$0	\$0	\$149,952	\$0	\$140,580	\$410,025	\$700,557
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

Talmadge Park Capital Improvement Recommendations

PROJECT NAME - Talmadge Park Capital Improvement Recommendations					PROJECT # PA2103					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026, construction of a concrete pathway connecting park amenities and parking lot is recommended. In fiscal year 2028 construction of a full court concrete basketball court, lighting and electrical outlets at the pavilion and installation of a unique play structure is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
Construction of a full court concrete basketball court and addition of a unique playscape combined along with installation of lights and electrical outlets on the existing pavilion would provide an attractive feature for park users. Construction of a concrete pathway connecting the parking lot and all amenities would assist with accessibility within the park.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance			5,000.00							
Utilities			3,500.00							
Total Operating Costs	\$0	\$0	\$8,500	\$0	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$37,797			\$8,030	\$0	\$29,767	\$0	\$0	\$37,797
Construction		\$377,969			\$80,301		\$297,668			\$377,969
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$415,765	\$0	\$0	\$88,331	\$0	\$327,434	\$0	\$0	\$415,765
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$415,765			\$88,331	\$0	\$327,434	\$0	\$0	\$415,765
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$415,765	\$0	\$0	\$88,331	\$0	\$327,434	\$0	\$0	\$415,765
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director					

Hugh Adams Park Capital Improvement Recommendations

PROJECT NAME - Hugh Adams Park Capital Improvement Recommendations					PROJECT # PA2201					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026, replacement of tube slide. In fiscal year 2027, installation of park lighting.										
PROJECT ORIGIN AND JUSTIFICATION										
The tube slide is no longer manufactured, replacing this amenity will re-vitalize the play space. Lighting will provide extended use into the evening and winter months. <i>*This park is located on leased property from Alvin Community College, all improvements must first be approved by the ACC Board of Regents per the lease agreement. Sec. 4-a. Exp. 9/27/2027</i>										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☒ No ☐ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance		5,000.00								
Utilities		3,500.00								
Total Operating Costs	\$0	\$8,500	\$0	\$0	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$16,561			\$4,846	\$11,715	\$0	\$0	\$0	\$16,561
Construction		\$165,608			\$48,458	\$117,150				\$165,608
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$182,168	\$0	\$0	\$53,303	\$128,865	\$0	\$0		\$182,168
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$182,168			\$53,303	\$128,865	\$0	\$0	\$0	\$182,168
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
Proposed Rev Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$182,168	\$0	\$0	\$53,303	\$128,865	\$0	\$0	\$0	\$182,168
¹ Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director					

Lions Park Capital Improvement Recommendations

PROJECT NAME - Lions Park Capital Improvement Recommendations						PROJECT # PA2202				
PROJECT DESCRIPTION In fiscal year 2026, install concrete pad w/ inground tables behind Field #7 w/ concrete path connecting storage building and add athletic field lighting on remaining two athletic playing fields (jr T-Ball field not needed). In fiscal year 2027, remove and replace approximately 2,500 LF x 6' W of asphalt walking path with concrete and install fourteen new bleacher shade covers. In fiscal year 2029, installation of one large (>701 sq ft) picnic pavilion to include four picnic tables, five smaller picnic pavilions with ten total picnic tables, playground designed for 2-12 year old children with age recommendation and safety rules sign and an irrigation system for all seven athletic playing fields. In fiscal year 2030, install 3 new scoreboards.						PROJECT IMAGE 				
PROJECT ORIGIN AND JUSTIFICATION The existing asphalt track is in need of repair/refinishing/replacement. The bleacher shade covers will provide relief from the direct sun to everyone attending/watching games at all seven athletic fields. The current dug out roofs are built with corrugated tin aluminum and will need replacement with heavier gauge aluminum, preferably having a sun reflective finish to maintain cool temperatures within the dug out (refer to Park Standards Manual). Picnic pavilions with tables are needed because none exist currently and there is a need for relief from the sun to sit, eat and relax during breaks from baseball games. A playground is needed to provide a recreational outlet to park visitors, nothing currently exists. Increased participation with ALLB has created an increased demand for lighted athletic playing fields. Concrete food court with tables and connection to storage building is needed.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance				\$11,500						
Utilities										
Total Operating Costs	\$0	\$0	\$0	\$11,500	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$133,683			\$66,030	\$45,263	\$0	\$10,650	\$11,741	\$133,683
Construction		\$1,654,831	\$318,000		\$660,300	\$452,625		\$106,500	\$117,406	\$1,654,831
Equipment and Furniture		\$29,600	\$29,600							\$29,600
Contingency		\$0								
TOTAL COSTS	\$0	\$1,818,114	\$347,600	\$0	\$726,330	\$497,888	\$0	\$117,150	\$129,146	\$1,818,114
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$1,470,514			\$726,330	\$497,888	\$0	\$117,150	\$129,146	\$1,470,514
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$1,470,514	\$0	\$0	\$726,330	\$497,888	\$0	\$117,150	\$129,146	\$1,470,514
¹ Explain & Identify Type of Other Sources: Park Dedication Funds and/or General Project Funds						Project Manager: Parks and Recreation Director				

Morgan Park

PROJECT NAME - Morgan Park						PROJECT # PA2203				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal Year 2027, purchase and installation of four bleacher shade covers are recommended. In fiscal year 2028, construct large pavilion (>701 sq ft) with available water and electrical. In fiscal year 2029, installation of irrigation for the two athletic fields is recommended.										
PROJECT ORIGIN AND JUSTIFICATION										
Bleacher shade would provide relief from the sun to spectators during athletic games. Addition of a pavilion would allow space for community gatherings and a rentable amenity. Irrigation would allow for improved athletic turf management when applying granulated fertilizer, seed or ant treatment. *Morgan Park was developed over a closed municipal landfill, TCEQ approval is required for new construction.										
☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance				5,000.00	\$5,000					
Utilities				3,500.00	\$2,000					
Total Operating Costs	\$0	\$0	\$0	\$8,500	\$7,000					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$44,429		\$10,000	\$0	\$8,307	\$23,963	\$2,160	\$0	\$44,429
Construction		\$684,293		\$340,000		\$83,070	\$239,625	\$21,598		\$684,293
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS		\$728,723	\$0	\$350,000	\$0	\$91,377	\$263,588	\$23,758	\$0	\$728,723
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$728,723		\$350,000	\$0	\$91,377	\$263,588	\$23,758	\$0	\$728,723
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$728,723	\$0	\$350,000	\$0	\$91,377	\$263,588	\$23,758	\$0	\$728,723
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

Lift Station #29 Capital Improvement Recommendations

PROJECT NAME - Calloway Street Lot Capital Improvement Recommendations					PROJECT # PA2204					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026, dedicate approximately .5 acres as parkland, begin design of "mini park", including park name, amenities and layout. In fiscal year 2027, construct "mini park".										
PROJECT ORIGIN AND JUSTIFICATION										
Dedication and development of this .5 acre site is supported within the Parks Master Plan (Park Classification Standards pg. 2.2, Site Selection pg. 2.25 - 2.26, Goal #1 & 2, pg. 3.6), Actions and Initiatives (#1 pg. 3.7). The City does not currently meet the recommended standard per NRPA Park and Open Space Standards for mini park acreage .25-.5 acres per 1,000 residents (Table 3.1, pg 3.2 & 3.3). Creation of the new "mini park" shall utilize NRPA development standards (pg. 3.7) of parks master plan along with amenity standards (Table 2.5, pg 2.11). This mini park would benefit the surrounding neighborhood as well serve students from Alvin Jr. High.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance		\$5,000								
Utilities										
Total Operating Costs	\$0	\$5,000	\$0	\$0	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$13,846			\$6,923	\$6,923				\$13,846
Construction		\$69,225				\$69,225				\$69,225
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$83,071	\$0	\$0	\$6,923	\$76,148	\$0	\$0	\$0	\$83,071
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$83,071			\$6,923	\$76,148	\$0	\$0	\$0	\$83,071
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$6,923			\$6,923					\$6,923
TOTAL SOURCES	\$0	\$89,994	\$0	\$0	\$13,846	\$76,148	\$0	\$0	\$0	\$89,994
Explain & Identify Type of Other Sources: Park Dedication Fund					Project Manager: Parks and Recreation Director					

3404 Hummingbird Lot Capital Improvement Recommendations

PROJECT NAME - 3404 Hummingbird Lot Capital Improvement Recommendations						PROJECT # PA2205					
PROJECT DESCRIPTION						PROJECT IMAGE					
In fiscal year 2026,dedicate approximately .74 acres as parkland, begin design of "mini park", including park name, amenities and layout. In fiscal year 2027, construct "mini park".											
PROJECT ORIGIN AND JUSTIFICATION											
Dedication and development of this .74 acre site is supported within the Parks Master Plan (Park Classificatoin Standards pg. 2.2, Site Selection pg. 2.25 - 2.26, Goal #1 & 2, pg. 3.6), Actions and Initiatives (#1 pg. 3.7). The City does not currently meet the the recommended standard per NRPA Park and Open Space Standards for mini park acreage .25-.55 acres per 1,000 residents (Table 3.1, pg 3.2 & 3.3). Creation of the new "mini park" shall utilize NRPA development standards (pg. 3.7) of parks master plan along with amenity standards (Table 2.5, pg 2.11). Design and development shall account for restrictions within Flood Zone (if any).											
INCREMENTAL OPERATING AND MAINTENANCE COSTS											
Impact on operating budget ☐ No ☒ Yes (See Below)											
Fiscal Year	2026	2027	2028	2029	2030						
Operating Costs											
Personnel											
Operating & Maintenance											
Utilities											
Total Operating Costs	\$0	\$0	\$0	\$0	\$0						
PT/FT Staff Total											
FY PROJECTED ALLOCATIONS											
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL	
Prelim. Engineering Report		\$0									
Land/Right of Way		\$0									
Design/Surveying		\$13,846			\$6,923	\$6,923					\$13,846
Construction		\$69,225				\$69,225					\$69,225
Equipment and Furniture		\$0									
Contingency		\$0									
TOTAL COSTS	\$0	\$83,071	\$0	\$0	\$6,923	\$76,148	\$0	\$0	\$0	\$83,071	
FY PROJECTED FUNDING SOURCES											
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL	
General Project Fund Revenue		\$83,071			\$6,923	\$76,148	\$0	\$0	\$0	\$83,071	
Certificates of Obligation (CO)		\$0									
General Obligation Bonds (GO)		\$0									
Proposed CO Bonds		\$0									
New/Proposed GO Bonds		\$0									
Issued W/S Revenue Bonds		\$0									
W/S Project Fund Revenue		\$0									
Impact Fees		\$0									
Sales Taxes		\$0									
Other Funding Sources ¹ -		\$6,923			\$6,923					\$6,923	
TOTAL SOURCES	\$0	\$89,994	\$0	\$0	\$13,846	\$76,148	\$0	\$0	\$0	\$89,994	
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director					
Park Dedication											

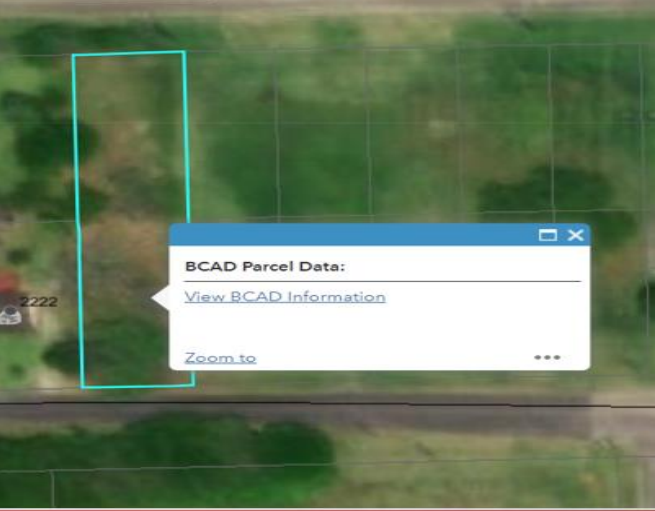
1409 Talmadge Street Lot Capital Improvement Recommendations

PROJECT NAME - 1409 Talmadge Street Lot Capital Improvement Recommendations					PROJECT # PA2206					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026,dedicate approximately .14 acres as parkland, begin design of "mini park", including name, amenities and layout. In fiscal year 2027, construct "mini park".										
PROJECT ORIGIN AND JUSTIFICATION										
Dedication and development of this .74 acre site is supported within the Parks Master Plan (Park Classification Standards pg. 2.2, Site Selection pg. 2.25 - 2.26, Goal #1 & 2, pg. 3.6), Actions and Initiatives (#1 pg. 3.7). The City does not currently meet the the recommended standard per NRPA Park and Open Space Standards for mini park acreage .25 - .5 acres per 1,000 residents (Table 3.1, pg 3.2 & 3.3). Creation of the new "mini park" shall utilize NRPA development standards (pg. 3.7) of parks master plan along with amenity standards (Table 2.5, pg 2.11). Design and development shall account for restrictions within Flood Zone (if any).										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance										
Utilities										
Total Operating Costs	\$0	\$0	\$0	\$0	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$13,846			\$6,923	\$6,923				\$13,846
Construction		\$69,225				\$69,225				\$69,225
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$83,071	\$0	\$0	\$6,923	\$76,148	\$0	\$0	\$0	\$83,071
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$83,071			\$6,923	\$76,148	\$0	\$0	\$0	\$83,071
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$6,923			\$6,923					\$6,923
TOTAL SOURCES	\$0	\$89,994	\$0	\$0	\$13,846	\$76,148	\$0	\$0	\$0	\$89,994
Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director					
Park Dedication Fund										

Mustang Road at S. Gordon Street

PROJECT NAME - Mustang Road Right of Way Capital Improvement Recommendations						PROJECT # PA2206					
PROJECT DESCRIPTION						PROJECT IMAGE					
In fiscal year 2026,dedicate approximately .14 acres as parkland, begin design of "mini park", including name, amenities and layout. In fiscal year 2027, construct "mini park".											
PROJECT ORIGIN AND JUSTIFICATION											
Dedication and development of this .14 acre site is supported within the Parks Master Plan (Park Classification Standards pg. 2.2, Site Selection pg. 2.25 - 2.26, Goal #1 & 2, pg. 3.6), Actions and Initiatives (#1 pg. 3.7). The City does not currently meet the the recommended standard per NRPA Park and Open Space Standards for mini park acreage .25 - .5 acres per 1,000 residents (Table 3.1, pg 3.2 & 3.3). Creation of the new "mini park" shall utilize NRPA development standards (pg. 3.7) of parks master plan along with amenity standards (Table 2.5, pg 2.11). Design and development shall account for restrictions within Flood Zone (if any).											
INCREMENTAL OPERATING AND MAINTENANCE COSTS											
Impact on operating budget ☐ No ☒ Yes (See Below)											
Fiscal Year	2026	2027	2028	2029	2030						
Operating Costs											
Personnel											
Operating & Maintenance											
Utilities											
Total Operating Costs	\$0	\$0	\$0	\$0	\$0						
PT/FT Staff Total											
						FY PROJECTED ALLOCATIONS					
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL	
Prelim. Engineering Report		\$0									
Land/Right of Way		\$0									
Design/Surveying		\$13,846			\$6,923	\$6,923				\$13,846	
Construction		\$69,225				\$69,225				\$69,225	
Equipment and Furniture		\$0									
Contingency		\$0									
TOTAL COSTS	\$0	\$83,071	\$0	\$0	\$6,923	\$76,148	\$0	\$0	\$0	\$83,071	
						FY PROJECTED FUNDING SOURCES					
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL	
General Project Fund Revenue		\$83,071			\$6,923	\$76,148	\$0	\$0	\$0	\$83,071	
Certificates of Obligation (CO)		\$0									
General Obligation Bonds (GO)		\$0									
Proposed CO Bonds		\$0									
New/Proposed GO Bonds		\$0									
Issued W/S Revenue Bonds		\$0									
W/S Project Fund Revenue		\$0									
Impact Fees		\$0									
Sales Taxes		\$0									
Other Funding Sources ¹ -		\$6,923			\$6,923					\$6,923	
TOTAL SOURCES	\$0	\$89,994	\$0	\$0	\$13,846	\$76,148	\$0	\$0	\$0	\$89,994	
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director					
Park Dedication Fund											

Adoue Street

PROJECT NAME - Adoue Street Lot Capital Improvement Recommendations						PROJECT # PA2206				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2026,dedicate approximately .14 acres as parkland, begin design of "mini park", including name, amenities and layout. In fiscal year 2027, construct "mini park".										
PROJECT ORIGIN AND JUSTIFICATION										
Dedication and development of this .14 acre site is supported within the Parks Master Plan (Park Classification Standards pg. 2.2, Site Selection pg. 2.25 - 2.26, Goal #1 & 2, pg. 3.6), Actions and Initiatives (#1 pg. 3.7). The City does not currently meet the the recommended standard per NRPA Park and Open Space Standards for mini park acreage .25 - .5 acres per 1,000 residents (Table 3.1, pg 3.2 & 3.3). Creation of the new "mini park" shall utilize NRPA development standards (pg. 3.7) of parks master plan along with amenity standards (Table 2.5, pg 2.11). Design and development shall account for restrictions within Flood Zone (if any).										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance										
Utilities										
Total Operating Costs	\$0	\$0	\$0	\$0	\$0					
PT/FT Staff Total										
PROJECT COSTS ALLOCATION		TOTAL BUDGET	FY PROJECTED ALLOCATIONS							
		TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$13,846			\$6,923	\$6,923				\$13,846
Construction		\$69,225				\$69,225				\$69,225
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$83,071	\$0	\$0	\$6,923	\$76,148	\$0	\$0	\$0	\$83,071
FUNDING SOURCES		TOTAL BUDGET	FY PROJECTED FUNDING SOURCES							
		TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$83,071			\$6,923	\$76,148	\$0	\$0	\$0	\$83,071
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$6,923			\$6,923					\$6,923
TOTAL SOURCES	\$0	\$89,994	\$0	\$0	\$13,846	\$76,148	\$0	\$0	\$0	\$89,994
Explain & Identify Type of Other Sources: Park Dedication Fund						Project Manager: Parks and Recreation Director				

Sealy Park Capital Improvement Recommendations

PROJECT NAME - Sealy Park Capital Improvement Recommendations					PROJECT # PA2301					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2026, replace one multi-bay swing set. In fiscal year 2027, construct new small hexagonal pavilion (<701 sq. ft). In fiscal year 2029, construction of full court basketball court with lighting. In fiscal year 2030, construct permanent restrooms.										
PROJECT ORIGIN AND JUSTIFICATION										
Current swing set frame is over 25 years old, showing wear and tear in addition to being re-painted numerous times. Permanent Restrooms were also requested by park users as this park features tremendous shade and thus is an ideal area to host birthday and family gatherings. Without onsite restrooms, guests are often forced to leave to seek an available restroom. An onsite restroom and small pavilion could be offered as a fee based amenity in addition to providing enhanced user experience. Park users have suggested expanding the existing court to a full court.										
INCREMENTAL OPERATING AND MAINTENANCE COSTS										
Impact on operating budget ☐ No ☒ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance				\$5,000	5,000.00					
Utilities				\$2,000	2,000.00					
Total Operating Costs	\$0	\$0	\$0	\$7,000	\$7,000					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$68,586			\$4,154	\$6,923	\$0	\$12,248	\$45,263	\$68,586
Construction		\$715,860		\$30,000	\$41,535	\$69,225		\$122,475	\$452,625	\$715,860
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$784,446	\$0	\$30,000	\$45,689	\$76,148	\$0	\$134,723	\$497,888	\$784,446
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$754,446			\$45,689	\$76,148	\$0	\$134,723	\$497,888	\$754,446
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$30,000		\$30,000						\$30,000
TOTAL SOURCES	\$0	\$784,446	\$0	\$30,000	\$45,689	\$76,148	\$0	\$134,723	\$497,888	\$784,446
¹Explain & Identify Type of Other Sources:					Project Manager: Parks and Recreation Director					
General Projects Fund and/or Park Dedication Fund										

Marina Park

PROJECT NAME - Marina Park					PROJECT # PA2302					
PROJECT DESCRIPTION					PROJECT IMAGE					
In fiscal year 2029, preliminary engineering/design for a parking lot, trail and pedestrian bridge connection to downtown and existing hike and bike trail destinations. In fiscal year 2030, construction of parking lot, trail with pedestrian bridge and lighting throughout.										
PROJECT ORIGIN AND JUSTIFICATION										
In FY 2018 the City acquired ownership of the 5.2 acre undeveloped land, by conveyance, from Brazoria County. The property is seated perfectly as a scenic pedestrian & pedicyclist thoroughfare from Highway 6 and the surrounding residential neighborhood to the existing hike and bike trail and downtown destinations. (Parks Master Plan, Obj. 1.2, Strategy 1.2.1, pg. 4.7)										
☒ No ☐ Yes (See Below)										
Fiscal Year										
	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance										
Utilities										
Total Operating Costs						\$0	\$0	\$0	\$0	\$0
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report		\$0								
Land/Right of Way		\$0								
Design/Surveying		\$359,970						\$359,970		\$359,970
Construction		\$3,599,700							\$3,599,700	\$3,599,700
Equipment and Furniture		\$0								
Contingency		\$0								
TOTAL COSTS	\$0	\$3,959,670	\$0	\$0	\$0	\$0	\$0	\$359,970	\$3,599,700	\$3,959,670
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$3,959,670			\$0	\$0	\$0	\$359,970	\$3,599,700	\$3,959,670
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$3,959,670	\$0	\$0	\$0	\$0	\$0	\$359,970	\$3,599,700	\$3,959,670
Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				

Bob Owen Municipal Pool

PROJECT NAME - Bob Owen Municipal Pool						PROJECT # PA2303				
PROJECT DESCRIPTION						PROJECT IMAGE				
In fiscal year 2026, replacement of the existing cyclone fence is recommended. In fiscal year 2028, construct new cabanas / shade structures on pool deck.										
PROJECT ORIGIN AND JUSTIFICATION										
The replacement fence should be AmeriStar Montage Commercial Invisible Style, or equivalent, powder coated steel fence with curved picket used to prevent a breach while providing a traditional decorative fence appearance. Cabanas could be a fee based amenity as well as enhance the user experience. The existing fence is showing wear and tear and is unattractive.										
☒ No ☐ Yes (See Below)										
Fiscal Year	2026	2027	2028	2029	2030					
Operating Costs										
Personnel										
Operating & Maintenance										
Utilities										
Total Operating Costs	\$0	\$0	\$0	\$0	\$0					
PT/FT Staff Total										
FY PROJECTED ALLOCATIONS										
PROJECT COSTS ALLOCATION	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
Prelim. Engineering Report										
Land/Right of Way										
Design/Surveying		\$20,768					\$20,768			\$20,768
Construction		\$311,675			\$104,000		\$207,675			\$311,675
Equipment and Furniture										
Contingency										
TOTAL COSTS	\$0	\$332,443	\$0	\$0	\$104,000	\$0	\$228,443	\$0	\$0	\$332,443
FY PROJECTED FUNDING SOURCES										
FUNDING SOURCES	TOTAL BUDGET	TOTAL ESTIMATE	PRIOR YEARS	PROJECTED 2025	2026	2027	2028	2029	2030	PROJECT TOTAL
General Project Fund Revenue		\$332,443			\$104,000	\$0	\$228,443	\$0	\$0	\$332,443
Certificates of Obligation (CO)		\$0								
General Obligation Bonds (GO)		\$0								
Proposed CO Bonds		\$0								
New/Proposed GO Bonds		\$0								
Issued W/S Revenue Bonds		\$0								
W/S Project Fund Revenue		\$0								
Impact Fees		\$0								
Sales Taxes		\$0								
Other Funding Sources ¹ -		\$0								
TOTAL SOURCES	\$0	\$332,443	\$0	\$0	\$104,000	\$0	\$228,443	\$0	\$0	\$332,443
¹ Explain & Identify Type of Other Sources:						Project Manager: Parks and Recreation Director				



AGENDA COMMENTARY

Meeting Date: 2/20/2025

Department: City Secretary

Contact: Dixie Roberts, Asst. City Manager/City Secretary

Agenda Item: Acknowledge receipt of the updated Branch Meeting Area Policy, as adopted by the Brazoria County Commissioners Court and the Alvin Library Board.

Type of Item: Action Item

Summary: On January 14, 2025, the Brazoria County Commissioners Court unanimously approved the updated Meeting Room Policy for all Brazoria County libraries. The Alvin Branch librarian has requested that this revised policy be presented to the Alvin City Council for consideration. As a partner with the Brazoria County Library System, the Alvin Branch is seeking the Council's approval of the updated policy. The policy was reviewed and approved by the Alvin Library Board on Thursday, February 6, 2025.

This updated policy:

- Establishes guidelines for the use of meeting areas within branch libraries.
- Prioritizes library-related functions while allowing public access for educational, civic, and cultural programs.
- Defines reservation procedures, including advance booking requirements and priority usage.
- Specifies prohibited activities to ensure appropriate use of library spaces.
- Clarifies user responsibilities, including setup, cleanup, and adherence to library policies.

Approval of this policy will help maintain a structured and equitable system for meeting area reservations while preserving the library's mission and resources.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒

Budgeted Item: Yes ☐ No ☐ N/A ☒

Funding Account: ☐ **Amount:** ☐

1295 Form Required? Yes ☐ No ☒

Legal Review Required: N/A ☐ Required ☒

Date Completed: 2/13/2025 SLH

Finance Review Required: N/A ☐ Required ☒

Date Completed:

Supporting documents attached:

1. Branch Meeting Area Policy
 2. Request from Library Board
 3. Commissioners Court Approval
-

Recommendation: Move to acknowledge receipt of the updated Branch Meeting Area Policy, as

adopted by the Brazoria County Commissioners Court and the Alvin Library Board.

Reviewed by Department Head, if applicable: __
Reviewed by City Attorney, if applicable: X

Reviewed by Chief Financial Officer, if applicable: __
Reviewed by City Manager, if applicable: X

Branch Meeting Area Policy

The policies and procedures for the use of meeting areas in the Branch Library of the Brazoria County Library System are established herein. The responsibility for implementing this policy and for scheduling the use of the meeting areas rests with the individual librarian in charge of the building where the meeting areas are located. The Library Director retains final authority for implementing these policies.

Purpose

The primary purpose of the meeting areas is for programs presented by the library or library-related organizations. The general public may use the meeting areas in the library when those areas are not required for the library or library-related organizations' use. Meeting areas may be used by groups for educational, informational, civic, or cultural programs.

1. Unless indicated otherwise, meeting areas are available for use during normal library hours of operation. Procedures for accessing meeting areas after hours vary by library.
2. All activities in the library's meeting areas must be free and open to any member of the public who wants to attend.

a. Prohibited Activities:

Library meeting areas may not be used for any activity that is incompatible with the library environment or interferes with its operations. **Charging admission or registration fees, and/or soliciting donations other than in conjunction with a program or event sponsored or hosted by the Friends of the Library organization are prohibited.** Examples of other prohibited activities include but are not limited to:

- Programs involving the solicitation, sale, advertising, marketing, or promotion of commercial products or services whether benefiting an individual or a for-profit or not-for profit organization at the time of the meeting or in the future
 - Personal events such as birthday parties, baby showers, or other private parties, etc.
- b. Library staff retains the right to attend any meetings or events scheduled at the library to ensure compliance with this policy.

Space Priority

- a. Library-related functions will be given first priority.
- b. Other requests will be considered on a first-come, first-served basis. Any previous approvals may be canceled at any time if the area is needed for official governmental business or the reservation conflicts with library programming. The reservation shall be canceled and may be rescheduled at the group's request.
- c. A calendar of each branch's area availability can be accessed online.

Reservations

- a. There is no charge for the use of the library meeting areas.
- b. A key may be required for after-hours access to the building. Failure to return the key will result in a fee.

- c. A representative of the group or an individual reserving an area must hold a Brazoria County Library System card in good standing.
- d. Area requests can be submitted no more than 90 days (3 months) and no less than 24 hours in advance.
- e. To ensure equitable use of library facilities, the library reserves the right to limit usage.
- f. Reservations are not automatically renewable.
- g. Reservation requests are moderated. Requests are not confirmed until receipt of confirmation email.
- h. The length of time requested for the meeting should include time for setting up the meeting areas and putting it back in order at the end of the meeting. If the meeting extends beyond the scheduled time, the staff member in charge may request that the meeting be adjourned.
- i. The room requestor or designee must be present throughout the length of the meeting.
- j. The individual making the reservation, as well as the membership of the group as a whole, will be held financially responsible for any and all damage that may occur as a result of the use of the facilities. Permission to use the library meeting areas may be withheld from groups whose members or invitees cause damage, or fail to comply with these rules and regulations. Individuals causing disturbances during meetings will be asked to leave.
- k. Cancellations by either the group or the library must be made 24 hours in advance of the meeting date in order to free the room for other groups. Repeated cancellations or failure to show could result in the withdrawal of meeting area privileges.

Usage of Meeting Area

- a. Area set-up and take down are the group's responsibility. No additional furniture or equipment other than that already available in the meeting areas will be provided unless prior arrangements have been made. Staff can offer limited assistance with equipment. It is the group's responsibility to determine equipment compatibility.
- b. If the representative of the group who has reserved an area fails to check in with the library staff within fifteen (15) minutes of the start of the reservation, the library may, at its discretion, cancel the reservation.
- c. The group shall leave the area in the same condition as it was found at the beginning of the meeting. The authorized representative of the group must report to library staff at the end of the meeting. Library staff may conduct a walk-through after each meeting to verify that the areas, fixtures, and equipment are left in proper order. If an after-hours meeting, the walk-through may be conducted the next business day.
- d. Groups must vacate the meeting area 15 minutes before library closing time unless using an after-hours area.

- e. Attendance at meetings must be limited to the seating capacity specified by the Fire Marshal. Meeting area applications will state area capacities. Open aisles must be maintained within the seating arrangement to provide clear access to exits in case of emergency. For statistical purposes the number of people attending must be reported to the library.
- f. Groups must obtain permission from the branch librarian before affixing articles to the walls in the meeting areas.
- g. Library staff will not handle reservations or incoming phone calls for any non-library-related group. Outgoing calls may not be made for any non-library-related organization.
- h. Light refreshments may be served, but groups may not prepare food on library property. Groups are responsible for cleanup and removal of trash from the building. Food debris may not be left in the building.
- i. Smoking or vaping is not allowed in the library. Alcoholic beverages may not be dispensed or consumed in any part of the library or library property.
- j. The library will not be responsible for lost or damaged materials.
- k. The individual making the reservation, as well as the membership of the group as a whole, agree to indemnify and hold the City and County harmless from and against any and all losses, expenses, demands, and claims made against the City and County arising in any manner from such group's use of the library facilities.
- l. The individual making the reservation, as well as the membership of the group as a whole, agree to comply with all applicable federal, state, county, and city ordinances, rules and regulations now in force or which may hereafter be enacted or promulgated.

Failure to comply with any of these rules may result in refusal by the library to allow future meetings by the offending group or individual. Use of the library's meeting areas and spaces does not constitute endorsement, by the City, County or the Library, of points of view expressed by the group. No advertisement or announcement implying such endorsement will be permitted. The library's address, logo or phone number may not be used in any context that implies affiliation with or endorsement by the library.

From:Carolynn Waites <CarolynnW@bcls.lib.tx.us>

Sent: Tuesday, January 14, 2025 10:53 AM

To: Sara Cruz <scruez@cityhall.cityofalvin.com>

Subject: meeting room policy

Good morning Sara,

The Brazoria County Commissioners have approved an updated meeting room policy for all of the Brazoria County libraries. I need to have the Alvin City Council approve the updated policy, as well. I have attached it to this email. Could we get it on a consent agenda at a future City Council meeting? I've not asked for this before, so please let me know if there is anything else I need to do.

Thank you and have a fantastic day!

Carolynn Waites

Branch Librarian, Alvin Library

105 S. Gordon St, Alvin, TX 77511

281-388-4300



Brazoria County

- Home
- Search Agenda Items
- Calendar
- Commissioners Court
- Departments
- Office Members
- Archived Meetings

- Details
- Reports

Item #: 16654 Version: 1

Type: Consent Agenda - Library Status: Adopted

Created: 1/6/2025 In control: [Commissioners Court](#)

Agenda: 1/14/2025 Final action: 1/14/2025

Title: Brazoria County **Library** System - Branch Meeting Area Policy

Indexes: Policy

Attachments: 1. [Branch Meeting RoomArea Policy](#)

- History (1)
 - Text
- record Group Export

Date ▼	Ver.	Action By	Action	Result	Action Details	Meeting Details	Video
1/14/2025	1	Commissioners Court	PASSED	Pass	Action details	Meeting details	Not available



AGENDA COMMENTARY

Meeting Date: 2/20/2025

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider a proposal from Elite Demolition and Abatement, LLC., in an amount of \$101,185, for the demolition of the dangerous building located at 416 N. Shirley Street.

Type of Item: Contract/Agreement

Summary: In January 2025, Engineering Department Staff requested quotes for the demolition of the dangerous building located at 416 N. Shirley Street. The following three quotes were received from experienced demolition contractors:

1. Elite Demolition and Abatement, LLC. - \$101,185
2. Grant Mackay Abatement Co. - \$118,750
3. J.T.B. Services, Inc. - \$205,935

The condition of the building at 416 N. Shirley Street was brought before the Building Board of Adjustments and Appeals (BBOAA) on September 30, 2024, November 11, 2024, and December 9, 2024. The minutes of those meetings are attached for reference. At the meeting on December 9, 2024, the BBOAA gave the property owner 45 days to secure a demolition contractor and obtain a Demolition Permit from the City, and an additional 30 days to complete the demolition of the building. The Board stated that if the Property Owner did not comply with the timeframes, then City Staff should proceed with the demolition of the structure.

The proposal from Elite Demolition and Abatement, LLC. includes complete demolition, asbestos abatement, removal, and disposal of the building including the foundation. The demolition will be funded from General Fund Balance reserves, with a lien to be placed on the property to recover costs.

Staff recommends approval of the proposal.

Funding Expected: Revenue ☐ Expenditure ☒ N/A ☐

Budgeted Item: Yes ☐ No ☒ N/A ☐

Funding Account: ☐ **Amount:** \$101,185

1295 Form Required? Yes ☐ No ☒

Legal Review Required: N/A ☐ Required ☒

Date Completed: 2/13/2025 SLH

Finance Review Required: N/A ☐ Required ☒

Date Completed:

Supporting documents attached:

1. Elite Demolition Bid; 416 N. Shirley
 2. BBOAA Meeting Minutes
-

Recommendation: Move to approve a proposal from Elite Demolition and Abatement, LLC., in an amount of \$101,185, for the demolition of the dangerous building located at 416 N. Shirley Street.

Reviewed by Department Head, if applicable: X

Reviewed by City Attorney, if applicable: X

Reviewed by Chief Financial Officer, if applicable:

Reviewed by City Manager, if applicable: X



January 28th, 2025

Attn: Mr. Mike Collins and Mr. Roy Sosa
Public Services, City of Alvin
1100 W Highway 6
Alvin, TX 77511

Project Name: Demolition & Abatement – 416 N Shirley St – Alvin, TX

Elite Demolition & Abatement is pleased to submit to you our proposal for the above referenced project. In consideration of the pricing listed below, we propose to perform the scope described below. No addenda are acknowledged.

Scope of work:
Wrecking

- Mechanically demolish, removal and disposal of one-story brick building. Foundation to remain.
 - See Add Alternate #1 for additional pricing to remove and dispose of concrete slab foundation.
- Mechanically demolish, removal and disposal of small shed.

Scope of work:
Asbestos Abatement

- Removal and disposal of approx. 25,000 SF of ACM flooring mastic.
 - Work to be performed in accordance with NESHAP regulations.

Total: \$81,760.00

(Eighty-One Thousand, Seven Hundred Sixty US dollars)
Taxes (not included in above pricing): \$6,745.20
(Six Thousand, Seven Hundred Forty-Five US dollars)

Add Alternate #1:
Foundation Demolition

- Removal and disposal of concrete slab foundation.

Add Alternate #1 Total: \$19,425.00

(Nineteen Thousand, Four Hundred Twenty-Five US dollars)

Taxes (not included in above pricing): \$1,602.56

(One Thousand, Six Hundred Two US dollars)

Exclusions

Elite Demolition and Abatement **excludes** the following:

- [A] **Layouts**, to be done by others.
- [B] **Shoring**, shoring to perform demolition scope is included in proposal but shoring of items/structures to remain to be done by others, unless noted otherwise.
- [C] **Floor prep**, Elite Demo will remove glue and adhesives.
- [D] **Hazardous Material**, removal of any hazardous materials i.e., lead paint (LBP), asbestos (ACM), chemicals, mercury containing items, radioactive items, etc.
- [E] **Salvaging or relocating** of items or materials unless noted in proposal.
- [F] **Weather proofing** of structure after any openings are created.
- [G] **Barricades** after openings, Elite demo will place temporary barricades to indicate hazard, any permanent barricades to be by others, unless noted otherwise.
- [H] **Permits, fees, and/or bonds** are not included in the proposal, unless noted otherwise.
- [I] **Make safes of utilities**, prior to mobilizing all makes safes in the work should be completed or additional cost may be associated with standby time and schedule delays may occur.
- [J] **Sales tax** are not included in pricing, sales tax is provided below pricing and added only if required.
- [K] **Storage**, storing, moving, or clearing of content on property, unless noted otherwise.

Conditions

Elite Demolition and Abatement's is based on the following conditions:

- [A] **Mobilizations**, Elite demo has included **One (1) mobilization** in our proposal. Any additional mobilization will be:
 - **\$1,500.00** for labor with minor equipment
 - **\$2,250.00** for labor with mid-size equipment
 - **\$3,500.00** for labor with heavy/large equipment
- [B] **Demolished property**, all demolished materials become property of Elite Demolition unless specifically called out salvage or reuse in the contract.
- [C] **Assumptions**, pricing is based on single layer of drywall and/or flooring, there will be additional cost for multiple layers.
- [D] **Clear and ready access**, general contractor is responsible for providing vertical access/egress.
- [E] **Stair use**, Elite demo will have additional cost if stairs are the only form of egress to get material/debris in and out of the building.
- [F] **Work hours**, pricing in this proposal based on a 40 hours per week work schedule. Weekend or Overtime work would have additional costs associated.
- [G] **Pricing** valid for **60 days** from the date of this proposal.



Sincerely,
Isaac Voirin
Estimator/Project Manager
Elite Demolition & Abatement, LLC
(469) 500-6777
isaac@elitedemo.com
3115 Fry Road, Suite 405
Houston, TX 77449

**MINUTES
CITY OF ALVIN, TEXAS
BUILDING BOARD OF ADJUSTMENTS AND APPEALS
September 30, 2024**

BE IT REMEMBERED, that on the above date, the Building Board of Adjustments and Appeals conducted a regular meeting in the First Floor Conference Room, at the Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M. with the following members present, Santos Garza; Sussie Sutton; James Thompson; and Betsy Grubbs. Also present were staff members Mike Collins, Building Official; Roy Sosa, Plans Examiner; Shana Church, Assistant City Engineer; Sarah Gibbs, Executive Secretary; Lisa Sullivan, Code Supervisor and Alysia Buhs, Code Enforcement Officer.

1. Call To Order.

Call to order at 6:04 p.m.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the minutes of the Building Board of Adjustments and Appeals meeting of October 10, 2022. Sussie Sutton motioned to approve the minutes of the Building Board of Adjustments and Appeals meeting of October 10, 2022. Seconded by James Thompson, the motion carried on a vote of 3 ayes and 0 nays.

4. Conduct Dangerous Building Hearing regarding 416 N. Shirley Street under Section 108.1.5 of the Property Maintenance Code, City of Alvin, Texas.

Betsy Grubbs arrived at 6:11 p.m.

Mike Collins, Building Official, presented photos of the structure at 416 N. Shirley Street. The structure is unsecure and has been deemed a dangerous building. The City of Alvin has a price quote to demolish the building and bring it down to the foundation. The quote does not include the asbestos abatement.

Jim Thompson made a motioned to send formal notice to Glen Galloway and 416 N SHIRLEY LLC to inform him of a Public Hearing to be held regarding the Dangerous Structure at 416 N. Shirley St. Seconded by Sussie Sutton. The motion carried on a vote of 4 ayes 0 nays.

5. Items of Community Interest.

Santos Garza mentioned Neighborhood Night Out is tomorrow, October 1st.

6. Adjournment.

Betsy Grubbs motioned to adjourn the meeting, seconded by Jim Thompson. The motion carried on a vote of 4 ayes. The meeting ended at 6:38 p.m.

**MINUTES
CITY OF ALVIN, TEXAS
BUILDING BOARD OF ADJUSTMENTS AND APPEALS
November 11, 2024**

BE IT REMEMBERED, that on the above date, the Building Board of Adjustments and Appeals conducted a regular meeting in the First Floor Conference Room, at the Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M. with the following members present, Santos Garza; Sussie Sutton; James Thompson; and Betsy Grubbs. Also present were staff members Mike Collins, Building Official; Roy Sosa, Plans Examiner; Sarah Gibbs, Executive Secretary; Suzanne Hanneman, City Attorney; Brandon Moody, Director of Public Services; Lisa Sullivan, Code Supervisor and Alysia Buhs, Code Enforcement Officer.

1. Call To Order.

Call to order at 6:05 p.m.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the minutes of the Building Board of Adjustments and Appeals meeting of September 30, 2024. Betsy Grubbs motioned to approve the minutes of the Building Board of Adjustments and Appeals meeting of September 30, 2024. Seconded by Sussie Sutton, the motion carried on a vote of 3 ayes and 0 nays. James Thompson arrived at 6:06 p.m. after the approval of minutes.

4. Conduct Dangerous Building Hearing regarding 416 N. Shirley Street under Section 108.1.5 of the Property Maintenance Code, City of Alvin, Texas.

Mike Collins, Building Official, stated he sent certified letters to Glen Galloway. The return receipts have been signed and returned. He stated there has been no contact from Mr. Galloway since. The gate is down and wide open. The rafters and truss system are collapsing.

Glen Galloway, owner of 416 N Shirley Street, stated the demo will begin by Monday, November 18, 2024. The plan is to leave the foundation and start new construction of flex space office warehouse. Mr Galloway stated he will send someone out to tend to the gate. Glen Galloway arrived at 6:09 p.m.

Betsy Grubbs made a motion to convene another meeting tentatively schedule for 30 days (December 9) if no improvements have been made. The City of Alvin will update the board on progress if the meeting is necessary. Seconded by Sussie Sutton. The motion carried on a vote of 4 ayes 0 nays.

5. Items of Community Interest.

None

6. Adjournment.

Sussie Sutton motioned to adjourn the meeting, seconded by Betsy Grubbs. The motion carried on a vote of 4 ayes. The meeting ended at 6:30 p.m.

**MINUTES
CITY OF ALVIN, TEXAS
BUILDING BOARD OF ADJUSTMENTS AND APPEALS
December 9, 2024**

BE IT REMEMBERED, that on the above date, the Building Board of Adjustments and Appeals conducted a regular meeting in the First Floor Conference Room, at the Public Services Facility, 1100 West Highway 6, Alvin, Texas, at 6:00 P.M. with the following members present, Santos Garza; James Thompson; and Betsy Grubbs. Also present were staff members Mike Collins, Building Official; Roy Sosa, Plans Examiner; Sarah Gibbs, Executive Secretary; Brandon Moody, Director of Public Services; Lisa Sullivan, Code Supervisor and Alysia Buhs, Code Enforcement Officer. Sussie Sutton was absent.

1. Call To Order.

Call to order at 6:12 p.m.

2. Petition and Requests from the Public.

There were no petitions or requests from the public.

3. Approve the minutes of the Building Board of Adjustments and Appeals meeting of November 11, 2024. James Thompson motioned to approve the minutes of the Building Board of Adjustments and Appeals meeting of November 11, 2024. Seconded by Betsy Grubbs, the motion carried on a vote of 3 ayes and 0 nays.

4. Conduct Dangerous Building Hearing regarding 416 N. Shirley Street under Section 108.1.5 of the Property Maintenance Code, City of Alvin, Texas.

Mike Collins, the Building Official, indicated that Mr. Galloway has sent an asbestos survey and an environmental survey following the previous meeting. A demolition permit has not been applied for or issued.

Glen Galloway, the owner of 416 N Shirley Street, arrived at 6:28 PM. Mr. Galloway indicated that he has obtained two construction bids and has also secured a construction loan from Moody Bank. He mentioned that he will contact Mike Collins on December 10th to discuss a schedule for the demolition, as he could not give a specific date at this time. Mr. Galloway left the meeting at 6:46 p.m.

James Thompson motioned a timeline of 45 days to initiate the demolition and an additional 30 days to achieve completion. Seconded by Betsy Grubbs. The motion carried on a vote of 3 ayes 0 nays.

Betsy Grubbs proposed a second motion indicating that should Mr. Galloway not adhere to the board's deadline; the board will direct the City of Alvin to initiate the demolition process. Seconded by James Thompson. The motion carried on a vote of 3 ayes 0 nays.

Mike Collins informed the Board he will contact Mr. Galloway regarding the approved

motions.

5. Items of Community Interest.

Betsy Grubbs mentioned McAlister's Deli is now open. Santos Garza announced that the Fire Department will host their Christmas Open House on December 13th and 14th from 6:00 p.m. to 9:00 p.m.

6. Adjournment.

James Thompson motioned to adjourn the meeting, seconded by Betsy Grubbs. The motion carried on a vote of 3 ayes. The meeting ended at 7:09 p.m.



AGENDA COMMENTARY

Meeting Date: 2/20/2025

Department: City Manager

Contact: Junru Roland, City Manager

Agenda Item: Consider Resolution 25-R-05, ratifying the City Manager's appointment of Glen Dingley to the City of Alvin Civil Service Commission Place Two (2), for a three (3) year term, to expire December 31, 2028; and setting forth other provisions related thereto.

Type of Item: Resolution

Summary: Civil Service for Police Officers was voted in by the citizens of Alvin on November 3, 2020.

Chapter 143 of the Texas Local Government Code establishes the legislation and requirements for Civil Service under which our police department operates. Section 143.006 establishes the requirement for a Civil Service Commission, consisting of three (3) members appointed by the municipality's chief executive officer, and confirmed by the governing body of the municipality. The Commission's duties are also established by Chapter 143. Unlike other City boards and commissions, the Civil Service Commission is not an advisory body and makes no policy recommendations to the City Council. The Commission has the responsibility to adopt, publish, and enforce Chapter 143 rules pertaining to:

1. Examinations for entry level and promotional eligibility;
2. Procedures for appointment and certification;
3. Proper conduct of appeals of testing and examination scoring;
4. Prescribed cause(s) for the removal or suspension of a civil service employee;
5. Procedures for hearing appeals concerning indefinite suspensions, suspensions, promotional bypasses or recommended involuntary demotions; and
6. Other such matters reasonably related to the selection, promotion, and discipline of civil service employees, which includes only sworn police personnel.

Per Section 143.006, the Commission members serve staggered three-year terms with the term of one member expiring each year.

Persons appointed to the Commission must be:

- of good moral character;
 - be a United States Citizen;
 - be a resident of the municipality and have resided in the municipality for more than three (3) years;
 - be over the age of 25 years; and
-

- not have held public office within the preceding three (3) years.

On February 6, 2025, City Council accepted the resignation of Michelle Vela, Place 2, resulting in a vacancy on the Commission. The City received two applications from interested candidates: Glen Dingley and Timothy Frisbee.

After conferring with Police Chief Robert Lee, it is my recommendation to appoint Glen Dingley to serve a three (3) year term on the Civil Service Commission. Mr. Dingley has been a resident of Alvin for 34 years; and has served as an Alvin Citizen Patrol volunteer for 6 years and chaplain for the Alvin Police Department for 2 years.

Staff recommends the approval of Resolution 25-R-05.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒	Budgeted Item: Yes ☐ No ☐ N/A ☒
Funding Account: _____	Amount: _____
Legal Review Required: N/A ☐ Required ☒	1295 Form Required? Yes ☐ No ☒
Finance Review Required: N/A ☒ Required ☐	Date Completed: <u>2/11/2025 SLH</u>
	Date Completed: _____

Supporting documents attached:

1. Res 25-R-05; Civil Service Appointment
 2. Civil Service Commission Application; 2025; Dingley, Glen
-

Recommendation: Move to approve Resolution 25-R-05 ratifying the City Manager's appointment of Glen Dingley to the City of Alvin Civil Service Commission Place Two (2), for a three (3) year term, to expire December 31, 2028; and setting forth other provisions related thereto.

Reviewed by Department Head, if applicable: ☐
 Reviewed by City Attorney, if applicable: ☒

Reviewed by Chief Financial Officer, if applicable: ☐
 Reviewed by City Manager, if applicable: ☒

RESOLUTION 25-R-05

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, RATIFYING THE CITY MANAGER'S APPOINTMENT OF GLEN DINGLEY TO THE CIVIL SERVICE COMMISSION OF THE CITY OF ALVIN PLACE TWO (2) FOR A THREE (3) YEAR TERM, EXPIRING DECEMBER 31, 2028; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

WHEREAS, Chapter 143 of the Texas Local Government Code requires the City Manager to appoint members to the Civil Service Commission of the City of Alvin; and

WHEREAS, Glen Dingley meets the qualifications required by Section 143.006 of the Texas Local Government Code; and

WHEREAS, City Manager, Junru Roland, has appointed Glen Dingley, to the Alvin Civil Service Commission Place Two (2) subject to the confirmation of the City Council; and

WHEREAS, the City Council desires to confirm the appointment of Glen Dingley to the Civil Service Commission of the City of Alvin Place Two (2) to serve a term of three (3) years;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN:

Section 1. Findings

That the facts and recitations contained in the preamble of this Resolution are hereby found and declared to be true and correct and are adopted as part of this Resolution for all purposes.

It is hereby found and declared that the nominee listed in Section 2 (i) is of good moral character; (ii) is a United States Citizens; (iii) has been a resident of the City of Alvin for more than three (3) years; (iv) is over the age of 25 years; and (v) has not held a public office within the preceding three (3) years.

Section 2. Confirmation and Ratification of Appointment to Civil Service Commission of the City of Alvin

That the City Council does hereby confirm and ratify the appointment to the Civil Service Commission of the City of Alvin, Texas, the duly qualified person to the position and term as follows:

Name and Address

Glen Dingley

Alvin, Texas

Term Expires

December 31, 2028

Section 3. Open Meetings Act. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

This Resolution shall be effective on the date of passage in accordance with the Alvin City Charter.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED on the 20th day of February 2025.

THE CITY OF ALVIN, TEXAS

ATTEST

Gabe Adame, Mayor

Dixie Roberts, City Secretary



CIVIL SERVICE COMMISSION APPLICATION TO SERVE

The Civil Service Commission for the City of Alvin will adopt rules, conduct investigations and inspection, and hear appeals for police personnel in accordance with the Municipal Civil Service Act covered under Chapter 143 of the Texas Local Government Code. The Commission will meet at least once a year and then as needed for approximately 1-2 hours. Members appointed will serve a term of three (3) years. In accordance with Chapter 143, Members will be appointed by the City Manager and confirmed by the City Council.

Minimum Required Qualifications

- Must be of good moral character
- Must be a United States citizen.
- Must be a resident of the City of Alvin for more than three (3) years.
- Must be over twenty-five (25) years of age.
- Must not have held a public office within the preceding three (3) years.

PLEASE SUBMIT A RESUME ALONG WITH APPLICATION

Name:	Glen Dingley
Physical Address:	
Daytime Telephone:	
Date of Birth:	
E-mail Address:	
Mailing Address:	
Occupation:	Business Owner
Employer:	GMD Electronics
Briefly describe your interest in serving on the Commission.	To help and assist the City of Alvin

Please list any Civic or Community Endeavors in which you have been involved:

Alvin Police Chaplain and APD Citizens Patrol

Have you served on the Alvin City Council?

Select • No

Have you held any other public office in the preceding three (3) years?

Select • No

Have you served on an Alvin City Board, Commission, or Committee?

Select • No

How long have you been a resident of Alvin? 34 years

I understand that appointments are solely at the discretion of council and that this form is not the only basis of candidate selection. If appointed, I will accept the position and faithfully serve to the best of my ability. I understand that information provided in this document is subject to the Public Information Act and phone number and/or email address may be listed as contact information for said board/commission to which appointed.

Signed:



Date: 01/29/2025

Select • Resume Attached

Upload Resume File

 RESUMEDingley.pdf

RESUME

Glen M. Dingley

Alvin, TX 77511

Occupational Strengths: 44 years technical experience in electronics specializing in television engineering, operations, and design. Twenty five years experience in network and personnel management; network engineering to meet changing requirements; and studio and production facility design, specification and implementation. Strong UHF transmitter knowledge and experience.

Employment History:

5/96 to Present, GMD Electronics, Alvin, Texas

Owner and Project Manager: *Design, Engineering, Installation, and Repair of Satellite systems, TV Stations, Television Production Facilities, and Radio Stations.*

1/90 to 5/96, KHSH-TV 67, Houston, Texas

Chief Engineer: Engineering responsibility for UHF station in ADI 10. Supervision of staff of four personnel. Develop and maintain \$250K per year technical budget for this major Silver King Broadcasting station.

Accomplishments:

- Implemented the custom Master Control Automation system that computerizes the operator functions in the Master Control Room. This allowed for a 45% reduction in operations personnel.
- Lowered operations and maintenance budget by 32% through creative cost saving measures.
- Constructed a new computerized Sony BVE 9000 editing system controlling 8 machines in 10 days complete. System was on - line in 7 days after start of installation.

10/86 to 8/89, WWTO-TV 35, LaSalle / Chicago

General Manager / Chief Engineer: Engineering and Management of a 5 Million Watt UHF Television station in ADI 3. Supervision of a staff of six personnel. Duties included studio and transmitter maintenance, FCC tolerance control, and spokesman activities.

Accomplishments:

- Designed and Constructed the Master Control Facility in 28 days. This included video/audio flow for the videotape machines, cart machines, character generator, and master control switcher.
- Designed and Constructed the entire remote control system for the 120KW transmitter including path analysis, licensing, wiring, return telemetry link, and STL. Project completed in 38 days. Passed an actual FCC inspection. The FCC official stated the facility was the "cleanest" operation he had seen in his 18 years with the Commission.

Glen Dingley con't

7/81 to 10/86, Bendix Field Engineering Corporation, Houston, Texas.

Television Controller: Responsible for the NASA Satellite Television network at the Johnson Space Center. Provided coordination of video and data flow to the flight engineers and the major broadcast television networks.

Accomplishments:

- Successfully coordinated the largest NASA teleconference involving West Germany, U.S. President Reagan, and the Space Shuttle Astronauts in support of the international Spacelab mission.
- Implemented a thorough training and certification program for a Mission Control Center console position.

12/81 to 11/85 (part-time), Metcalf Communications Corp., Webster, TX

Vice President of Engineering: Department head in charge of system engineering for television, satellite, and audio systems. Was responsible for translating/ transforming customer concepts and requirements into operational, efficient facilities.

Accomplishments:

- Designed and constructed two large television production facilities— both in excess of \$400,000.
- Saved the company over \$6,000 by negotiating with vendors during the purchase phase of a large TV studio facility.
- Assisted in the design of a system that included a transportable satellite uplink and a 45 foot, \$1 million television production truck.

1/79 to 12/81, Columbia Cable TV, Inc., Houston, Texas

Chief Television Engineer: Responsible for design and maintenance of local origination video and audio equipment.

Accomplishments:

- Maintenance of one large main studio and two smaller studios across town. Also designed and built a television mobile production unit housing three cameras and audio/video support equipment.
- Maintained the editing suite at a consistent 98 percent availability.

Glen Dingley con't

Education:

North Harris County College - Associate of Applied Science degree in Electronics

Thomas A. Edison State College, 50% complete toward a Bachelor of Science in Applied Science and Technology Degree (*Electronics specialization*)

Additional Training:

- Society of Broadcast Engineers, Senior Broadcast Television Engineer Certification
- Elkins Institute of Electronics, FCC First Class Radiotelephone License
- Sony Broadcast Technical Training, Betacam SP repair Certification
- Townsend & Assoc., Transmitter engineering school
- Amateur Radio Operator and Instructor, Extra Class License

Personal: Attend and active in Church, CASA, Alvin Police Department Volunteer, Hobbies include camping, ham radio, and computers.

References furnished upon request.



AGENDA COMMENTARY

Meeting Date: 2/20/2025

Department: City Secretary

Contact: Dixie Roberts, Asst. City Manager/City Secretary

Agenda Item: Consider appointment to the Planning Commission to fill the unexpired term of Santos Garza through December 31, 2025.

Type of Item: Action Item

Summary: With Mr. Garza's resignation, the Planning Commission now has six (6) members. According to the Alvin Code of Ordinances, the Planning Commission is required to have (7) members.

Current members on the Planning Commission are: Abrin Brooks, Ashley Davis, Jason Jones, Scott Loy, Clennon Mitchell, and Samuel Washington.

Staff reviewed the notes from the Board and Commission interviews held in December 2024. Despite listing the Planning Commission as their first choice of service, some of the individuals below were appointed to their subsequent choices due to the lack of vacancies on the Planning Commission at that time, and some were not appointed to any board or commission.

- **Quenton Bernhardt**
- **Larry Davidson** (newly appointed to TIRZ 1)
- **Jeffrey Foley** (newly appointed to Civil Service Commission)
- **Monica Logsdon**
- **Adam Arendell**

All listed applicants were contacted, and each has confirmed their desire to be considered for appointment on the Planning Commission.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒

Budgeted Item: Yes ☐ No ☐ N/A ☒

Funding Account: **Amount:**

1295 Form Required? Yes ☐ No ☒

Legal Review Required: N/A ☒ Required ☐

Date Completed: 2/13/2025 SLH

Finance Review Required: N/A ☒ Required ☐

Date Completed:

Supporting documents attached:

1. Planning Commission Applicants; Feb 2025
-

Recommendation: Move to appoint to the Planning Commission to fill the

unexpired term of Santos Garza through December 31, 2025.

Reviewed by Department Head, if applicable: __

Reviewed by City Attorney, if applicable: X

Reviewed by Chief Financial Officer, if applicable: __

Reviewed by City Manager, if applicable: X

Planning Commission Applicant Information



Name	Previously interviewed? Date applied	Registered Voter	Resident of Alvin	Notes from Application
Arendell, Adam	No; 2/19/2025	Verified	48 yrs	I like serving the City and being involved. Past Council member for 9 yrs, HGAC Alternate Board member- 6yrs, Charter Review Board Chairman - 2024, Current Comp Plan Committee member, Alvin Little League President 5 yrs.
Bernhardt, Quenton	No; 1/27/2025	Verified	Long time	Hope to help our city grow and have more land to build more homes.
Davidson, Larry	Yes; 10/8/2024	Verified	25 yrs	Having been a long time resident of the area, I feel it is my duty to help in some capacity. I have been involved with local sports with my son. I previously worked shift work out of town, now I am available. I have a background in construction, safety, education, plant work, and planning. I have taught in the public school systems. I worked multiple crafts in the construction industry. I retired as a construction safety manager. I worked in operations in both chemical plants and refinery, working my way up from operator to shift operations supervisor. Participate in the Ivey Essentials Pantry through our church. Have coached at several levels and sports with my children.
Foley, Jeffrey	Yes; 10/25/2024	Verified	27 yrs	Long time resident and local business owner with 10 employees. Previously served on Planning Commission, BBOAA, KofC, ACC, AHS and Chamber.
Logsdon, Monica	No; 1/27/2025	Verified	35 yrs	Want to see my community grow and flourish and come together when need to.