

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL SPECIAL MEETING
THURSDAY, JUNE 26, 2025
5:30 PM**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Special Session at 5:30 PM in the First Floor Conference Room at City Hall, with the following members present: Mayor Gabe Adame; Mayor Pro-Tem, Meagan DeKeyzer; Council members: Ashley Davis, Richard Garivey and Keko Moore, Scott Salter, Chris Vaughn, and Martin Vela.

Staff members present: Suzanne Hanneman, City Attorney; Dixie Roberts, Assistant City Manager/City Secretary; Chris Thomas, Director of Finance; and Michelle Segovia, City Engineer.

NEW BUSINESS

Consider an Agreement with GFT Engineering for design engineering services related to the Texas General Land Office – Community Development and Revitalization (GLO-CDR) Grant No. 24-065-151-F010, for flood and drainage improvements along Durant Street and the M-1 Crossing, and authorize the Mayor to execute all necessary documents upon legal review.

The City has been awarded \$6,000,500 in CDBG-MIT funding for the Durant Street and M-1 Crossing Flood and Drainage Improvement Project. Following the City's formal RFP process in 2022, GFT (formerly DEC Engineering/Gannett Fleming TranSystems) was selected as the most qualified firm to provide engineering services for this project. As outlined in the original grant proposal submitted to the GLO, the majority of the engineering service costs will be covered by grant funds. Per GLO program guidelines, eligible engineering costs are capped at 15% of the total construction cost. The construction budget submitted to the GLO totaled \$4,939,281.90, resulting in a maximum allowable engineering allocation of \$740,892.30. The City's original grant budget included \$737,191.10 for engineering services (14.93%). However, the proposed engineering fees total \$869,875—which exceeds the GLO-eligible limit by \$128,683. The overage will be covered by the City's Sales Tax Fund. A breakdown of the proposed fees is as follows:

- ***M-1 Ditch:*** \$161,580
- ***Durant Street:*** \$708,295
- ***Total Proposed:*** \$869,875
- ***Amount Over GLO-Eligible Limit:*** \$128,683

Staff recommends approval of the agreement with GFT.

Dixie Roberts, Assistant City Manager/City Secretary, presented this item before City Council explaining that the city will cover the amount over the GLO eligible limit out of the Sales Tax Fund. Michelle Segovia, City Engineer, provided a brief summary of the project as well.

Council member Moore moved to approve an Agreement with GFT Engineering for design engineering services related to the Texas General Land Office – Community Development and Revitalization (GLO-CDR) Grant No. 24-065-151-F010, for flood and drainage improvements along Durant Street and the M-1 Crossing, and authorize the Mayor to execute all necessary documents upon legal review. Seconded by Council member Garivey; motion carried with all members present voting Aye.

ADJOURNMENT

Mayor Adame adjourned the meeting at 5:39 p.m.

PASSED and APPROVED the 17th of July 2025.

ATTEST:

Gabe Adame, Mayor

Dixie Roberts, City Secretary