

MINUTES
REGULAR CITY COUNCIL MEETING
VIA TELECONFERENCE
THURSDAY, APRIL 16, 2020
7:00 P.M.

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. by telephone/video conference, in accordance with order of the Office of the Governor issued March 16, 2020 in order to advance the public health goal of limiting face-to-face meetings (also called “social distancing”) to slow the spread of the Coronavirus (COVID-19) The following members were present: Mayor Paul A. Horn; Mayor Pro-Tem Glenn Starkey; Councilmembers: Gabe Adame, Adam Arendell, Joel Castro, Brad Richards, Keith Thompson and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Chief Financial Officer; Brandon Moody, Public Services Director; Dan Kelinske, Parks and Recreation Director, Larry Buehler, Economic Development Director, and Robert E. Lee, Police Chief.

The public was provided a login link and telephone number to participate in this meeting.

INVOCATION AND PLEDGE OF ALLEGIANCE

Council member Castro gave the invocation.

Council member Vela led the Pledge of Allegiance to the American Flag, and Council member Thompson led the Pledge to the Texas Flag.

PUBLIC HEARINGS

Second of two (2) required public hearings to receive comment on the limited purpose annexation of 18.2173 acres, more or less, a commercial parcel of land within Municipal Utility District No. 24 (Martha’s Vineyard) situated along State Highway 6 in Brazoria County, Texas.

This tract of land was annexed into Municipal Utility District (MUD) No. 24 on February 21, 2019 as part of the Martha’s Vineyard Development for the purposed of providing commercial development to the overall project. The MUD will be delivering water and sewer services to this tract. A Strategic Partnership Agreement (SPA) was entered into on June 20, 2019 between the City of Alvin and MUD No. 24. Section 2.02 of the SPA allows the commercial tract to be annexed into the city in a Limited Purpose Annexation for the collection of its sales and use taxes.

City Council adopted Resolution 20-R-11 on March 5, 2020 calling said public hearings for April 2, 2020 and April 16, 2020. This is the first of two required public hearings.

Mayor Horn opened the public hearing at 7:04 p.m. There were no comments made. Mayor Horn closed the public hearing at 7:05 p.m.

Public Hearing regarding the adoption of Article IV “Standards of Care for Youth Recreation Programs” in Chapter 16 ½, Parks and Recreation, of the Alvin Code of Ordinances.

In response to community demand for after school and summer day camp programs, the Parks and Recreation Department plans to offer these style camps beginning Summer 2020. A day camp is considered extending 11.5 hours per day for approximately 5 days per week. A participant (ages 5 to 13) can expect daily engagement from instructor lead learning, crafts and physical activity, as well as lunch and snacks provided. Location will vary based on availability of space, until a more permanent location is available.

Chapter 42 of the Texas Human Resources Code exempts certain after-school and summer recreation programs from state licensing requirements as identified in Subsection 42.041 (14), provided that the governing body of the municipality annually adopts standards of care by ordinance after a public hearing, and that such standards are provided to the parents of each program participant. The

ordinance shall include minimum staffing ratios, qualifications, facility, health and safety standards and mechanisms for monitoring and enforcing the adopted local standards as well as notify parents that the program is not licensed by the state and cannot be advertised as a child-care facility.

Before an Ordinance is adopted, a public hearing is required. Notice of said public hearing was published in the Alvin Sun on April 5, 2020, and has been posted on the City's website. City Council will consider the adoption of Ordinance 20-K under Other Business during the 4/16 City Council meeting.

Mayor Horn opened the public hearing at 7:06 p.m. Dan Kelinske, Parks and Recreation Director, provided an explanation on the Standards of Care Youth Program. There were no comments made. Mayor Horn closed the public hearing at 7:08 p.m.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA

Consider approval of the March 16, 2020 City Council Special Called Emergency meeting minutes.

Consider approval of the March 19, 2020 City Council Special Called Emergency meeting minutes.

Consider approval of the March 20, 2020 City Council Special Called Emergency meeting minutes.

Consider approval of the March 26, 2020 City Council Special Called Emergency meeting minutes.

Consider approval of the April 2, 2020 City Council meeting minutes.

Consider Resolution 20-R-13, postponing the Special Election to be held on the 2nd day of May, 2020 for the purpose of submitting to the qualified voters of the City of Alvin, Texas, a Proposition to vote "For" or "Against" the "Adoption of the Fire Fighters' and Police Officers' Civil Service Law, applicable to only the Police Department," to the November 3, 2020 Uniform Election Date.

On March 19, 2020, City Council met in Special Emergency Session, due to the COVID-19 pandemic, and voted unanimously to postpone the May 2, 2020 Special Election called by Resolution 20-R-04 to the November 3, 2020, uniform Election Date.

Resolution 20-R-13 is required pursuant to the Governor's proclamation issued on March 18, 2020, that suspended certain provisions of the Texas Election Code, authorizing political subdivisions using the May 2, 2020, uniform election date to postpone their election to the November 3, 2020 uniform election date, because of the COVID-19 pandemic.

The City of Alvin will again contract with the Brazoria County Elections Department for the November election. Brazoria County elected to postpone all May 2nd elections in the County to November 3, 2020. A deposit was made for the May election, which will be held and used as a deposit for the November election. Staff anticipates executing a new contract with Brazoria County for the November election date. Another Resolution will come before City Council at a later date to approve the Early Voting and Election Day voting locations for November.

Background on the Special Election Petition: The City Secretary received a petition from Matthew Jrab on behalf of the Alvin Police Officer's Association to include on the ballot of the next uniform election date (May 2, 2020) a proposition to vote for or against the "Adoption of the police officers' civil service law." The City's Charter requires that the petition submitted have at least 200 signatures from qualified voters of the City of Alvin. On January 22, 2020, Mr. Jrab (a qualified voter of the City of Alvin, and an Alvin police officer) submitted one initiative packet that included 15 circulated petitions, with a total of 252 signatures. The City Secretary reviewed and certified the petition as sufficient on January 23, 2020, with 202 signatures having been verified as valid registered voters.

Chapter 143 of the Texas Local Government Code states that a governing body who receives a petition requesting such election that is signed by the required number of qualified voters shall order an election submitting to the voters the question of whether this chapter should be adopted. The petitioner has been notified of the date change of the election.

Consider Addendum No. 2 for a one (1) year renewal Agreement with American Janitorial as the City's janitorial services provider of City owned buildings and park restrooms, in an amount not to exceed \$106,344.00; and authorize the City Manager to sign the Agreement upon legal review.

The agreement was originally approved in the amount of \$106,344.00 with American Janitorial by City Council on May 3, 2018, utilizing the public bid process, Bid #B-18-10. The following locations would continue under this agreement: City Hall, Public Service

Facility, Public Service Facility #2 (Dyche Lane), Library, Senior Citizen Center, Museum, Train Depot, Police Department, animal Adoption Center and National Oak Park Restrooms. Additional sites include: Portable Restroom Trailer, Bob Briscoe Park Restrooms, Lions Park Restrooms, Pearson Park Restrooms, Morgan Park Restrooms, Bob S. Owen Pool Restrooms and the Girl Scout House. These additional sites are scheduled and billed separately as requested by the City of Alvin.

Janitorial Services Bid #B-18-10 opened on April 24, 2018 and advertised on April 8, 2018 and April 15, 2018. The agreement began May 3, 2018 thru September 30, 2018 in an amount of \$41,224.17. The first complete year of service under this agreement began October 1, 2018 thru September 30, 2019 in the amount of \$106,344.00. This addendum is the second of up to three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff recommends a one (1) year renewal of the current janitorial services agreement in the amount of \$106,344 with American Janitorial as their performance continues to provide a good value to the City of Alvin.

Consider Addendum No. 1 for a one (1) year renewal Agreement with CTA HVAC, LLC (Clear the Air) as the City's HVAC preventative maintenance and repair services provider for City owned buildings, in an amount not to exceed \$40,717.00; and authorize the City Manager to sign the Agreement upon legal review.

The HVAC preventative maintenance and repair agreement is designed to provide routine maintenance by a certified technician for all HVAC equipment to prolong the efficient life of the equipment. This agreement also allows for faster response time and fixed pricing for HVAC related repairs and equipment replacement.

The agreement was originally approved in the amount of \$40,717.00 with CTA HVAC, LLC (Clear the Air) by City Council on June 20, 2019, utilizing the public bid process, Bid #B-19-09. The following locations would continue under this agreement: Animal Adoption Center, City Hall, Public Service Facility, Public Service Facility #2 (Dyche Lane), Library, Senior Citizens Center, Museum, Train Depot, Wastewater Treatment Plant, Fire Stations 1, 2, 3, EMS, Police Station and City Shop.

HVAC Preventative Maintenance and Repair Bid# B-19-09 opened on May 21, 2019 and advertised on May 5, 2019 and May 12, 2019. The first year of service under this agreement began October 1, 2019 thru September 30, 2020, in the amount of \$40,717.00. This addendum is the first of up to three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff is recommending a one (1) year renewal of the current HVAC Preventative Maintenance and Repair agreement in the amount of \$40,717.00 with Clear the Air as their performance continues to provide good value to the City of Alvin.

Consider Addendum No. 2 for a second one (1) year renewal Agreement with LTS Lawncare as the City's manicured mowing services provider of select parkland, City owned property and State Right of Way around Gordon Street Bridge, in an amount not to exceed \$33,075.00; and authorize the City Manager to sign the Agreement upon legal review.

This is the second of two different manicured mowing agreements with LTS Lawncare. This scope of service has supplemented the lawn maintenance efforts of City staff for over six years and continues to provide a cost-effective solution.

The agreement was originally approved in the amount of \$33,075.00 with LTS Lawncare by City Council on May 3, 2018, utilizing the public bid process, Bid #B-18-06. The following locations would continue under this agreement: Hike and Bike Trail (Adoue Street to South Street), Hugh Adams Park, Marina Park, Morgan Park, Pearson Park and Talmadge Park, two lots located at 3403 Hummingbird and 1409 Talmadge and the areas around Gordon Street Bridge.

Manicured Mowing Bid# B-18-06 opened on April 17, 2018 and advertised on April 1, 2018 and April 8, 2018. The first year of service under this agreement began October 1, 2018 thru September 30, 2019, in the amount of \$33,075.00. This addendum is the second of up to three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff is recommending a second, one (1) year renewal of the current manicured mowing agreement in the amount of \$33,075.00 with LTS Lawncare as their performance continues to provide a good value to the City of Alvin.

Consider Addendum No. 3 for a final one (1) year renewal Agreement with LTS Lawncare as the City's manicured mowing services provider of State Right of Way consisting of north and south areas of State Highway (Bypass) 35, and select City owned property including parkland, lift stations, water wells and various building grounds, in an amount not to exceed \$72,723.33; and authorize the City Manager to sign the Agreement upon legal review.

This is the first of two different manicured mowing agreements. This scope of service has supplemented the law maintenance efforts of City staff for over seventeen years.

The North and South Areas of Highway 35 were originally included because those are two of the major entrances into the City limits and the desire to maintain the areas remain in the scope of work.

The agreement was originally approved in the amount of \$72,723.33 with LTS Lawncare by City Council on May 4, 2017, utilizing the public bid process, Bid #B-17-05. The following locations would continue under this agreement: Lift Stations 23B, 14, 29, 30, 31 and 33, Water Wells 3, 4, 6, 7 and 8, Water Towers 3 of 3, City Hall, Lot at W. Willis St. & Hardie St., Library, Senior Citizen Center, Museum, Public Service Facility, Public Service Facility #2 (Dyche Lane), Animal Adoption Center, Alvin Police Department, Bob Owen Pool, Girl Scout House Lot, American Legion Lot, Fire Stations 1, 2, 3, EMS, Park and Ride, Fire Training Field, Lot at Gordon St. & Willis St., Train Depot, Welcome to Alvin sign areas 2 of 2, North and South Bypass areas, Ruben Adame Park, Newman Park, Citizens Park, Sealy Park, Prairie Dog Park and Oak Park Cemetery.

Manicured Mowing Bid #B-17-05 opened on April 19, 2017 and advertised on March 27, 2017 and April 3, 2017. The agreement began May 8, 2017 thru September 30, 2017 in an amount of \$41,224.17. The first complete year of service began October 1, 2017 thru September 30, 2018 in the amount of \$72, 723.33. This addendum is the third and final of three, one-year renewals allowed per the agreement, having an effective date October 1, 2020 thru September 30, 2021.

Staff is recommending the third and final one (1) year renewal of the current manicured mowing agreement in the amount of \$72,723.33 with LTS Lawncare as their performance continues to provide a good value to the City of Alvin.

Consider Resolution 20-R-12, suspending the May 4, 2020 effective date of the proposal by CenterPoint Energy Resources Corp., d/b/a CenterPoint Energy Entex and CenterPoint Energy Texas Gas – Texas Coast Division to Implement interim GRIP rate adjustments for gas utility investment in 2018 and requiring delivery of this resolution to the Company and legal counsel.

The City is a gas utility customer of CenterPoint and a regulatory authority with an interest in the rates and charges of CenterPoint. The City is authorized to protect the interests of the City and CenterPoint customers residing in the City.

For cities in the Houston Division, the Company is seeking recovery of \$157,664,708 in invested capital. This will increase rates to residential customers by \$.89 per month. For cities in the Texas Coast Division – the Division the City of Alvin is in, the Company is seeking recovery of \$37,937,732 in invested capital. This will increase rates to residential customers by \$.67 per month. Increases in both divisions are currently scheduled to go into effect on May 4.

Under the gas reliability infrastructure program (“GRIP”) statute, cities may not challenge the Company’s request. The only action a City may take is to suspend the effective date of the rate increase by 45 days.

The annual gas reliability infrastructure program (“GRIP”) is designed for the utility to recover its incremental costs related to the capital investments it made during the previous year. The courts have ruled all that cities can do in a GRIP case is administratively determine whether the filing complies with the statutory explanation of how a GRIP filing is to be prepared. A city cannot challenge the reasonableness of any investment or consider whether increasing revenues and declining expenses would offset the rate implication from increased capital investment. Cities also cannot recover any rate case expenses from the utility. The legislature and the courts have reasoned that GRIP rate increases are temporary rates and subject to refund when the Company files a traditional rate case after five years of rate increases.

Acknowledge receipt of the quarterly Capital Improvement Projects Report.

Acknowledge receipt of the Quarterly Financial and Investment Reports ending March 31, 2020.

The City Charter requires the Chief Financial Officer to report on the financial condition of the City each quarter.

In 2013, the City of Alvin adopted the Public Funds Investment Act pursuant to Chapter 2256 of the Texas Government Code. The Code contains certain requirements for investing public funds and how those funds are to be administered. These requirements include annual reviews of the policy, training, internal controls, prudence, ethics, and reporting.

The City’s investment policy states that the investment officer shall generate quarterly (investment) reports to the City Manager, Mayor, and City council. Attached is the quarterly report for the period ending March 31, 2020.

In summary, the City of Alvin has an investment portfolio at March 31, 2020, of \$85.6 million, which consists of \$69.8 million invested in the Local Government Investment Pools, \$749,000 in Certificates of Deposits, and \$15.1 million in the City’s bank depository accounts (i.e. checking accounts). Interest earned during the quarter was \$267,744. The City’s yield for the quarter was 1.32% and the 90-day T-Bill was .96%.

Proclaim the week of April 12-18, 2020 as Telecommunications Week in the City of Alvin.

Proclaim the week of April 19-25, 2020 as Crime Victim’s Rights Week in the City of Alvin.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Starkey; motion carried on a vote of 7 Ayes.

OTHER BUSINESS

Consider an Agreement with Horizon International Group LLC, through the Choice Partners Cooperative Purchasing Network, to provide and install new building automation temperature controls and related HVAC controllers including modifying existing duct work at Alvin City Hall, in an amount not to exceed \$83,897.00; and authorize the City Manager to sign the Agreement upon legal review.

The current HVAC control system at City Hall is out of date, no longer functioning and in need of replacement. In addition, because of modifications to office areas, some duct work needs re-routing in order to maximize air flow and air efficiency. These items were identified in the Facility Condition Assessment completed in January 2018 and added to the five-year facilities capital improvement forecast and budgeted for in FY20.

Advantages of using Choice Partners Cooperative Purchasing Network:

- 1.) Fast Track procurement process*
- 2.) Lower procurement and administrative costs*
- 3.) Fewer change orders and claims*
- 4.) Competitively bid local pricing in lump sum proposal*
- 5.) Ability to accomplish a substantial number of individual projects with competitively bid contract*
- 6.) Oversight through Choice Partners which audits the accuracy of all job order contract proposals*

This project is funded in the General Projects Fund (Fund 311).

Council member Starkey moved to approve an agreement with Horizon International Group LLC, through the Choice Partners Cooperative Purchasing Network, to provide and install new building automation temperature controls and related HVAC controllers including modifying existing duct work at Alvin City Hall, in an amount not to exceed \$83,897.00; and authorize the City Manager to sign the Agreement upon legal review. Seconded by Council member Arendell. A roll call vote was taken with all members present voting “Aye”, motion carried.

Consider Ordinance 20-K, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date.

In response to community demand for after school and summer day camp programs, the Parks and Recreation Department plans to offer these style camps beginning Summer 2020. A day camp is considered extending 11.5 hours per day for approximately 5 days per week. A participant (ages 5 to 13) can expect daily engagement from instructor lead learning, crafts and physical activity, as well as lunch and snacks provided. Location will vary based on availability of space, until a more permanent location is available.

Chapter 42 of the Texas Human Resources Code exempts certain after-school and summer recreation programs from state licensing requirements as identified in Subsection 42.041 (14), provided that the governing body of the municipality annually adopts standards of care by ordinance after a public hearing, and that such standards are provided to the parents of each program participant. The ordinance shall include minimum staffing ratios, qualifications, facility, health and safety standards and mechanisms for monitoring and enforcing the adopted local standards as well as notify parents that the program is not licensed by the state and cannot be advertised as a child-care facility.

The public hearing for this Ordinance was published in the Alvin Sun on April 5, 2020, and has been posted on the City’s website. Staff recommends adoption of Ordinance 20-K.

Council member Arendell moved to approve Ordinance 20-K, establishing Standards of Care for Youth Recreation Programs conducted by the City of Alvin Parks and Recreation Department for elementary age children ages five (5) through thirteen (13); providing for compliance with state law; providing a savings clause; providing a severability clause; and providing an effective date. Seconded by Council member Starkey. A roll call vote was taken with all members present voting “Aye”, motion carried.

Consider leasing sixteen (16) new vehicles with Enterprise Fleet Management, in an amount not to exceed \$197,374.00 for FY20; and authorize the City Manager to sign the Open-End (Equity) Lease Rate Quote on the terms set forth herein and in the Master Equity Lease Agreement.

On January 7, 2016, the City utilized TIPS/TAPS (an interlocal purchasing system used by government entities) to execute an agreement with Enterprise Fleet Management for the (phase in) replacement of the City's fleet with leased vehicles. The lease program allows the Central Shop to focus on the maintenance of emergency vehicles and heavy equipment, instead of non-emergency vehicles, and saves in costs as well. To date, twenty-nine (29) City vehicles are currently being leased through this program at a FY20 lease cost of \$198,857.52.

Staff is recommending that the City Council approve and authorize the lease of sixteen (16) new vehicles for annual lease payments in FY20 in the amount of \$197,374. Equipment is included for three (3) of the vehicles at a \$113,212 is due at the time of delivery. Staff is requesting that City Council approve the sixteen (16) new leases as the funding was appropriated in the FY20 budget.

Staff recommends continuing the lease program as the lease program includes maintenance, higher resell value at the end of the lease, and the option to continue the lease to pay off the remaining liability with maintenance for a minimal fee.

Through the Enterprise lease program all vehicles are maintained using local businesses. The vehicle and unit numbers being replaced are as follows:

Unit #s/Dept.	Current Vehicle	FY20 Replacement
684 Capital Improvement	2007 F-150 Single Cab	F-150 Single Cab
698 Capital Improvement	2007 F-150 Single Cab	F-150 Single Cab
742 Fleet Maintenance	2010 F-150 Extended Cab	F-150 Extended Cab
651 Fire (Brush Truck)	2005 F-350 Ex. Cab 4X4	F-350 Extended Cab 4X4*
723 Fire Chief	2009 Expedition	Tahoe*
756 Police CID	2011 Edge	Nissan Kick
767 Police CID	2011 Edge	Silverado 1500 Double Cab 4X4*
712 Street Department	2008 Explorer	Explorer
758 Water Department	2011 Ranger	F-150 Single Cab
700 Parks Department	2008 F-150 Single Cab	F-150 Single Cab
702 Parks Department	2008 F-250 Crew Cab	F-250 Crew Cab
675 Parks Department	2006 Explorer	F-150 Extended Cab
732 Parks Department	2009 Ranger	F-150 Single Cab
782 Police Canine	2013 Explorer	Tahoe*
835 Police Patrol	2016 Explorer	Tahoe*
836 Police Patrol	2016 Explorer	Tahoe*

Council member Thompson moved to approve leasing sixteen (16) new vehicles with Enterprise Fleet Management, in an amount not to exceed \$197,374.00 for FY20; and authorize the City Manager to sign the Open-End (Equity) Lease Rate Quote on the terms set forth herein and in the Master Equity Lease Agreement. Seconded by Council member Arendell. A roll call vote was taken with all members present voting "Aye", motion carried.

Consider the approval of an emergency repair to a 33-inch sanitary sewer trunk main by T. Gray Utility & Rehab Co. in the amount of \$248,270.00; and authorize the City Manager to sign related documents.

On April 2, 2020, a 33-inch sanitary sewer trunk main near the Somerset neighborhood failed. This clay sewer main has been in service for 60 plus years. The current pipe has many defects including leaking joints and several cracks. The leaking joints and cracks spill wastewater outside the pipe. This main line is one of only two main lines that transport all the City's wastewater to the Treatment Plant. The repair will consist of the contractor setting up bypass pumps to ensure wastewater services are uninterrupted, a pre and post camera inspection of the sanitary sewer main, and installation of a Cure in Place Pipe (CIPP) liner within a 535 foot section crossing a tributary ditch to the M-1 ditch.

Emergency purchases necessary to preserve or protect public health or safety and procurements necessary because of unforeseen damage to public machinery, equipment or other property are exempt from the competitive sealed bidding and competitive sealed proposal requirements of state law.

Council member Arendell moved to approve the emergency repair of a 33-inch sanitary sewer trunk main by T. Gray Utility & Rehab Co., in the amount of \$248,270.00; and authorize the City Manager to sign related documents. Seconded by Council member Thompson. A roll call vote was taken with all members present voting "Aye", motion carried.

REPORTS FROM CITY MANAGER

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the May 7, 2020 City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Thompson thanked the City employees for their hard work during these difficult times. He also thanked Dixie Roberts, City Secretary, for assisting the Council with setting up the teleconference meetings.

Council member Vela thanked the city staff for keeping the Council and citizens informed of the COVID-19 updates. He commended the EMS Department for conducting training, and he thanked Chief Lee with an incident that occurred where a citizen who disobeyed the traffic laws.

Council member Arendell thanked the city staff for their work to keep people safe.

Council member Richards thanked all the city employees for the great job the do.

Council member Castro thanked the city employees and Council for trying to get a stronghold on the corona virus and to reduce the spread.

Council member Adame gave recognition to Junru Roland for his past leadership as Chief Financial Officer and as the current City Manager for maintaining a solvent government. He urged small business owners to call their congressmen to assist with additional funding.

ADJOURNMENT

Mayor Horn adjourned the meeting at 7:30 p.m.

PASSED and APPROVED the 7th day of May 2020.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary