

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY JANUARY 7, 2021
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Joel Castro; Councilmembers: Gabe Adame, Adam Arendell, Brad Richards, Glenn Starkey, Keith Thompson, and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Director of Administrative Services/CFO; Michelle Segovia, City Engineer; Brandon Moody, Public Services Director; and Robert E. Lee, Police Chief.

INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Junru Roland, City Manager, gave the invocation.

Council member Castro led the Pledge of Allegiance to the American Flag and Council member Thompson led the Pledge to the Texas Flag.

PUBLIC COMMENT

Mr. Pete Olson thanked Alvin for supporting him during his tenure in Congress. He praised the Council for the many accomplishments throughout the years and expressed his love for Alvin.

CONSENT AGENDA

Consider approval of the December 17, 2020 City Council Regular meeting minutes.

Accept resignation from Planning Commission member Jake Starkey.

Jake Starkey submitted his resignation from the Planning Commission for his term ending December 31, 2022. This agenda item is the formal acceptance of his resignation. With the resignation of Mr. Starkey, there will be eight (8) members on the Commission. The Charter states that the Commission shall consist of not less than five (5) nor more than eleven (11) members. Current members are Ashely Davis, Richard Garivey, Abrin Brooks, Santos Garza, Chris Hartman, Keko Moore, Carrie Parker, and Randall Reed.

Consider a bid award to Napco Chemical Company, as the City's vendor for Sodium Bisulfite for one (1) year with an option to continue for an additional one (1) year at the same price and conditions, for an estimated total of \$25,000 per year.

Sodium Bisulfite is a chemical used at the Wastewater Treatment Plant after chlorine disinfection prior to discharging the effluent into the receiving water stream. On December 1, 2020, bids were opened, and Napco Chemical Company was the lowest qualified bidder for Sodium Bisulfite at \$1.46 per gallon. The amount of wastewater being treated is contingent upon the amount of wastewater sent to the Wastewater Treatment Plant for treatment from the community. The projected annual cost for Sodium Bisulfite in FY21 at \$1.46 per gallon is \$25,000. Staff recommends the award of this bid.

Consider a bid award to DXI Industries, Inc. as the City's vendor for Sodium Hypochlorite for one (1) year with an option to continue for an additional one (1) year at the same price and conditions, for an estimated total of \$50,000 per year.

Sodium Hypochlorite (liquid bleach) is a chemical used to disinfect the effluent (treated wastewater) from the City's Wastewater Treatment Plant. On December 1, 2020, bids were opened and DXI Industries, Inc. was the lowest qualified bidder for Sodium Hypochlorite at \$0.7784 per gallon. The projected annual cost for Sodium Hypochlorite at \$0.7784 per gallon is \$50,000. Staff recommends approval of this bid award. Upon Council approval an award letter will be sent to vendor and City departments.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Arendell; motion to approve carried on a vote of 7 Ayes.

OTHER BUSINESS

Consider the purchase of an Elgin Crosswind 1 Street Sweeper from Kinloch Equipment and Supply, Inc., through the BuyBoard Cooperative Purchasing Program in an amount not to \$232,431.25.

Street sweeping provides cleaning of City streets to maintain a clean environment for residents and to remove debris, trash, and pollutants before they enter the storm drains that lead to local waterways.

Currently the City owns and operates a 2012 Tymco sweeper. This sweeper is utilized about 35+ hours a week, sweeping several miles of Alvin's main thoroughfares and neighborhood streets. Over the last few years, the Tymco sweeper has been taken out of service for maintenance and repairs several times, causing disruption in service for Alvin residents.

City Council approved funding in the FY21 budget to acquire a new street sweeper to replace the existing 2012 Tymco sweeper. Staff recommends trading in the 2012 Tymco sweeper for the purchase of the Elgin Crosswind 1 Street Sweeper. The trade-in value of the 2012 Tymco Sweeper is \$32,500. The Elgin Crosswind 1 Street Sweeper and chassis is being purchased through the BuyBoard Cooperative Purchasing Program. Funding will be from the Sales Tax Street Improvement Fund.

Brandon Moody, Public Services Director, presented this item before City Council with explanation.

Council member Arendell moved to approve the purchase of an Elgin Crosswind 1 Street Sweeper from Kinloch Equipment and Supply, Inc., through the BuyBoard Cooperative Purchasing Program in an amount not to exceed \$232,431.25. Seconded by Council member Richards; motion carried on a vote of 7 Ayes.

Consider Resolution 21-R-03, approving the Development Agreement between the City of Alvin, Texas, the Brazoria-Fort Bend Counties Municipal Utility District No. 3, D.R. Horton-Texas, Ltd., and 258 Colony Investments, Ltd.; and authorize the Mayor to sign the Agreement upon legal review.

D.R. Horton-Texas, Ltd., and 258 Colony Investments, Ltd. own property in Brazoria-Fort Bend Counties MUD 3, which is partially located in the extraterritorial jurisdiction (ETJ) of the City of Alvin, and partially within the ETJ of the City of Missouri City, Texas. On October 1, 2020, in Ordinance 20-Z, the City of Alvin released the portion of its ETJ in Fort Bend County. The MUD and the Owners have requested the City retain the ETJ in Fort Bend County, and forego releasing it, until such time as all plats and plans are approved by the City of Alvin, and construction of the District facilities within the platted areas is complete. State law allows a MUD located in multiple ETJs to elect the municipality over which to have authority, and the MUD has selected Alvin. Finally, in addition to the applicable platting and planning fees as set forth in Chapter 28 of the Code of Ordinances of the City, the Owner has agreed to compensate the City an additional fee of seventy-five dollars (\$75.00) per lot for each single-family home lot located within a plat, with approximately 699 lots to be platted. Staff recommends approval of Resolution 21-R-03 and the Development Agreement.

Suzanne Hanneman, City Attorney presented Resolution 21-R-03 before City Council with explanation.

A discussion was had on adding in the same termination language into the resolution that is in the development agreement. The City Attorney explained that she will add the language before the Mayor signs the Resolution.

Council member Starkey moved to approve Resolution 21-R-03, approving the Development Agreement between the City of Alvin, Texas, the Brazoria-Fort Bend Counties Municipal Utility District No. 3, D.R. Horton-Texas, Ltd., and 258 Colony Investments, Ltd.; and authorize the Mayor to sign the Agreement upon legal review. Seconded by Council member Adame; motion carried on a vote of 7 Ayes.

Consider an Engineering Services Agreement with Freese and Nichols, Inc. in an amount not to exceed \$380,000 for engineering design services for the Wastewater Master Plan, Sanitary Sewer Evaluation Study, and Water and Wastewater Rate Study; and authorize the City Manager to sign the Agreement upon legal review.

The Engineering Services Agreement being considered will provide an update to the Wastewater portion of the City's 2015 Utility Master Plan, provide an evaluation of the City's West-Central and Central Sanitary Sewer Basins, and provide a Water and Wastewater Rate Study (the last one was done in 2016). It is proposed that design services culminating in a Wastewater Master Plan Report, a technical memorandum detailing the survey results and system improvement alternatives in the West-Central and Central Sanitary Basins, and Utility Rate Study Report will be complete in a period of eighteen months. These studies were approved in the FY 2021 budget and will be funded from the Utility Project Fund. Staff recommends approval of this Agreement.

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Thompson moved to approve an Engineering Services Agreement with Freese and Nichols, Inc. in an amount not to exceed \$380,000 for engineering design services for the Wastewater Master Plan, Sanitary Sewer Evaluation Study, and Water and Wastewater Rate Study; and authorize the City Manager to sign the Agreement upon legal review. Seconded by Council member Starkey; motion carried on a vote of 7 Ayes.

Consider an Engineering Services Agreement with Freese and Nichols, Inc. in an amount not to exceed \$59,914 for engineering design services for the Alvin Wastewater Treatment Plant Facility Plan; and authorize the City Manager to sign the Agreement upon legal review.

The Engineering Services Agreement being considered will provide an evaluation of the City's Wastewater Treatment Plant (WWTP) and development of a facility plan that will identify improvements that will be required at the plant in the 5-year, 10-year, and 20-year planning periods. It is proposed that design services will culminate in a technical memorandum detailing the results of the plant evaluation and include a phased capital improvements plan for the plant. This evaluation will use wastewater flow projections from the Wastewater Master Plan Update which is currently being proposed and is therefore time dependent on that plan. Staff recommends approval of this Agreement.

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Castro moved to approve an Engineering Services Agreement with Freese and Nichols, Inc. in an amount not to exceed \$59,914 for engineering design services for the Alvin Wastewater Treatment Plant Facility Plan; and authorize the City Manager to sign the Agreement upon legal review. Seconded by Council member Starkey; motion carried on a vote of 7 Ayes.

Consider Resolution 21-R-01, adopting The City of Alvin 2020 Hazard Mitigation Plan Update; and authorize the Mayor to sign the Plan.

On December 17, 2020, the City received the attached letter from the Texas Department of Emergency Management (TDEM) stating that the City of Alvin 2020 Hazard Mitigation Plan Update, which was submitted in October 2020, is "Approvable Pending Adoption," by the City Council.

Jeff Ward and Associates submitted the draft plan to TDEM on October 6, 2020, on the City's behalf, following two public meetings/presentations on July 16, 2020 and September 3, 2020. In accordance with FEMA's requirements, communities must have an approved Hazard Mitigation Action Plan and that plan must be updated every five years in order to be eligible to receive federal disaster grant funds.

Approval of Resolution 21-R-01 will provide for the adoption of The City of Alvin 2020 Hazard Mitigation Plan Update (October 2020), therefore keeping the City in compliance with FEMA's requirement. Staff recommends approval of resolution 21-R-01.

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Vela moved to approve Resolution 21-R-01, adopting The City of Alvin 2020 Hazard Mitigation Plan Update, and authorize the Mayor to sign the Plan. Seconded by Council member Arendell; motion carried on a vote of 7 Ayes.

REPORTS FROM CITY MANAGER

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the January 21, 2021 City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Council member Starkey thanked Congressman Olson for his years of service and wished he the best in his future endeavors.

Mayor Horn thanked the city employees for their hard work and is looking forward to the new year.

ADJOURNMENT

Mayor Horn adjourned the meeting at 7:34 p.m.

PASSED and APPROVED the 21st day of January 2021.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary