

City of Alvin, Texas

Paul Horn, Mayor

Joel Castro, Mayor Pro-tem, At Large Pos. 2
Brad Richards, At Large Pos. 1
Martin Vela, District A
Adam Arendell, District B



Keith Thompson, District C
Glenn Starkey, District D
Gabe Adame, District E

ALVIN CITY COUNCIL AGENDA

THURSDAY, FEBRUARY 4, 2021

7:00 P.M.

(Council Chambers)

Alvin City Hall, 216 West Sealy, Alvin, Texas 77511

Persons with disabilities who plan to attend this meeting that will require special services please contact the City Secretary's Office at 281-388-4255 or droberts@cityofalvin.com 48 hours prior to the meeting time. City Hall is wheel chair accessible and a sloped curb entry is available at the east, west, and south entrances to City Hall.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on **THURSDAY, FEBRUARY 4, 2021**, at 7:00 p.m. in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

- A. Eagle Scout Recognition, James Williams.
- B. Recognition of Alvin Police Department Volunteer, Daniel Pierce.

4. PUBLIC COMMENT

5. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION: An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.

- A. Consider approval of the January 14, 2021 City Council Workshop meeting minutes.
- B. Consider approval of the January 16, 2021 City Council Workshop meeting minutes.
- C. Consider approval of the January 21, 2021 City Council Regular meeting minutes.
- D. Consider Resolution 21-R-02, calling and establishing the procedures for the May 1, 2021 General Election in Alvin, Texas, and providing for related matters thereto.
- E. Consider Resolution 21-R-07, reappointing Dr. Safi Madain as the Alvin Emergency Medical Service's Medical Director in accordance with Chapter 2, Article X of the Alvin Code of Ordinances.
- F. Consider a final plat of Caldwell Ranch Section 4 (located along the east side of FM 521 and north of Juliff-Manvel Road), being a subdivision of 42.057 acres of land situated in the William Hall League, abstract 31, Fort Bend County, Texas; also being a partial replat of lots 3, 4, 6, and 7 of the T.W. & J. W. B. House Subdivision, as recorded in Volume 7, Page 301 of the Fort Bend County deed records.

- G. Accept the resignation from Parks and Recreation Board and Planning Commission member, Carrie Parker.

6. OTHER BUSINESS

- A. Consider Ordinance 21-C, establishing a "No Parking" zone along a certain portion of Fox Meadow Drive; authorizing the installation of appropriate signage; providing for a penalty and publication; and making other findings related thereto.

7. REPORTS FROM CITY MANAGER

- A. Items of Community Interest and review preliminary list of items for next Council meeting.

8. ITEMS OF COMMUNITY INTEREST

Pursuant to 551.0415 of the Texas Government Code reports or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

9. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code, on MONDAY, FEBRUARY 1, 2021 at 4:00 P.M.



(SEAL)

A handwritten signature in blue ink, appearing to read "Dixie Roberts".

Dixie Roberts, City Secretary

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**

**MINUTES
CITY OF ALVIN, TEXAS
CITY PLANNING COMMISSION
November 17, 2020**

BE IT REMEMBERED, that on the above date, the Planning Commission of the City of Alvin conducted a regular meeting on Tuesday, November 17, 2020, at 6:00 P.M. by telephone/video conference with the following members present, Ashley Davis, Chair; Richard Garivey, Vice Chair; Abrin Brooks; Jake Starkey; Santos Garza; Chris Hartman; and Carrie Parker. Also present were staff members Michelle Segovia, City Engineer and Shana Church, Executive Secretary. Keko Moore and Randy Reed were absent.

Call To Order.

Call to order at 6:01 p.m.

Petition and Requests from the Public.

There were no petitions or requests from the public.

Approve the Minutes of the Planning Commission meeting of October 20, 2020.

Commission Member Richard Garivey motioned to approve the minutes of the regular Planning Commission meeting of October 20, 2020. Seconded by Jake Starkey, the motion carried on a vote of 7 ayes and 0 nays.

Consider a final plat of Mustang Ranch Estates, being a subdivision of 2.7000 acres (117,612 sq ft) in the M.V. O'Donnell Survey, Section 10A-478, Brazoria County, Texas.

City Engineer recommends final plat for discussion and approval. Commission Member Garivey motioned to recommend for approval to City Council. Seconded by Member Parker, the motion carried on a vote of 7 ayes, 0 nays.

Consider a final plat of Cline Crossing No 3, being a subdivision of a 2.0506 acres of land located in the I. & G.N. R.R. Co. Survey, Abstract no. 400, Brazoria County, Texas, being out of lots 14 and 15, Holmsville, according to the map or plat thereof recorded under Volume 35, Page 107 of the Brazoria County deed records, being all of that certain called 2.0506 acre tract of land conveyed to OC Alvin, Ltd. by deed recorded in Brazoria County clerk's file no. 2020050060 of the official public records of Brazoria County, Texas.

City Engineer recommends final plat for discussion and approval. Commission Member Parker motioned to recommend for approval to City Council. Seconded by Member Garivey, the motion carried on a vote of 7 ayes, 0 nays.

Consider a partial re-plat of Lot 2 of Hope Subdivision, being a re-plat of Lot 2 of the abbreviated final plat of Hope Subdivision containing 5.09 acres situated in the I & G N R.R. Company Survey, Section 26, Abstract 619, Brazoria County, Texas, according to the map or plat thereof recorded in Brazoria County clerk's file 2009046990.

City Engineer recommends final plat for discussion and approval. Commission Member Garivey motioned to recommend for approval to City Council. Seconded by Member Parker, the motion carried on a vote of 7 ayes, 0 nays.

Items of Community Interest.

Richard Garivey asked for an update on Mustang Ridge and Blue Wave Car Wash. Michelle stated Mustang Ridge is currently under construction. The contractor is starting the road paving and utilities are on the way to being complete. Blue Wave Car Wash has received a

permit and have started construction. Chris Hartman thanked everyone for helping him with Zoom meetings. Ashley Davis wished everyone a Happy Thanksgiving.

Staff report and update.

There were no staff report or update.

Items for the next meeting.

Michelle Segovia stated the Planning Commission is likely to see more sections of Mustang Crossing, Kendall Lakes and Imperial Forest.

Adjournment.

Commission Member Hartman motioned to adjourn the meeting, seconded by Member Starkey. The motion carried on a vote of 7 ayes. The meeting ended at 6:17 p.m.

PASSED and APPROVED the 19th day of January 2021.

/s/Ashley Davis, Chair

/s/Richard Garivey, Vice-Chair



AGENDA COMMENTARY

Meeting Date: 2/4/2021

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Eagle Scout Recognition, James Williams.

Type of Item: ☐Ordinance ☐Resolution ☐Contract/Agreement ☐Public Hearing ☐Plat ☐Discussion & Direction ☐Other

Summary: James Williams is with Scout Troop 2322 based in Kemah, out of the Elks Lodge. In August, James contacted the City Secretary's office to discuss a project for his Eagle Scout that involved taking pictures of the monuments within the cemetery and loading them into the BillionGraves.com website. With the help of 7 volunteers, James took a total of 3,500 images.

BillionGraves is the world's largest resource for searchable GPS cemetery data. BillionGraves is a free website used to look up headstone photos from around the world. The City Secretary's office utilizes this site for pictures of monuments and as a tool extended to individuals to help locate loved ones in the cemetery.

In December, James successfully completed his Board of Review and is waiting to set a date for his Eagle Scout Court of Honor. James will continue to stay active in his troop to assist younger scouts on their path.

Congratulations James!

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒ **Budgeted Item:** Yes ☐ No ☐ N/A ☒

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ☐ No ☒

Legal Review Required: N/A ☒ Required ☐ **Date Completed:** _____

Supporting documents attached:

- Certificate of Recognition
-

Recommendation:

Reviewed by Department Head, if applicable ☐

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

The City of Alvin, Texas

Hereby issues this

CERTIFICATE OF RECOGNITION

awarded to

James Williams
Troop 2322

on behalf of the Mayor, City Council and the proud citizens of Alvin for having earned the prestigious and honorable award of Eagle Scout and further recognize him for the many accomplishments and to wish him well on future endeavors.

WITNESS my hand and seal this 4th day of February 2021.

Paul A. Horn, Mayor

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL WORKSHOP MEETING
THURSDAY, JANUARY 14, 2021
6:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in a Workshop Session at 6:00 P.M. in the Council Chambers at Alvin City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Joel Castro; Councilmembers: Adam Arendell, Brad Richards, Glenn Starkey, Keith Thompson, and Martin Vela. Staff member present: Junru Roland, City Manager.

WORKSHOP ITEMS:

City Council Strategic Planning Session facilitated by Ron Cox.

Ron Cox with Ron Cox Consulting was present to conduct a City Council retreat as part of the City of Alvin Visioning and Goal Setting process. City governance is defined as the process of governing an organization. Every organization regardless of size has a governance process. Governance applies to both the policy and administrative levels. In order to function well, every organization must have a predictable consistent governance process. Governance is about effective leadership. Observations about leadership include having clarity of purpose, being an influence for a great work, and not being discouraged by negative influences. The enemies of leadership are lack of commitment and trust, lack of creativity, and lack of wisdom. Leaders must encourage an atmosphere of understanding, respect, and trust. Governance is about meaningful communication to the citizens, each other, and with staff. Meaningful decisions can only be made after meaningful communication. Governance is also about understanding roles and fulfilling expectations, of both city council and staff. It is important to understand the role of city council and staff as defined in the City Charter, carried out by policy and process, and as communicated by actions. Governance is about proactive vision and planning which includes vision, mission, values statement, comprehensive plan, annual strategic plan, annual budget, annual audit/report. Open discussion was had on the aforementioned information.

City Council will have a workshop with department heads on Saturday, January 16, 2021 from 9:00 a.m. – 3:00 p.m. at the Alvin Senior Center. A staff implantation workshop will be held on February 2, 2021 and a final report be presented in the near future.

ADJOURNMENT

Mayor Horn adjourned the meeting at 9:15 p.m.

PASSED and APPROVED the 4th day of February 2021.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

**MINUTES
CITY OF ALVIN, TEXAS
CITY COUNCIL
WORKSHOP MEETING
ALVIN SENIOR CENTER
309 WEST SEALY
SATURDAY, JANUARY 16, 2021
9:00 A.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in a Workshop Session at 9:00 A.M. at the Alvin Senior Center, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Joel Castro; Councilmembers: Adam Arendell, Brad Richards, Glenn Starkey, Keith Thompson, and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Larry Buehler, Director of Economic Development; Michael Higgins, Director of Administrative Services; Dan Kelinske, Director of Parks and Recreation, Rex Klesel, Fire Chief; Robert Lee, Chief of Police; Brandon Moody, Director of Public Services; Dixie Roberts, City Secretary; Ron Schmitz, EMS Director/EM Coordinator; and Michelle Segovia, City Engineer.

WORKSHOP ITEMS:

City Council Strategic Planning Session facilitated by Ron Cox.

Ron Cox with Ron Cox Consulting facilitated a city council and staff retreat as part of the City of Alvin Visioning and Goal Setting process. Mr. Cox reviewed the previous meetings had with members of the city council and department heads. All those present participated in a SWOT Analysis to gather the strengths, weaknesses, obstacles, and threats of the City as perceived by the members present. The group was placed into three separate groups to review each category of the analysis and then came together to collectively review each category in greater detail. This information will be used to help produce the final report.

A staff implantation workshop will be held on February 2, 2021 and a final report be presented in the near future.

ADJOURNMENT

Mayor Horn adjourned the meeting at 2:33 p.m.

PASSED and APPROVED the 4th day of February 2021.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
AND EXECUTIVE SESSION
THURSDAY JANUARY 21, 2021
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular and Executive Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn; Mayor Pro-Tem Joel Castro; Councilmembers: Brad Richards, Glenn Starkey, and Martin Vela.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michael Higgins, Director of Administrative Services; Michelle Segovia, City Engineer; Larry Buehler, Economic Development Director; Dan Kelinske, Parks and Recreation Director; Brandon Moody, Public Services Director; and Keith Kingham, Police Officer.

INVOCATION AND PLEDGE OF ALLEGIANCE

Dixie Roberts, City Secretary, gave the invocation.

Council member Castro led the Pledge of Allegiance to the American Flag and Council member Vela led the Pledge to the Texas Flag.

PRESENTATION

Economic Development Departmental and CVB Update.

Larry Buehler, Economic Development Director gave an update on the Economic Development and CVB departments.

PUBLIC COMMENT

There were no comments from the public.

CONSENT AGENDA

Consider approval of the January 7, 2021 City Council Regular meeting minutes.

Acknowledge receipt of the quarterly Fiscal Year 2021 Capital Improvement Projects Report.

Acknowledge receipt of the Quarterly Financial and Investment Reports ending December 31, 2020.

The City Charter requires the Chief Financial Officer to report on the financial condition of the City. Included in the December 31, 2020 report are the following:

General Fund Summaries

Sales Tax Revenues

Utility Fund Revenue & Expense Comparison

Sanitation Fund Revenue & Expense Comparison

EMS Fund Revenue & Expense Comparison

Operating Revenues & Expenditures – Budget vs. Actual (General, Utility, Sanitation, EMS)

Cash & Investment Summary

Major Funds Recap – General, Hotel, Utility, Sanitation, EMS, Sales Tax, Fleet)

(Please note that these reports are unaudited for the FY 21).

In 2013, the City of Alvin adopted the Public Funds Investment Act pursuant to Chapter 2256 of the Texas Government Code. The Code contains certain requirements for investing public funds and how those funds are to be administered. These requirements include annual reviews of the policy, training, internal controls, prudence, ethics, and reporting.

The City's investment policy states that the investment officer shall generate quarterly (investment) reports to the City Manager, Mayor, and City Council. Attached is the quarterly report for the period ending December 31, 2020.

In summary, the City of Alvin has an investment portfolio as of December 31, 2020, of \$101.6 million, which consists of \$74.6 million invested in the Local Government Investment Pools, \$500,000 in Certificates of Deposits, and \$26.4 million in the City's bank depository accounts (i.e. checking accounts). Interest earned during the quarter was \$33,085. The City's yield for the quarter was .35% and the 90-day T-Bill was .09%.

Consider awarding a bid award to Napco Chemical Company for the purchase of Polyphosphate for one (1) year with the option to continue for one (1) additional year at the same price and conditions. (wording)

Polyphosphate is used at water wells to help prevent corrosion and natural iron staining contained in groundwater. This product reduces the amount of brown water calls due to the iron in groundwater. If the City discontinued use of this product, other byproducts of the naturally occurring iron could result in permit violations. On December 22, 2020, bids were opened, and Napco Chemical Company was the lowest bidder at \$6.68 per gallon. Staff recommended awarding the bid to Napco Chemical Company as the vendor to provide polyphosphate.

Council member Castro moved to approve the consent agenda as presented. Seconded by Council member Vela; motion carried on a vote of 4 Ayes.

OTHER BUSINESS

Discuss and consider Ordinance 21-A, amending the City of Alvin 2019-20 Fiscal Year (FY20) Budget by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached "Exhibit A."

Each fiscal year, the City amends the budget twice. A mid-fiscal year City budget amendment is needed to appropriate any prior year budget surplus to fund new capital items. Later in the fall (fiscal year-end), the City amends the budget to appropriate or adjust (authorized/approved) revenues and/or expenditures which occurred during the year that were not originally budgeted, as staff has more definite revenue and cost information at year-end.

FY20 has ended, and staff needs to make budget adjustments as a way to put the final FY20 budget in line with actual (approved and/or authorized) revenues and expenditures for financial reporting purposes. Per the City's auditor's recommendation, the City should do a batch budget amendment at the end of the fiscal year to capture expenditures and/or revenues from the year that require a budget amendment. Staff recommended approval of Ordinance 21-A.

Michael Higgins, Director of Administrative Services presented this Ordinance before City Council with explanation.

Council member Starkey moved to approve Ordinance 21-A, amending the City of Alvin 2019-20 Fiscal Year (FY20) Budget by increasing (decreasing) certain expenditures and increasing (decreasing) certain revenues to the individual budget accounts in all funds set forth in the attached "Exhibit A." Seconded by Council member Vela; motion carried on a vote of 4 Ayes.

Discuss and consider the purchase and installation of Information Technology Infrastructure Switch Refresh equipment from TIPS/DataVox in an amount not to exceed \$90,733.

DataVox, Aruba and City of Alvin have worked together since August 2020 to determine an equipment list to replace the existing legacy Cisco switches across City of Alvin's facilities. Aruba is the manufacturer of the switches and DataVox is the installer of the equipment.

Network switchers are key building blocks for any network. They connect multiple devices, such as computers, phones, and servers on the same network within a building or campus. A switch enables connected devices to share information and talk to each other. These devices are critical in the management, efficiency, and security of a computer network.

The locations of the existing switches are at the police station, city hall, public services facility, the animal adoption center, and the senior center – with network switches to be installed at the new Fire/EMS station.

The expected life of a network switch is five (5) to seven (7) years. The majority of our existing switches have exceeded or have reached the end of their expected life. If new network switches are not purchased, the existing switches will continue to function, but at an inefficient speed. In addition, there will be limitations on security updates, resulting in

an increased risk for security breaches. It is also expected that the police department will be required to change their OSSI platform – a computer aided dispatch, records management and mobile computer system consortium administered by League City and serving the law enforcement, fire, EMS and emergency communications of Alvin, Deer Park, League City, Nassau Bay, Webster, and Galveston. As a result, new network switches will be needed to meet the demands of the new OSSI platform. Lastly, the major driving factor for new switches is the new Fire/EMS station, which will need multiple network switches for their network connectivity.

Funds have been allocated in the 2019 CO bond fund for the Fire/EMS portion and the IT Replacement Fund for the other locations. Staff recommended the purchase and upgrade of network switches.

Michael Higgins, Director of Administrative Services presented this item before City Council with explanation.

Council member Starkey moved to approve the purchase and installation of Information Technology Infrastructure Switch Refresh equipment from TIPS/DataVox in an amount not to exceed \$90,733. Seconded by Council member Vela; motion carried on a vote of 3 Ayes and 1 No by Council member Castro.

Discuss and consider an Agreement between Brazoria County and the City of Alvin for the City to receive \$250,000 from the Community Development Block Grant (CDBG) for waterline improvements along Second Street and Adoue Street; and authorize the Mayor to sign the Agreement upon legal review.

Every three years, Brazoria County is awarded Community Development Block Grant Funds from the Federal Government that it passes along to cities within Brazoria County for projects that will benefit low- and moderate-income areas of the City. The City of Alvin has received these funds every three years for the previous sixteen plus years and has historically used them to fund park and utility projects (alternating between the two). In order to receive these funds, the City is required to submit an application in the spring of the award year. The application must include projects that meet the County's criteria and are in low, and/or moderate-income areas of the City as determined by CDBG. This year staff submitted an application for funds to place waterlines along the Second Street and Adoue Street bridges over Mustang Bayou. This project will allow the City to connect their system on the west and central residential areas and help maintain an acceptable water pressure in the event of a water main break or equipment failure at the City's well sites. City Staff was notified by the County in early October that the project had been approved to receive CDBG grant funds in the amount of \$250,000 and that the agreement would follow in the next couple of months. Staff recommended approval of the Agreement.

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Castro moved to approve an agreement between Brazoria County and the City of Alvin for the City to receive \$250,000 from the Community Development Block Grant (CDBG) for waterline improvements along Second Street and Adoue Street; and authorize the Mayor to sign the Agreement upon legal review. Seconded by Council member Starkey; motion carried on a vote of 4 Ayes.

Discuss and consider an Agreement between Brazoria County and the City of Alvin for the City to receive \$30,000 from the Community Development Block Grant (CDBG) for basketball court improvements at Ruben Adame Park; and authorize the Mayor to sign the Agreement upon legal review.

City staff was contacted by Brazoria County Commissioner Stacy Adams in April 2020 asking if the City had any projects that would be submitted for Community Development Block Grant (CDBG) funding that his office could partner with the City. Each grant cycle each Commissioner is given +/- \$30,000 in discretionary funds to spend in their Precinct. The conversion of the half basketball court into a full court at Ruben Adame Park was identified as a possible project and was sent to CDBG for consideration. The CDBG has approved \$30,000 for this project pending approval of the attached agreement by the City Council. This project will be the fourth project to receive discretionary CDBG grant funds from Commissioner Adams. Staff recommended approval of the agreement.

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Vela moved to approve an Agreement between Brazoria County and the City of Alvin for the City to receive \$30,000 from the Community Development Block Grant (CDBG) for basketball court improvements at Ruben Adame Park; and authorize the Mayor to sign the Agreement upon legal review. Seconded by Council member Castro; motion carried on a vote of 4 Ayes.

Discuss and consider an Engineering Services Agreement with Dannenbaum Engineering Corporation in an amount not to exceed \$381,980 for engineering design services for the Moller Road Storm Sewer and Pavement Improvements Project Phase 2; and authorize the City Manager to sign the Agreement upon legal review.

In 2011, Dannenbaum Engineering Corporation (DEC) completed a grant-funded drainage analysis/study of the M-1 Ditch Watershed. The study identified possible locations for storm water detention and storm sewer system improvements within the watershed. The Moller Road Storm Sewer and Pavement Improvements Project Phase 2 is the fourth of several drainage improvement projects that were identified in the original study and has been divided into three phases to make it more manageable from a financial perspective. Phase 2 of the project consists of the removal, upsizing, and replacement of approximately 1350 feet of the existing storm sewer system and roadway pavement along Moller Road from the Phase 1 project limits (south of Carmie Street) to just south of the intersection with Stadium Drive. Upon completion of this three-phase project, Moller Road will have been converted from an asphalt roadway with a hybrid open ditch over an underground storm sewer drainage system, to a concrete curb and gutter roadway with an underground storm sewer system that will be capable of conveying the 5-year storm event from areas along Stadium Drive to the M-1 Ditch at South Street. The existing drainage system along Moller and Stadium conveys less than a 2-year storm event currently. It is anticipated that the City will see the following benefits once the entire project is complete: improved drainage along Stadium Drive/Moller Road and the associated side streets, a reduction in the number/frequency of losses due to minor flooding of structures in this portion of the M-1 Ditch Watershed, lessen the frequency of street flooding along Stadium Drive, reduce the maintenance costs associated with Moller Road since it will be converted from asphalt to concrete, and increase walkability in the area by adding a sidewalk along Moller Road.

The Engineering Services Agreement being considered will provide final engineering design and complete plan set with bid package for Phase 2 of the project. It is proposed that these services will be complete in a period of ten months. Approval of this Agreement will ensure that construction plans are available and ready for bid by December 2021. More information on this project can be found in the Capital Improvement Program (CIP) Quarterly Report distributed to City Council on January 21, 2021. Funding will come from the 2019 Certificate of Obligations. Staff recommended approval of this Agreement.

Michelle Segovia, City Engineer presented this item before City Council with explanation.

Council member Castro moved to approve an Engineering Services Agreement with Dannenbaum Engineering Corporation in an amount not to exceed \$381,980 for engineering design services for the Moller Road Storm Sewer and Pavement Improvements Project Phase 2; and authorize the City Manager to sign the Agreement upon legal review. Seconded by Council member Richards; motion carried on a vote of 4 Ayes.

Discuss and consider Ordinance 21-B, amending the City of Alvin, Texas Ordinance 20-X, passed and approved on September 3, 2020, an ordinance approving and adopting the City of Alvin's budget for Fiscal Year 2020-2021 by approving a budget amendment to the original 2020-2021 budget; providing for a transfer of funds for the purpose of amending the budget and the organizational chart of the Human Resource Department by funding a Human Resource Director and unfunding the Human Resource Manager position upon retirement as set forth in "Exhibit A;" providing for severability; and providing for other matters related thereto.

After serving the City of Alvin for 27 years, Mrs. Janie Padilla, Human Resource Manager, has submitted her notice to retire, effective April 29, 2021. As a result of the additional responsibilities, technical knowledge and civil service experience that will be necessary to properly administer Chapter 143, I am requesting that City Council amend the organizational chart to allow the hiring of a Human Resource Director to replace the Human Resource Manager position.

According to Chapter 143 Section 143.012 (c) of the Local Government Code, the Civil Service Commission may appoint: a commission member, a municipal employee, or some other person to serve as Director of the commission. On January 6, 2021, the Civil Service Commission elected to appoint a municipal employee (the City's Human Resource Manager) to serve as director of the Civil Service Commission. According to Chapter 143 of the Texas Civil Service law, the

Director shall serve as secretary to the commission and perform work incidental to the civil service system as required by the commission and the local civil service rules. The Director must have a thorough understanding of Chapter 143 and be able to administer the Civil Service system.

Potential additional duties associated with the Human Resource/Civil Service Director include:

- 1.) *Keeping records of local rules including the posting of rules adopted as well as maintaining all rules for free distribution.*
- 2.) *Assisting the commission with and during an investigation and report on all matters relating to enforcement and effect of Chapter 143 and any local rules adopted.*
- 3.) *Collecting, providing, and assisting with all documentation required for any appeals and/or hearings or requests for hearings brought to the commission as well as maintaining the open records attendant to said appeals and/or hearings.*
- 4.) *Maintaining the classifications and number of positions of all Police Officers and assisting in the preparation of ordinances to establish the classifications and/or number of positions for approval by the city council.*
- 5.) *Assisting in determining and posting of dates and location of examination for entry positions and promotional examination for the commission.*
- 6.) *Administering, grading and awarding seniority points as established by Chapter 143 and maintaining security of all civil service examinations for both entry positions and promotional positions.*
- 7.) *Administering the appeal process, including the preparation of appeals and attendant documents for the commission to hear and rule upon.*
- 8.) *Posting of all raw scores from entrance and promotional examinations as well as posting of certified entrance and promotional lists in accordance with Chapter 13.*
- 9.) *Receiving requests for hearing examiners for appeal of disciplinary, demotion, promotional pass over, and suspensions, and requesting neutral arbitrators in accordance with Chapter 143.*
 - a. *Attending such hearings and maintaining the attendant open records for the commission.*
- 10.) *Maintaining the personnel file on each Police Officer containing the information required by Chapter 143.*
- 11.) *Serving as secretary to the commission and performing work incidental to the civil service system as required by the commission.*
- 12.) *Any other duties as assigned by the commission.*

Should City Council adopt Ordinance 21-B, the City Manager's hiring and termination of the Human Resource Director will require City Council's consent, as required in the City Charter. The pay range for this position will be equivalent to the pay range classification of other directors of the City. Staff recommended adoption of Ordinance 21-B.

Mr. Junru Roland, City Manager presented this item before City Council with explanation.

Council member Starkey moved to approve Ordinance 21-B, amending the City of Alvin, Texas Ordinance 20-X, passed and approved on September 3, 2020, an ordinance approving and adopting the City of Alvin's budget for Fiscal Year 2020-2021, by approving a budget amendment to the original 2020-2021 budget; providing for a transfer of funds for the purpose of amending the budget and the organizational chart of the Human Resource Department by funding a Human Resource Director and unfunding the Human Resource Manager position upon retirement as set forth in "Exhibit A;" providing for severability; and providing for other matters related thereto. Seconded by Council member Castro; motion carried on a vote of 4 Ayes.

Discuss and consider Resolution 21-R-04, supporting the renaming of portions of Farm to Market Road (FM) 1462, between Highway 35 and FM 521, to "Alvin Parkway;" and setting forth other provisions related thereto.

In the FY 2020-21 budget, City Council approved a maximum of \$150,000 that may be allocated for the replacement of state highway signage resulting from the renaming FM 1462 to "Alvin Parkway." This project was also included in the 2021 – 2025 Capital Improvement Program that was adopted by City Council. With the proposed development that is anticipated to happen in the southern part of the City, staff believes that FM 1462 will eventually become the main entrance into Alvin.

For this project, TxDOT requires the City to enact a resolution or ordinance renaming the highway with the proposed street/highway name. Second, TxDOT requires that the resolution/ordinance and a letter of notification be sent to the TxDOT District Office. Because more than one jurisdiction will be involved in renaming of portions of FM 1462 to Alvin Parkway, each jurisdiction (the City of Alvin and Brazoria County) must provide a notification letter and copy of the official document (resolution/ordinance) to TxDOT adopting the renaming of FM 1462 to Alvin Parkway. Thereafter,

the District Office will send the documents to the Traffic Engineering Section for review, and the Traffic Engineering Section will ultimately approve or deny the request.

Staff has reached out to Commissioner Stacey Adams to discuss and inform him of the proposed street/highway name change. Should City Council adopt this Resolution, we will present this Resolution to the Brazoria County Commissioner's Court and request that they adopt a similar resolution supporting the name change. Resolution 21-R-04 does not officially rename FM 1462, this Resolution will be the official documented support by the city council to rename portions of FM 1462 to "Alvin Parkway."

Mr. Junru Roland, City Manager presented this item before City Council with explanation.

Council member Starkey moved to approve Resolution 21-R-04, supporting the renaming of portions of Farm to Market Road (FM) 1462, between Highway 35 and FM 521, to "Alvin Parkway"; and setting forth other provisions related thereto. Seconded by Council member Richards; motion carried on a vote of 4 Ayes.

REPORTS FROM CITY MANAGER

Items of Community Interest and review preliminary list of items for next Council meeting.

Mr. Junru Roland announced items of community interest; and he reviewed the preliminary list for the February 4th City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mayor Horn thanked staff for the workshop that was held on January 16th on the goals and visioning for the city of Alvin.

EXECUTIVE SESSION

Mayor Horn called for an executive session at 7:54 p.m. in accordance to the following:

City Council will meet in Executive Session pursuant to the Texas Government Code:

Section 551.071(1)(A): Consultation with City Attorney regarding pending or contemplated litigation or settlement with Comcast of Houston, LLC.

RECONVENE TO OPEN SESSION

Mayor Horn reconvened the meeting into open session at 8:20 p.m.

Discuss and consider Resolution 21-R-05 authorizing a settlement agreement with Comcast of Houston, LLC in the City of Alvin, ET AL., V. Comcast.

Council member Castro moved to approve Resolution 21-R-05; authorizing a settlement agreement with Comcast of Houston, LLC in the City of Alvin, ET AL., V. Comcast. Seconded by Council member Vela; motion carried on a vote of 4 Ayes.

ADJOURNMENT

Mayor Horn adjourned the meeting at 8:21 p.m.

PASSED and APPROVED the 4th day of February 2021.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 2/4/2021

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Consider Resolution 21-R-02, calling and establishing the procedures for the May 1, 2021 General Election in Alvin, Texas, and providing for related matters thereto.

Type of Item: ☐Ordinance ☒Resolution ☐Contract/Agreement ☐Public Hearing ☐Plat ☐Discussion & Direction ☐Other

Summary: This Resolution is calling for a General Election for Saturday, May 1, 2021, to elect members to City Council District B, District C, and At Large Position 1. State law requires that the governing body order this election by February 12, 2021.

The City of Alvin will contract with the Brazoria County Elections Office to conduct this election. Brazoria County has the voting equipment required to conduct elections. The City Secretary's Office will handle the filings and all required paperwork and postings as required by state election law.

The first day to file for a place on the May 2021 ballot was on Wednesday, January 13, 2021, and will continue through Friday, February 12, 2021.

Early Voting will begin on Monday, April 19, 2021, and will go through Tuesday, April 27, 2021, and will be held at the Alvin Library. Voters can cast their ballot at any Early Voting location throughout Brazoria County. These polling locations are unofficial and subject to change per the Brazoria County Elections Department.

Early Voting Locations:

Angleton: East Annex, 1524 E. Mulberry
Alvin: Alvin Library, 105 S. Gordon
Brazoria: Brazoria Library, 620 S. Brooks
Freeport: Freeport Library, 410 Brazosport Blvd
Lake Jackson: Lake Jackson Library, 250 Circle Way
Manvel: North Annex, 7313 Corporate Drive.
Pearland East: Tom Reid Library, 3522 Liberty Drive
Pearland West: Westside Event Center, 2150 Countryplace Pkwy
Shadow Creek: Pearland Westside Library, 2803 Business Center Dr #101
Sweeny: Sweeny Community Center, 205 W. Ashley Wilson Rd.
West Columbia: New Precinct 4 Building, 121 N. 10th Street

Early voting dates and hours:

April 19-23; 8am-5pm
April 24; 7am-7pm
April 26-April 27; 7am-7pm

Election Day voting will be held at the Alvin Library. Voters can also cast their ballot at any Voting Center in Brazoria County. Staff is awaiting a list from Brazoria County specifying all the locations to be used as Voting Centers throughout the County on Election Day.

An election contract with Brazoria County for the May 1st General Election will be brought before City Council for consideration within the next month.

Funding Expected: Revenue ☐ Expenditure ☒ N/A ☐ **Budgeted Item:** Yes ☒ No ☐ N/A ☐

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ☒ No ☐

Legal Review Required: N/A ☐ Required ☒ **Date Completed:** 2/1/2021 SLH

Supporting documents attached:

- Resolution 21-R-02
- Attachments “A” and “B”

Recommendation: Move to approve 21-R-02, calling and establishing the procedures for the May 1, 2021 General Election in Alvin, Texas, and providing for related matters thereto.

Reviewed by Department Head, if applicable ☐

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

RESOLUTION 21-R-02

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, ESTABLISHING THE PROCEDURE FOR THE MAY 1, 2021, GENERAL ELECTION IN ALVIN, TEXAS, AND PROVIDING FOR RELATED MATTERS.

WHEREAS, on May 1, 2021, there shall be elected the following officials for this City: a member to City Council District B, City Council District C, and At Large Position 1; for a term of three (3) years;

WHEREAS, the *Texas Election Code* is applicable to the election and this Resolution establishes procedures consistent with the Code, and designates the voting places and times for the election; and

WHEREAS, the City of Alvin, Texas (hereinafter the “City”) has made provision to contract with Brazoria County to conduct the City’s election, pursuant to *Chapter 31 of the Texas Election Code*, and *Chapter 791 of the Texas Government Code* (the Joint Election Agreement and Contract for Election Services, hereafter called the “Election Agreement”), and such election agreement provides for political subdivisions subject to the election agreement that hold elections on the same day in all or part of the same territory to hold a joint election as authorized in *Chapter 271 of the Texas Election Code*;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. General Election Ordered. The General Election of the City shall be held on Saturday, May 1, 2021, to elect members to City District B, City Council District C, and At Large Position 1; for a term of three (3) years.

Section 2. Filing Period. Candidates at the election for the above offices shall file their application to become candidates with the City Secretary of the City at City Hall, 216 W. Sealy, Alvin, Texas 77511, which began on January 13, 2021 and will continue through February 12, 2021. Candidates shall file their applications with the City Secretary on any weekday that is not a City holiday, between 7:00 a.m. and 6:00 p.m., Monday through Thursday, with the exception of 8:00 a.m. - 5:00 p.m. on Friday, February 12, 2021. All applications for candidacy shall be on a form as prescribed by the *Tex. Elec. Code*.

Section 3. Drawing. The order in which the names of the candidates for each office are to be printed on the ballot shall be determined by a drawing conducted by the City Secretary as provided by the *Texas Election Code*. Such drawing will be held in the Office of the City Secretary at City Hall on Monday, February 22, 2021 at 5:31 p.m., for the general election.

Section 4. Notice of Election. Notice of the election shall be given and the election shall be held in compliance with the provisions of the *Texas Election Code*, the *Federal Voting Rights Act of 1965, as amended* and the *City Charter* in all respects. Notice of the election shall be made by publishing the Notice of Election, in both English and Spanish, at least one time, not earlier than thirty (30) days nor later than ten (10) days prior to said election, in a newspaper of general circulation published within the City; and by posting of the notice on the bulletin board

used for posting notices of meetings of City Council at City Hall not later than the twenty-first (21st) day before the election, written in both English and Spanish.

Section 5. Ballots. The ballots for the election shall comply with the *Texas Election Code* and be in the form provided by the City to the Brazoria County Election Officer for use on the voting devices and ballots used by Brazoria County.

Section 6. Election Procedures. The Brazoria County Election Officer and his/her employees and appointees, and the election judges, alternate judges and clerks properly appointed for the election, shall hold and conduct the election in the manner provided by the Election Agreement and the law governing the holding of general elections by home rule cities of the State of Texas; and the official ballots, together with such other election materials as are required by the *Texas Election Code*, shall be prepared in both the English and Spanish languages and shall contain such provisions, markings and language as is required by law.

Section 7. Early Voting. Early voting, both by personal appearance and by mail, will be conducted by the Brazoria County Election Officer, who is designated and appointed as the Early Voting Clerk, in accordance with the *Texas Election Code*. Early voting by personal appearance shall be conducted at places and locations authorized by state law and the Brazoria County Election Officer as described in “Exhibit A (subject to change).” Early voting shall commence on Monday, April 19, 2021, and continue through Tuesday, April 27, 2021, and early voting polls shall remain open for the time specified by the *Texas Election Code*. Early voting shall also be held at any time and location authorized by the Brazoria County Election Officer. Early voting by City residents may be conducted at any Brazoria County early voting location and any location exclusively designated by the Brazoria County Election Officer.

Section 8. Election Precincts and Polling Places. The election precincts for the election shall be the election precincts established by Brazoria County, provided that each shall contain and include geographic area that is within the City. The polling place for each such election precinct shall be the polling place established by Brazoria County for such election precincts in Brazoria County and voting by residents of the City “Exhibit B” (subject to change). Voting by City residents may be conducted at any Brazoria County voting location and any location exclusively designated by the Brazoria County Election Officer for City residents. The polls shall remain open on the day of the election from 7:00 a.m. to 7:00 p.m. The returns for precincts in Brazoria County will be provided by precinct and the Brazoria County Election Officer shall tabulate and provide the election returns for the election.

Section 9. Joint Election. The City agrees to conduct a joint election with other political subdivisions within Brazoria County, provided that such political subdivision holds an election on May 1, 2021 in all or part of the same territory as the City (the “Political Subdivisions”). The joint election shall be conducted in accordance with state law, this Resolution, and the 2021 Joint Election Agreement and Contract for Election Services with Brazoria County to be approved by the City Council.

Section 10. Duties of City Secretary and Election Officer. The City Secretary, or designee, is instructed to aide the Brazoria County Election Officer in the acquisition and furnishing of all election supplies and materials necessary to conduct the election as provided by the Election Agreement. The City Secretary is further authorized to give or cause to be given notices required for the election, and to take such other and further action as is required to conduct the election in compliance with the *Texas Election Code*; provided that, pursuant to the Election Agreement

between Brazoria County and the City, the Brazoria County Election Officer shall have the duty and be responsible for organizing and conducting the election in compliance with the *Texas Election Code*; and for providing all services specified to be provided in the Election Agreement. The Brazoria County Election Officer shall give the notices required by the *Texas Election Code* to be given for the election not required to be given by the City under the Election Agreement.

Section 11. Election Judges. The presiding judges, alternate presiding judges and clerks for the election shall be selected and appointed by Brazoria County and its appointees in compliance with the requirements of state law, and such judges and clerks so selected by Brazoria County and its appointees are hereby designated and appointed by the City Council as the election officers, judges and clerks, respectively, for the holding of said general election. The presiding judges, alternate presiding judges and clerks shall perform the functions and duties of their respective positions that are provided by state law. The City Council will further confirm and appoint the election judges and alternate election judges that are appointed by Brazoria County for the election.

Section 12. Official Newspaper. It is hereby found and determined that *The Alvin Sun* is a newspaper published within the City of Alvin, Texas; is a newspaper of general circulation within the City; and is the official newspaper of the City of Alvin. The City Secretary is hereby authorized and directed to cause notice to be given as directed in above in Section 4. Further orders are reserved until the returns of the election are made by the duly authorized election officials and received by this body.

Section 13. General. The election shall be held and conducted by the Brazoria County Election Officer in compliance with the *Texas Election Code* and the Election Agreement.

Section 14. Effective Date. This Resolution shall be in force and effect from and after its passage on the date shown below.

Section 15. Open Meetings Act. It is hereby officially found and determined that this meeting was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, *Chapter 551 of the Texas Government Code*.

AND, IT IS SO RESOLVED.

PASSED AND APPROVED on this the 4th day of February 2021.

CITY OF ALVIN, TEXAS

ATTEST:

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary

EXHIBIT A

NOTICE OF EARLY VOTING AT BRANCH POLLING PLACES

Early voting by personal appearance will be conducted at the following locations:

Angleton (Main)East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake Jackson.....Lake Jackson Library, 250 Circle Way
ManvelNorth Annex, 7313 Corporate Dr
Pearland EastTom Reid Library, 3522 Liberty Dr
Pearland West.....Westside Event Center, 2150 Countryplace Pkwy
Shadow CreekPearland Westside Library, 2803 Business Center Dr #101
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West Columbia.....Precinct 4 Building 2, 121 N 10th St

DATES AND HOURS:

April 19-23.....8 AM – 5 PM
April 24.....7 AM – 7 PM
April 26-27.....7 AM – 7 PM

Early Voting Clerk

AVISO DE VOTACIÓN ADELANTADA EN LOS SITIOS DE VOTACIÓN AUXILIARES

La votación adelantada en persona se llevará a cabo en los siguientes sitios de esta manera:

Angleton (Ubicación Principal).....East Annex, 1524 E Mulberry
AlvinAlvin Library, 105 S Gordon
BrazoriaBrazoria Library, 620 S Brooks
FreeportFreeport Library, 410 Brazosport Blvd
Lake JacksonLake Jackson Library, 250 Circle Way
ManvelNorth Annex, 7313 Corporate Dr
Pearland EsteTom Reid Library, 3522 Liberty Dr
Pearland OesteWestside Event Center, 2150 Countryplace Pkwy
Shadow CreekPearland Westside Library, 2803 Business Center Dr #101
Sweeny.....Sweeny Community Center, 205 W Ashley Wilson Rd
West ColumbiaPrecinct 4 Building 2, 121 N 10th St

FECHAS Y HORAS

19-23 de abril.....8 AM – 5 PM
24 de abril7 AM – 7 PM
26-27 de abril7 AM – 7 PM

Secretaria de la Votación Adelantada

EXHIBIT B

“UNOFFICIAL NOT FOR PUBLICATION IS SUBJECT TO CHANGE”		
VOTE CENTER ELECTION DAY LOCATIONS- MAY 1, 2021		
Home Pct #	Polling Place	
1	East Annex (Old Walmart), 1524 E Mulberry, Angleton	
2	Pct 4 Building #2, 121 N 10th St, West Columbia	
4	Brazoria Library, 620 S Brooks, Brazoria	
7	Freeport Library, 410 Brazosport Blvd, Freeport	
8	Oyster Creek City Hall, 3210 FM 523, Oyster Creek	
12	Drainage District No. 4 Building, 4805 W Broadway, Pearland	
14	Sweeny Community Center, 205 W Ashley Wilson Rd, Sweeny	
15	Danbury Community Center, 6115 5th St, Danbury	
19	Clute Event Center, 100 Parkview Dr, Clute	
20	Jones Creek Community House, 7207 Stephen F Austin Rd, Jones Creek	
23	Lake Jackson Civic Center, 333 Hwy 332 East, Lake Jackson	
24	Richwood City Hall, 1800 N Brazosport Blvd, Richwood	
29	Westside Event Center, 2150 Countryplace Pkwy, Pearland	
36	Pearland Recreation Center, 4141 Bailey Rd, Pearland	
38	Surfside Beach City Hall, 1304 Monument Dr, Surfside Beach	
39	Alvin Library, 105 S Gordon, Alvin	
40	North Annex, 7313 Corporate Dr, Manvel	
44	Silverlake Recreation Center, 2715 Southwyck Pkwy, Pearland	
46	Tom Reid Library, 3522 Liberty Dr, Pearland	
67	Pearland Westside Library, 2803 Business Center Dr #101, Pearland	
	ONLY OPEN FOR LOCAL ELECTIONS IF THE CITY HAS AN ELECTION	
6	Liverpool City Hall, 8901 CR 171, Liverpool	
9	Bonney Annex Building, 19025 FM 521, Bonney	
25	Hillcrest Village Municipal Bldg, 200 W Timberlane, Alvin	
	CLOSED for 2021	
3	Nolan Ryan Center, 2925 South Bypass 35, Alvin	
33	Mims Community Center, 4283 FM 521, Brazoria	
61	First Church of Pearland, 1850 Broadway, Pearland	
	CLOSED FOR LOCAL ELECTION	
55	West Annex, 451 N Velasco, Angleton	



AGENDA COMMENTARY

Meeting Date: 2/4/2021

Department: EMS

Contact: Ron Schmitz, EMS Director

Agenda Item: Consider Resolution 21-R-07, reappointing Dr. Safi Madain as the Alvin Emergency Medical Service's Medical Director in accordance with Chapter 2, Article X of the Alvin Code of Ordinances.

Type of Item: ☐Ordinance ☒Resolution ☐Contract/Agreement ☐Public Hearing ☐Plat ☐Discussion & Direction ☐Other

Summary: The Texas Department of State Health Services requires all EMS providers to retain the services of a Board Certified physician to act as their Medical Director. The Medical Director's role is to provide oversight and guidance regarding medical care and protocol development. Dr. Madain is a Board Certified Emergency Physician, and is currently the Medical Director for Adult and Pediatric Emergency Services at Clear Lake Regional Medical Center. He is familiar with our staff and patient care abilities, and has provided exceptional service over the last two years. His willingness to provide medical guidance, follow-up patient care, and training has been invaluable to the EMS department and our community. Dr. Madain has served as the Alvin EMS Medical Director since 2015 and looks forward to his continued service.

Funding Expected: Revenue ☐ Expenditure ☒ N/A ☐ **Budgeted Item:** Yes ☒ No ☐ N/A ☐

Funding Account: 213-3503-00-3100 **Amount:** \$6,000/year **1295 Form Required?** Yes ☐ No ☒

Legal Review Required: N/A ☐ Required ☒ **Date Completed:** 2/1/2021 SLH

Supporting documents attached:

- Resolution 21-R-07

Recommendation: Move to approve Resolution 21-R-07; reappointing Dr. Safi Madain as the Alvin Emergency Medical Service's Medical Director in accordance with Chapter 2, Article X of the Alvin Code of Ordinances.

Reviewed by Department Head, if applicable ☐

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☒

Reviewed by City Manager ☒

RESOLUTION NO. 21-R-07

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, APPOINTING DR. SAFI MADAIN AS THE CITY OF ALVIN'S EMERGENCY MEDICAL SERVICE MEDICAL DIRECTOR.

WHEREAS, according to Chapter 2 Article X of the City Code of Ordinances, the Emergency Medical Service Medical Director is physician, appointed for two-year terms, and is responsible for establishing patient care protocols, overseeing and coordinating in-service training to EMS personnel; and

WHEREAS, the EMS Medical Director must be a licensed physician under the Medical Practice Act (Texas Occupations Code, Chapter 151 et. seq.) in good standing with the Texas State Board of Medical Examiners; and

WHEREAS, the EMS Medical Director must have prior experience as either an emergency medical services medical director or hospital emergency room physician; and

WHEREAS, City Council desires to exercise its right to appoint Dr. Safi Madain as the City of Alvin's Emergency Medical Service Medical Director;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That the following individual be, and is hereby, appointed as the City of Alvin's Emergency Medical Service Medical Director.

Dr. Safi Madain
4615 Miramar Drive
League City, Texas 77573

Section 3. That this resolution shall take effect immediately from and after its passage, in accordance with the provisions of the State Statutes of the State of Texas.

Section 4. Open Meetings Act. It is hereby officially found and determined that the

meeting at which this resolution was passed was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on this 4th day of February 2021.

CITY OF ALVIN, TEXAS

ATTEST

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary

TEXAS MEDICAL BOARD

P.O. BOX 2029 • AUSTIN, TEXAS 78768-2029

PHYSICIAN FULL PERMIT

LICENSE/PERMIT NUMBER

P0629

SAFI B MADAIN, DO
4615 MIRAMAR DR
LEAGUE CITY TX 77573-1452

EXPIRATION DATE

08/31/2021

THIS CERTIFIES THAT THE LICENSEE/PERMIT HOLDER NAMED AND NUMBERED HEREON HAS PROVIDED THIS BOARD
THE INFORMATION REQUIRED AND HAS PAID THE FEE FOR REGISTRATION FOR THE PERIOD INDICATED ABOVE
PLEASE KEEP THIS BOARD NOTIFIED OF CHANGE OF ADDRESS



AGENDA COMMENTARY

Meeting Date: 2/4/2021

Department: Engineering

Contact: Michelle H. Segovia, City Engineer

Agenda Item: Consider a final plat of Caldwell Ranch Section 4 (located along the east side of FM 521 and north of Juliff-Manvel Road), being a subdivision of 42.057 acres of land situated in the William Hall League, abstract 31, Fort Bend County, Texas; also being a partial replat of lots 3, 4, 6, and 7 of the T.W. & J. W. B. House Subdivision, as recorded in Volume 7, Page 301 of the Fort Bend County deed records.

Type of Item: ☐Ordinance ☐Resolution ☐Contract/Agreement ☐Public Hearing ☒Plat ☐Discussion & Direction ☐Other

Summary: On December 29, 2020, the Engineering Department received the Final Plat of Caldwell Ranch Section 4 for review. This subdivision is in the portion of the City of Alvin's Extraterritorial Jurisdiction (ETJ) within Fort Bend County that was retained based on the Development Agreement with Brazoria-Fort Bend Counties Municipal Utility District (MUD) 3 approved on January 7, 2021. This final plat consists of 157 lots, 8 reserves, and 6 blocks. This plat complies with all requirements of the City of Alvin's Planned Unit Development section of the Subdivision Ordinance.

This section is contained in the Master Preliminary Plat of Caldwell Ranch, that was approved by Council May 7, 2020.

The City Planning Commission unanimously approved the plat at their meeting on January 19, 2021. Staff recommends approval.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒ **Budgeted Item:** Yes ☐ No ☐ N/A ☒

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ☐ No ☒

Legal Review Required: N/A ☒ Required ☐ **Date Completed:** 2/1/2021 SLH

Supporting documents attached:

- Final Plat of Caldwell Ranch Section 4

Recommendation: Move to approve the final plat of Caldwell Ranch Section 4 (located along the east side of FM 521 and north of Juliff-Manvel Road), being a subdivision of 42.057 acres of land situated in the William Hall League, abstract 31, Fort Bend County, Texas; also being a partial replat of lots 3, 4, 6, and 7 of the T.W. & J. W. B. House Subdivision, as recorded in Volume 7, Page 301 of the Fort Bend County deed records.

Reviewed by Department Head, if applicable ☒

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

STATE OF TEXAS
COUNTY OF FORT BEND

WE, D.R. HORTON-TEXAS, LTD., A TEXAS LIMITED PARTNERSHIP, ACTING BY AND THROUGH JONATHAN WOODRUFF, ASSISTANT VICE PRESIDENT, BEING AN OFFICER OF D.R. HORTON-TEXAS, LTD., A TEXAS LIMITED PARTNERSHIP, OWNERS HEREINAFTER REFERRED TO AS OWNERS OF THE 42.057 ACRE TRACT DESCRIBED IN THE ABOVE AND FOREGOING PLAT OF CALDWELL RANCH SECTION 4, DO HEREBY MAKE AND ESTABLISH SAID SUBDIVISION PLAT OF SAID PROPERTY ACCORDING TO ALL LINES, DEDICATIONS, RESTRICTIONS AND NOTATIONS ON SAID PLAT AND HEREBY DEDICATE TO THE USE OF THE PUBLIC FOREVER, ALL STREETS, ALLEYS, PARKS, WATER COURSES, DRAINS, EASEMENTS AND PUBLIC PLACES SHOWN THEREON FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED; AND DO HEREBY BIND OURSELVES, OUR HEIRS AND ASSIGNS TO WARRANT AND FOREVER DEFEND THE TITLE TO THE LAND SO DEDICATED.

FURTHER, OWNERS HAVE DEDICATED AND BY THESE PRESENTS DO DEDICATE TO THE USE OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES FOREVER UNOBSTRUCTED AERIAL EASEMENTS, THE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY AN ADDITIONAL ELEVEN FEET, SIX INCHES (11' 6") FOR TEN FEET (10' 0") PERIMETER GROUND EASEMENTS OR SEVEN FEET, SIX INCHES (7' 6") FOR FOURTEEN FEET (14' 0") PERIMETER GROUND EASEMENTS OR FIVE FEET, SIX INCHES (5' 6") FOR SIXTEEN FEET (16' 0") PERIMETER GROUND EASEMENTS, FROM A PLANE SIXTEEN FEET (16' 0") ABOVE GROUND LEVEL UPWARD, LOCATED ADJACENT TO AND ADJOINING SAID PUBLIC UTILITY EASEMENTS THAT ARE DESIGNATED WITH AERIAL EASEMENTS (U.E. AND A.E.) AS INDICATED AND DEPICTED, HEREON, WHEREBY THE AERIAL EASEMENT TOTALS TWENTY ONE FEET, SIX INCHES (21' 6") IN WIDTH.

FURTHER, OWNERS HAVE DEDICATED AND BY THESE PRESENTS DO DEDICATE TO THE USE OF THE PUBLIC FOR PUBLIC UTILITY PURPOSES FOREVER UNOBSTRUCTED AERIAL EASEMENTS, THE AERIAL EASEMENTS SHALL EXTEND HORIZONTALLY AN ADDITIONAL TEN FEET (10' 0") FOR TEN FEET (10' 0") BACK-TO-BACK GROUND EASEMENTS, OR EIGHT FEET (8' 0") FOR FOURTEEN FEET (14' 0") BACK-TO-BACK GROUND EASEMENTS OR SEVEN FEET (7' 0") FOR SIXTEEN FEET (16' 0") BACK-TO-BACK GROUND EASEMENTS, FROM A PLANE SIXTEEN FEET (16' 0") ABOVE GROUND LEVEL UPWARD, LOCATED ADJACENT TO BOTH SIDES AND ADJOINING SAID PUBLIC UTILITY EASEMENTS THAT ARE DESIGNATED WITH AERIAL EASEMENTS (U.E. AND A.E.) AS INDICATED AND DEPICTED HEREON, WHEREBY THE AERIAL EASEMENT TOTALS THIRTY FEET (30' 0") IN WIDTH.

FURTHER, OWNERS DO HEREBY DECLARE THAT ALL PARCELS OF LAND DESIGNATED AS LOTS ON THIS PLAT ARE INTENDED FOR THE CONSTRUCTION OF SINGLE FAMILY RESIDENTIAL DWELLING UNITS THEREON AND SHALL BE RESTRICTED FOR SAME UNDER THE TERMS AND CONDITIONS OF SUCH RESTRICTIONS FILED SEPARATELY.

FURTHER, OWNERS DO HEREBY COVENANT AND AGREE THAT ALL OF THE PROPERTY WITHIN THE BOUNDARIES OF THIS PLAT IS HEREBY RESTRICTED TO PREVENT THE DRAINAGE OF ANY SEPTIC TANKS INTO ANY PUBLIC OR PRIVATE STREET, ROAD OR ALLEY OR ANY DRAINAGE DITCH, EITHER DIRECTLY OR INDIRECTLY.

FURTHER, OWNERS DO HEREBY DEDICATE TO THE PUBLIC A STRIP OF LAND TWENTY (20) FEET WIDE ON EACH SIDE OF THE CENTER LINE OF ANY AND ALL BAYOUS, CREEKS, GULLIES, RAVINES, DRAWS, AND DRAINAGE DITCHES LOCATED IN SAID SUBDIVISION, AS EASEMENTS FOR DRAINAGE PURPOSES. FORT BEND COUNTY OR ANY OTHER GOVERNMENTAL AGENCY SHALL HAVE THE RIGHT TO ENTER UPON SAID EASEMENT AT ANY AND ALL TIMES FOR THE PURPOSES OF CONSTRUCTION AND MAINTENANCE OF DRAINAGE FACILITIES AND STRUCTURES.

FURTHER, OWNERS DO HEREBY COVENANT AND AGREE THAT ALL OF THE PROPERTY WITHIN THE BOUNDARIES OF THIS SUBDIVISION AND ADJACENT TO THE PROPERTY EASEMENT, DITCH, GULLY, CREEK OR NATURAL DRAINAGE WAY SHALL HEREBY BE RESTRICTED TO KEEP SUCH DRAINAGE WAYS AND EASEMENTS CLEAR OF FENCES, BUILDINGS, EXCESSIVE VEGETATION AND OTHER OBSTRUCTIONS TO THE OPERATIONS AND MAINTENANCE OF THE DRAINAGE FACILITY AND THAT SUCH ABUTTING PROPERTY SHALL NOT BE PERMITTED TO DRAIN DIRECTLY INTO THIS EASEMENT EXCEPT BY MEANS OF AN APPROVED DRAINAGE STRUCTURE.

FURTHER, OWNERS DO HEREBY CERTIFY THAT THEY ARE THE OWNERS OF ALL PROPERTY IMMEDIATELY ADJACENT TO THE BOUNDARIES OF THE ABOVE AND FOREGOING SUBDIVISION OF CALDWELL RANCH SECTION 4 WHERE BUILDING SETBACK LINES OR PUBLIC UTILITY EASEMENTS ARE TO BE ESTABLISHED OUTSIDE THE BOUNDARIES OF THE ABOVE AND FOREGOING SUBDIVISION AND DO HEREBY MAKE AND ESTABLISH ALL BUILDING SETBACK LINES AND DEDICATE TO THE USE OF THE PUBLIC, ALL PUBLIC UTILITY EASEMENTS SHOWN IN SAID ADJACENT ACREAGE.

FURTHER, OWNERS DO HEREBY ACKNOWLEDGE THE RECEIPT OF THE "ORDERS FOR REGULATION OF OUTDOOR LIGHTING IN THE UNINCORPORATED AREAS OF FORT BEND COUNTY, TEXAS", AND DO HEREBY COVENANT AND AGREE AND SHALL COMPLY WITH THIS ORDER AS ADOPTED BY FORT BEND COUNTY COMMISSIONERS' COURT ON MARCH 23, 2004, AND ANY SUBSEQUENT AMENDMENTS.

IN TESTIMONY WHEREOF, D.R. HORTON-TEXAS, LTD., A TEXAS LIMITED PARTNERSHIP, HAS CAUSED THESE PRESENTS TO BE SIGNED BY JONATHAN WOODRUFF, ITS ASSISTANT VICE PRESIDENT, THEREUNTO AUTHORIZED,

THIS _____ DAY OF _____, 2021.

D.R. HORTON-TEXAS, LTD.,
A TEXAS LIMITED PARTNERSHIP

BY: _____
JONATHAN WOODRUFF, ASSISTANT VICE PRESIDENT

STATE OF TEXAS
COUNTY OF FORT BEND

BEFORE ME, THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED JONATHAN WOODRUFF, ASSISTANT VICE PRESIDENT OF D.R. HORTON-TEXAS, LTD., A TEXAS LIMITED PARTNERSHIP, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE,

THIS _____ DAY OF _____, 2021.

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

I, JON P. BORDOVSKY, A REGISTERED PROFESSIONAL LAND SURVEYOR, AM REGISTERED UNDER THE LAWS OF THE STATE OF TEXAS TO PRACTICE THE PROFESSION OF SURVEYING AND HEREBY CERTIFY THAT THE ABOVE SUBDIVISION WAS PREPARED FROM AN ACTUAL SURVEY OF THE PARENT TRACT PROPERTY, MADE UNDER MY SUPERVISION ON THE GROUND; THAT ALL BOUNDARY CORNERS, ANGLE POINTS, POINTS OF CURVATURE OF THE PERIMETER BOUNDARY ONLY WILL BE MARKED WITH IRON (OR OTHER SUITABLE PERMANENT METAL) PIPES OR RODS HAVE AN OUTSIDE DIAMETER OF NOT LESS THAN FIVE EIGHTHS (5/8) INCH AND A LENGTH OF NOT LESS THAN THREE (3) FEET; CAP MARKED "GBI PARTNERS" UNLESS OTHERWISE NOTED AT THE TIME OF RECORDATION AND THE PLAT CORNERS HAVE BEEN TIED TO THE TEXAS COORDINATE SYSTEM OF NAD 1983, SOUTH CENTRAL ZONE. (SEE NOTE 9)

JON P. BORDOVSKY, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6405



I, MICHAEL S. RUSK, A PROFESSIONAL ENGINEER REGISTERED IN THE STATE OF TEXAS DO HEREBY CERTIFY THAT THIS PLAT MEETS ALL REQUIREMENTS OF FORT BEND COUNTY TO THE BEST OF MY KNOWLEDGE.

MICHAEL S. RUSK, P.E.
LICENSED PROFESSIONAL ENGINEER
TEXAS LICENSE NO. 89457



LINE TABLE		
LINE	BEARING	DISTANCE
L1	S 10°22'04" E	207.66'
L2	N 86°55'04" E	145.00'
L3	N 57°12'43" E	170.00'
L4	S 15°05'04" E	50.00'
L5	S 03°09'11" E	5.05'
L6	N 86°55'04" E	50.00'
L7	S 32°47'17" E	96.82'
L8	N 57°12'43" E	95.00'
L9	S 57°12'43" W	95.00'
L10	S 03°07'28" E	70.75'
L11	S 15°05'04" E	50.00'
L12	S 03°09'11" E	5.10'
L13	N 03°09'11" W	5.00'
L14	N 15°05'04" W	50.00'
L15	N 03°07'28" W	70.75'
L16	S 86°52'32" W	50.42'
L17	S 86°55'04" W	99.33'
L18	N 86°55'04" W	95.00'
L19	N 12°12'43" E	14.14'
L20	N 31°20'12" W	49.45'
L21	N 28°38'23" W	49.45'
L22	N 25°56'27" W	49.45'
L23	N 23°14'31" W	49.45'
L24	N 20°32'35" W	49.45'
L25	N 17°50'39" W	49.45'
L26	N 15°08'44" W	49.45'
L27	N 12°26'48" W	49.45'
L28	N 10°27'43" W	51.82'
L29	S 84°23'58" W	50.05'
L30	S 85°21'12" W	50.02'
L31	S 86°17'32" W	50.00'
L32	N 09°54'08" W	56.29'
L33	N 12°38'03" W	56.27'
L34	N 16°02'42" W	56.27'
L35	N 19°26'21" W	56.27'
L36	N 22°50'00" W	56.27'
L37	N 26°13'39" W	56.27'
L38	N 29°37'19" W	56.27'
L39	N 32°26'52" W	52.56'
L40	N 77°47'17" W	14.14'
L41	S 66°32'44" W	5.00'
L42	N 48°04'56" W	14.14'
L43	S 82°04'29" W	67.15'
L44	S 76°21'43" W	73.43'

CURVE TABLE					
CURVE	RADIUS	DELTA	ARC	CHORD BEARING	CHORD
C1	2980.00'	6°04'58"	316.38'	N 83°54'32" E	316.23'
C2	35.00'	88°45'53"	54.22'	S 54°45'01" E	48.96'
C3	10300.00'	22°25'13"	403.05'	S 21°34'41" E	400.48'
C4	970.00'	29°43'47"	503.31'	S 17°55'24" E	497.69'
C5	300.00'	28°18'51"	148.25'	S 72°45'38" W	146.75'
C6	50.00'	90°00'00"	78.54'	N 48°04'56" W	70.71'
C7	50.00'	90°01'58"	78.57'	N 41°56'03" E	70.73'
C8	50.00'	83°57'12"	73.26'	S 51°04'23" E	66.88'
C9	1200.00'	23°41'31"	496.20'	S 20°56'32" E	492.67'
C10	800.00'	24°56'14"	348.19'	S 20°19'10" E	345.45'
C11	50.00'	94°43'36"	82.66'	S 39°30'45" W	73.57'
C12	50.00'	90°02'31"	78.58'	N 48°06'12" W	70.74'
C13	50.00'	90°00'00"	78.54'	S 48°04'56" E	70.71'
C14	300.00'	30°20'04"	158.83'	N 71°14'02" E	156.98'
C15	300.00'	11°57'36"	62.62'	S 09°06'16" E	62.51'
C16	300.00'	11°55'53"	62.47'	S 09°07'07" E	62.36'
C17	25.00'	90°00'00"	39.27'	N 41°55'04" E	35.36'
C18	25.00'	30°27'04"	13.29'	N 18°18'26" W	13.13'
C19	50.00'	150°56'05"	131.72'	N 41°56'03" E	96.80'
C20	25.00'	30°27'04"	13.29'	S 77°49'27" E	13.13'
C21	25.00'	33°05'59"	14.44'	N 70°24'02" E	14.24'
C22	50.00'	150°07'07"	131.00'	S 51°05'24" E	96.82'
C23	25.00'	33°26'18"	14.59'	S 48°04'56" W	14.38'
C24	1175.00'	23°19'09"	478.22'	S 21°07'43" E	474.93'
C25	25.00'	90°00'00"	39.27'	S 77°47'17" E	35.36'
C26	25.00'	90°00'00"	39.27'	N 12°12'43" E	35.36'
C27	25.00'	90°00'00"	39.27'	N 77°47'17" W	35.36'
C28	25.00'	90°00'00"	39.27'	S 12°12'43" W	35.36'
C29	825.00'	25°01'55"	360.43'	S 20°16'20" E	357.57'
C30	25.00'	28°14'24"	12.32'	S 21°52'35" E	12.20'
C31	50.00'	151°00'56"	131.79'	S 39°30'41" W	96.82'
C32	25.00'	26°08'37"	12.28'	N 79°03'09" W	12.16'
C33	25.00'	90°00'00"	39.27'	S 41°52'32" W	35.36'
C34	275.00'	11°57'36"	57.40'	S 09°06'16" E	57.30'
C35	325.00'	11°55'53"	67.68'	S 09°07'07" E	67.56'
C36	275.00'	11°55'53"	57.27'	N 09°07'07" W	57.16'
C37	325.00'	11°57'36"	67.84'	N 09°06'16" W	67.72'
C38	25.00'	90°00'00"	39.27'	N 48°07'28" W	35.36'
C39	25.00'	30°26'48"	13.26'	S 71°39'09" W	13.13'
C40	50.00'	150°56'07"	131.72'	N 48°06'12" W	96.80'
C41	25.00'	30°26'48"	13.26'	N 12°08'26" E	13.13'
C42	25.00'	90°00'00"	39.27'	N 48°04'56" W	35.36'
C43	25.00'	30°27'58"	13.29'	S 71°41'05" W	13.14'
C44	50.00'	150°55'56"	131.71'	N 48°04'56" W	96.80'
C45	25.00'	30°27'58"	13.29'	N 12°09'03" E	13.14'
C46	25.00'	90°00'00"	39.27'	N 48°04'56" W	35.36'
C47	25.00'	103°08'15"	45.00'	S 18°46'50" W	39.17'
C48	275.00'	16°34'06"	79.52'	S 78°38'01" W	79.25'
C49	25.00'	90°00'00"	39.27'	N 48°04'56" W	35.36'
C50	25.00'	90°01'58"	39.28'	N 41°56'03" E	35.37'
C51	25.00'	89°58'02"	39.26'	S 48°03'57" E	35.35'
C52	25.00'	30°27'58"	13.29'	S 12°09'03" W	13.14'
C53	50.00'	150°55'56"	131.71'	S 48°04'56" E	96.80'
C54	25.00'	30°27'58"	13.29'	N 71°41'05" E	13.14'
C55	325.00'	22°02'12"	125.00'	N 75°53'58" E	124.23'
C56	25.00'	82°19'51"	35.92'	S 73°57'13" E	32.91'
C57	25.00'	98°09'35"	42.83'	S 18°39'10" W	37.78'
C58	275.00'	19°11'07"	92.08'	S 77°19'30" W	91.65'
C59	25.00'	90°00'00"	39.27'	N 48°04'56" W	35.36'
C60	25.00'	90°01'58"	39.28'	N 41°56'03" E	35.37'
C61	25.00'	83°57'12"	36.63'	S 51°04'23" E	33.44'
C62	1225.00'	21°19'52"	456.06'	S 19°45'42" E	453.43'
C63	25.00'	90°00'00"	39.27'	N 41°55'04" E	35.36'
C64	325.00'	19°47'08"	112.23'	N 77°01'30" E	111.67'
C65	25.00'	85°35'49"	37.35'	S 70°04'10" E	33.97'
C66	775.00'	19°25'12"	262.68'	S 17°33'39" E	261.42'
C67	25.00'	94°43'36"	41.33'	S 39°30'45" W	36.78'
C68	25.00'	90°02'31"	39.29'	N 48°06'12" W	35.37'

RESERVE TABLE				
RESERVE	ACREAGE	SQ.FT.	TYPE	MAINTAINANCE
A	1.054	45,926	LANDSCAPE / OPEN SPACE	HOA
B	0.482	20,986	LANDSCAPE / OPEN SPACE	HOA
C	0.072	3,125	DRAINAGE	BRAZORIA-FORT BEND MUD 3
D	0.040	1,733	LANDSCAPE / OPEN SPACE	HOA
E	2.353	102,517	DRILL SITE	HOA
F	1.864	81,215	LANDSCAPE / OPEN SPACE / PARK	HOA
G	2.614	113,885	DRAINAGE	BRAZORIA-FORT BEND MUD 3
H	1.668	72,649	DRAINAGE	BRAZORIA-FORT BEND MUD 3
TOTAL	10.147	442,036		

Being a tract containing 42.057 acres of land, located in the William Hall Survey, Abstract Number 31, in Fort Bend County, Texas; Said 42.057 acre tract being a portion of a call 353.926 acre tract recorded in the name of 258 Colony Investments, LLC, File Number 2019127946 of the Official Records of Fort Bend County (O.R.F.B.C.) and a portion of a call 79.261 acre tract styled as Parcel Two and recorded in the name of D.R. Horton-Texas, LTD, in File Number 2019129484 of the O.R.F.B.C.; Said 42.057 acre tract being more particularly described by metes and bounds as follows (bearings being based on the Texas Coordinate System, South Central Zone, NAD 83, as derived from GPS observations):

Beginning at the southwesterly corner of said 353.926 acre tract, the southeasterly corner of a call 83.238 acre tract recorded in the name of D.R. Horton-Texas, LTD, in File Number 2019127035 of the O.R.F.B.C. and being on the northerly line of Southern Colony 4A, a subdivision recorded in Plat Number 20180188 of the Fort Bend County Plat Records (F.B.C.P.R.);

Thence, with said easterly line, North 03 degrees 04 minutes 56 seconds West, a distance of 1640.73 feet;

Thence, through and across said 353.926 acre and 79.261 acre tracts, the following eight (8) courses:

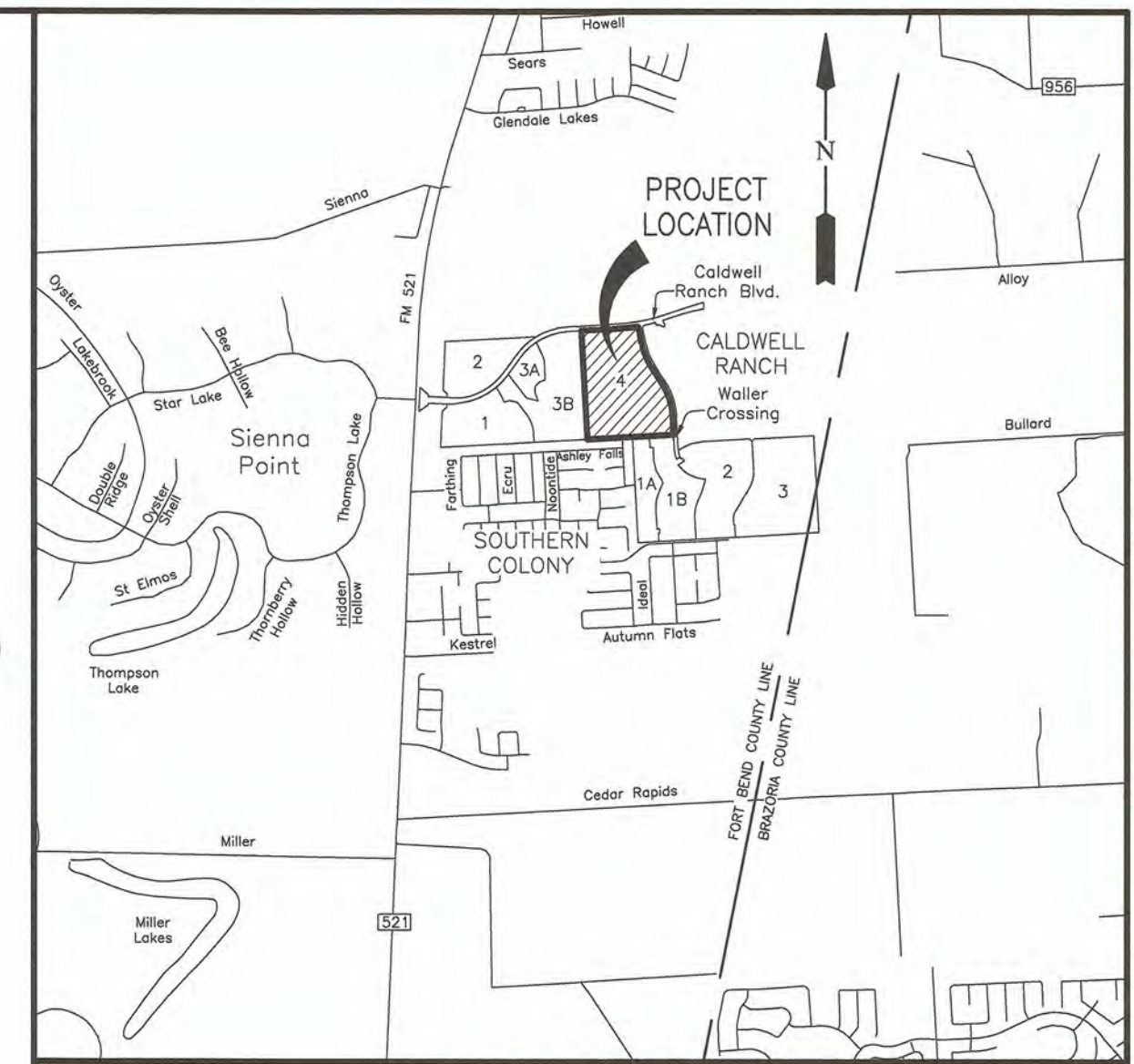
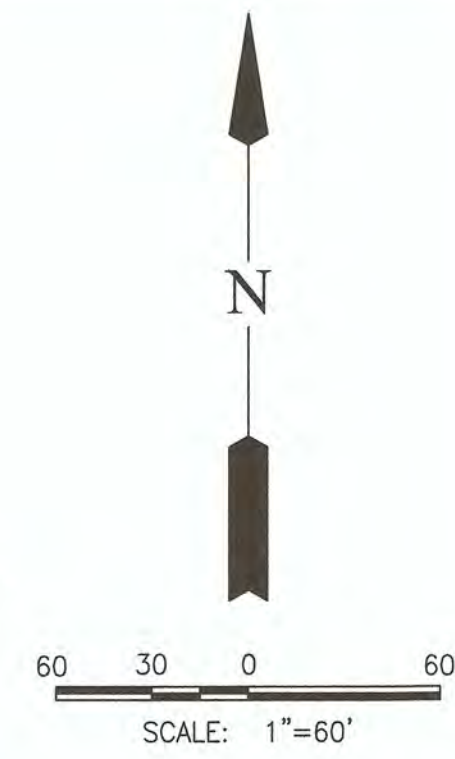
- North 86 degrees 57 minutes 01 second East, a distance of 510.76 feet;
- 316.38 feet along the arc of a curve to the left, said curve having a radius of 2980.00 feet, a central angle of 06 degrees 04 minutes 58 seconds and a chord that bears North 83 degrees 54 minutes 32 seconds East, a distance of 316.23 feet;
- 54.22 feet along the arc of a curve to the right, said curve having a radius of 35.00 feet, a central angle of 88 degrees 45 minutes 01 second East, a distance of 48.96 feet;
- South 10 degrees 22 minutes 04 seconds East, a distance of 207.66 feet;
- 403.05 feet along the arc of a curve to the left, said curve having a radius of 10300.00 feet, a central angle of 22 degrees 25 minutes 13 seconds and a chord that bears South 21 degrees 34 minutes 41 seconds East, a distance of 400.48 feet;
- South 32 degrees 47 minutes 17 seconds East, a distance of 315.02 feet;
- 503.31 feet along the arc of a curve to the right, said curve having a radius of 970.00 feet, a central angle of 29 degrees 43 minutes 47 seconds and a chord that bears South 17 degrees 55 minutes 24 seconds East, a distance of 497.69 feet;
- South 03 degrees 03 minutes 31 seconds East, a distance of 287.09 feet to the northerly line of Southern Colony Expansion, Phase I, Section 1B, a subdivision recorded in Plat Number 20200168 of the F.B.C.P.R.;
- Thence, with the northerly line of said Section 1B, the northerly line of Southern Colony Expansion Phase I, Section 1A, a subdivision recorded in Plat Number 20200169 of the F.B.C.P.R. and the northerly line of aforesaid Southern Colony 4A, South 86 degrees 57 minutes 25 seconds West, a distance of 1301.80 feet to the Point of Beginning and containing 42.057 acres of land.

NOTES:

- ONE-FOOT RESERVE DEDICATED TO THE CITY IN FEE AS A BUFFER SEPARATION BETWEEN THE SIDE OR END OF STREETS WHERE SUCH STREETS ABUT ADJACENT ACREAGE TRACTS, THE CONDITION OF SUCH DEDICATION BEING THAT WHEN THE ADJACENT PROPERTY IS SUBDIVIDED PURSUANT TO A RECORDED PLAT, THE ONE-FOOT RESERVE SHALL THEREUPON BECOME VESTED IN THE PUBLIC FOR STREET RIGHT-OF-WAY PURPOSES AND THE FEE TITLE THERETO SHALL REVERT TO AND REVEST IN THE DEDICATOR, HIS HEIRS, ASSIGNS OR SUCCESSORS.
- THIS PLAT LIES WHOLLY WITHIN BRAZORIA-FORT BEND COUNTIES MUNICIPAL UTILITY DISTRICT NO. 3, FORT BEND COUNTY SUBSIDENCE DISTRICT, FORT BEND COUNTY DRAINAGE DISTRICT, FORT BEND COUNTY LIGHTING ORDINANCE ZONE NO. 2, THE ETJ OF THE CITY OF ALVIN AND FORT BEND COUNTY.
- SITE PLANS SHALL BE SUBMITTED TO FORT BEND COUNTY AND ANY OTHER APPLICABLE JURISDICTION FOR REVIEW AND APPROVAL. DEVELOPMENT PERMITS AND ALL OTHER APPLICABLE PERMITS SHALL BE OBTAINED FROM FORT BEND COUNTY PRIOR TO BEGINNING CONSTRUCTION.
- PRIOR TO THE BEGINNING OF THE ONE-YEAR MAINTENANCE PERIOD FOR UTILITIES AND PAVING BY FORT BEND COUNTY, ALL BLOCK CORNERS AND STREET RIGHTS-OF-WAY WILL BE MONUMENTED.
- THIS PLAT WAS PREPARED FROM INFORMATION FURNISHED BY DHI TITLE AGENCY, DATED JANUARY 4, 2021, EFFECTIVE DATE OF DECEMBER 27, 2020. THE SURVEYOR HAS NOT ABSTRACTED THE ABOVE PROPERTY.
- THERE ARE NO VISIBLE PIPELINES WITHIN THIS PLAT.
- THE COORDINATES SHOWN HEREON ARE TEXAS SOUTH CENTRAL ZONE NO. 4204 STATE PLANE GRID COORDINATES (NAD83) AND MAY BE BROUGHT TO SURFACE BY DIVIDING BY THE FOLLOWING COMBINED SCALE FACTOR OF 0.99986724707.
- T.B.M. INDICATES TEMPORARY BENCHMARK: TBM-171: 5/8 INCH IRON ROD SET. ELEVATION = 59.26'; NAVD 88, GEOID 18
- FIVE EIGHTHS INCH (5/8") IRON RODS THREE FEET (3') IN LENGTH WITH A PLASTIC CAP MARKED "GBI PARTNERS" WILL BE SET ON ALL PERIMETER BOUNDARY CORNERS, LOT, BLOCK, AND RESERVE CORNERS WILL BE SET UPON COMPLETION OF ROAD CONSTRUCTION AND PRIOR TO LOT CONSTRUCTION.
- THIS PROPERTY LIES WITHIN THE AREA DESIGNATED AS ZONE "X" UNSHADED AS PER FLOOD INSURANCE RATE MAPS (F.I.R.M.), COMMUNITY PANEL NO. 48157C0455L, EFFECTIVE APRIL 2, 2014.
- THE TOP OF ALL FLOOR SLABS SHALL BE A MINIMUM OF 61.31 FEET ABOVE MEAN SEA LEVEL (NAVD88 DATUM). IN ADDITION, NO TOP OF SLAB ELEVATION SHALL BE LESS THAN (24) INCHES ABOVE THE LOWEST TOP OF CURB ADJACENT TO THE LOT IN WHICH IT LIES. IN THE ABSENCE OF A CURB, THE TOP OF SLAB ELEVATION SHALL BE NO LESS THAN (24) INCHES ABOVE THE HIGHEST NATURAL GROUND ALONG THE PERIMETER OF THE BUILDING FOUNDATION AND (12) INCHES ABOVE ANY DOWN GRADIENT ROAD

FORT BEND ISD HIGH SCHOOL NO. 12
(FUTURE)

CALLED 76.957 ACRES
FORT BEND INDEPENDENT SCHOOL DISTRICT
F.N. 202002102, F.B.C.O.R.



VICINITY MAP
SCALE: 1" = 1/2 MILE
KEY MAP NO. 651X/Y

- LEGEND**
- B.L. INDICATES BUILDING LINE
 - U.E. INDICATES UTILITY EASEMENT
 - D.E. INDICATES DRAINAGE EASEMENT
 - W.L.E. INDICATES WATERLINE EASEMENT
 - S.S.E. INDICATES SANITARY SEWER EASEMENT
 - STM.S.E. INDICATES STORM SEWER EASEMENT
 - INDICATES PROPOSED STREET LIGHT
 - F.B.C.P.R. INDICATES FORT BEND COUNTY PLAT RECORDS
 - F.B.C.O.R. INDICATES FORT BEND COUNTY OFFICIAL RECORDS
 - F.B.C.O.P.R. INDICATES FORT BEND COUNTY OFFICIAL PUBLIC RECORDS
 - F.B.C.D.R. INDICATES FORT BEND COUNTY DEED RECORDS
 - INDICATES STREET NAME CHANGE
 - F.N. INDICATES FILE NUMBER
 - E.E. INDICATES ELECTRICAL EASEMENT
 - A.E. INDICATES AERIAL EASEMENT
 - R.O.W. INDICATES RIGHT OF WAY
 - (F) INDICATES FOUND 5/8" IR W/"LJA ENG" CAP
 - (S) INDICATES SET 5/8" IR W/"LJA ENG" CAP
 - I.R. INDICATES IRON ROD
 - RES. INDICATES RESERVE
 - P.O.B. INDICATES POINT OF BEGINNING

CALLED 353.926 ACRES
258 COLONY INVESTMENTS, LLC
F.N. 2019127946 &
2019127976, F.B.C.O.R.

T.W. & J.H.B. HOUSE
SUBDIVISION
VOL. 7, PG. 301
F.B.C.D.R.

FINAL PLAT OF CALDWELL RANCH SECTION 4

A SUBDIVISION OF 42.057 ACRES OF LAND SITUATED IN THE WILLIAM HALL LEAGUE,
ABSTRACT 31, FORT BEND COUNTY, TEXAS; ALSO BEING A PARTIAL REPLAT
OF LOTS 3, 4, 6 & 7 OF THE T.W. & J.W.B. HOUSE SUBDIVISION, AS RECORDED IN
VOLUME 7, PAGE 301 OF THE FORT BEND COUNTY DEED RECORDS.

157 LOTS 8 RESERVES (10.147 ACRES) 6 BLOCKS
JANUARY 13, 2021 JOB NO. 1931-8077C

OWNERS:
D.R. HORTON-TEXAS, LTD.
A TEXAS LIMITED PARTNERSHIP
JONATHAN WOODRUFF, ASSISTANT VICE PRESIDENT
6744 HORTON VISTA DRIVE, SUITE 100, RICHMOND, TEXAS 77407
PH: 281-566-2100

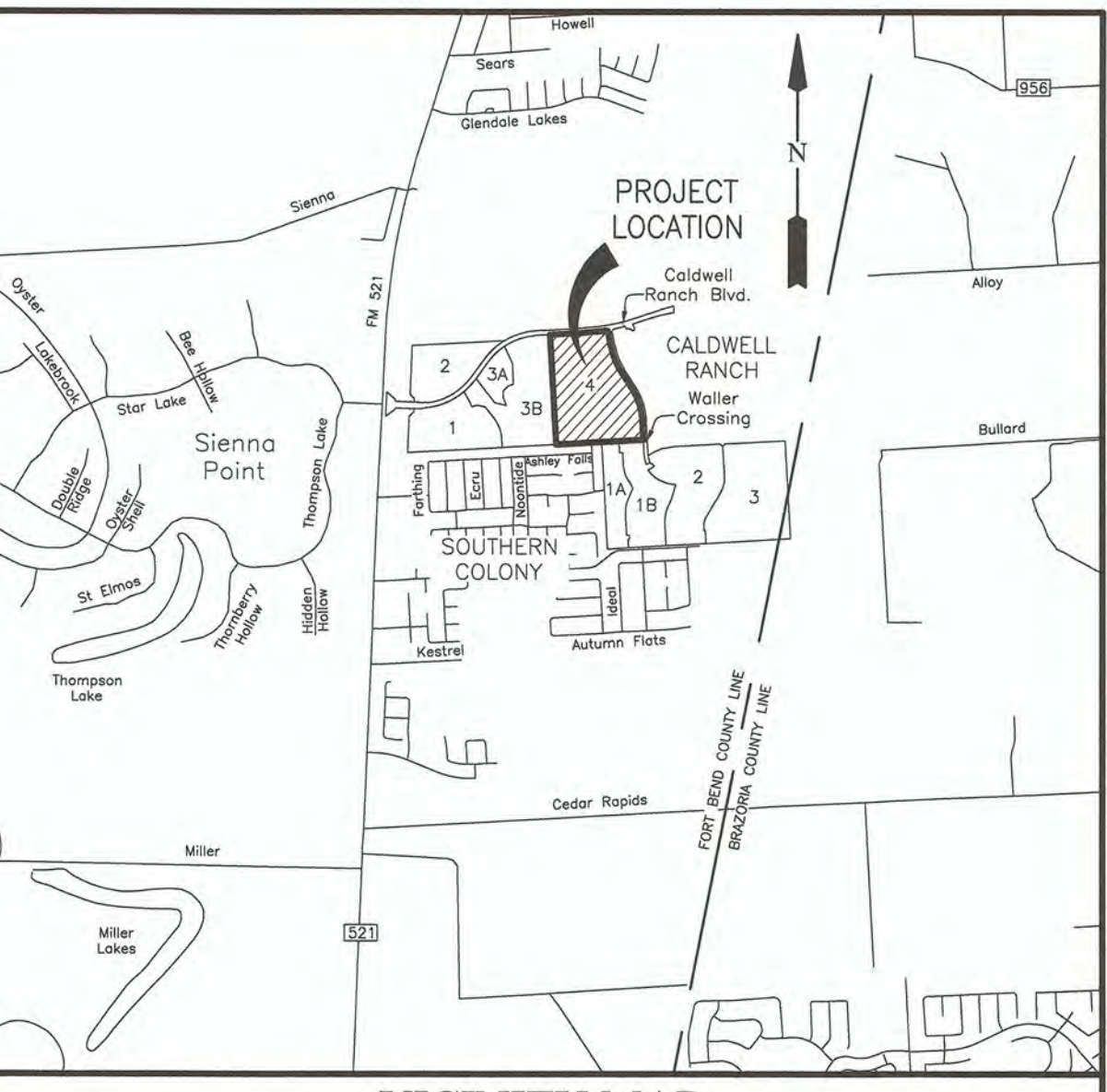
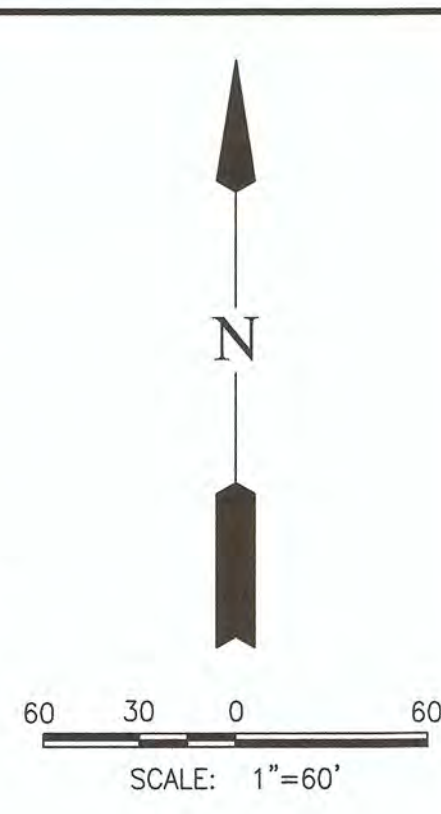
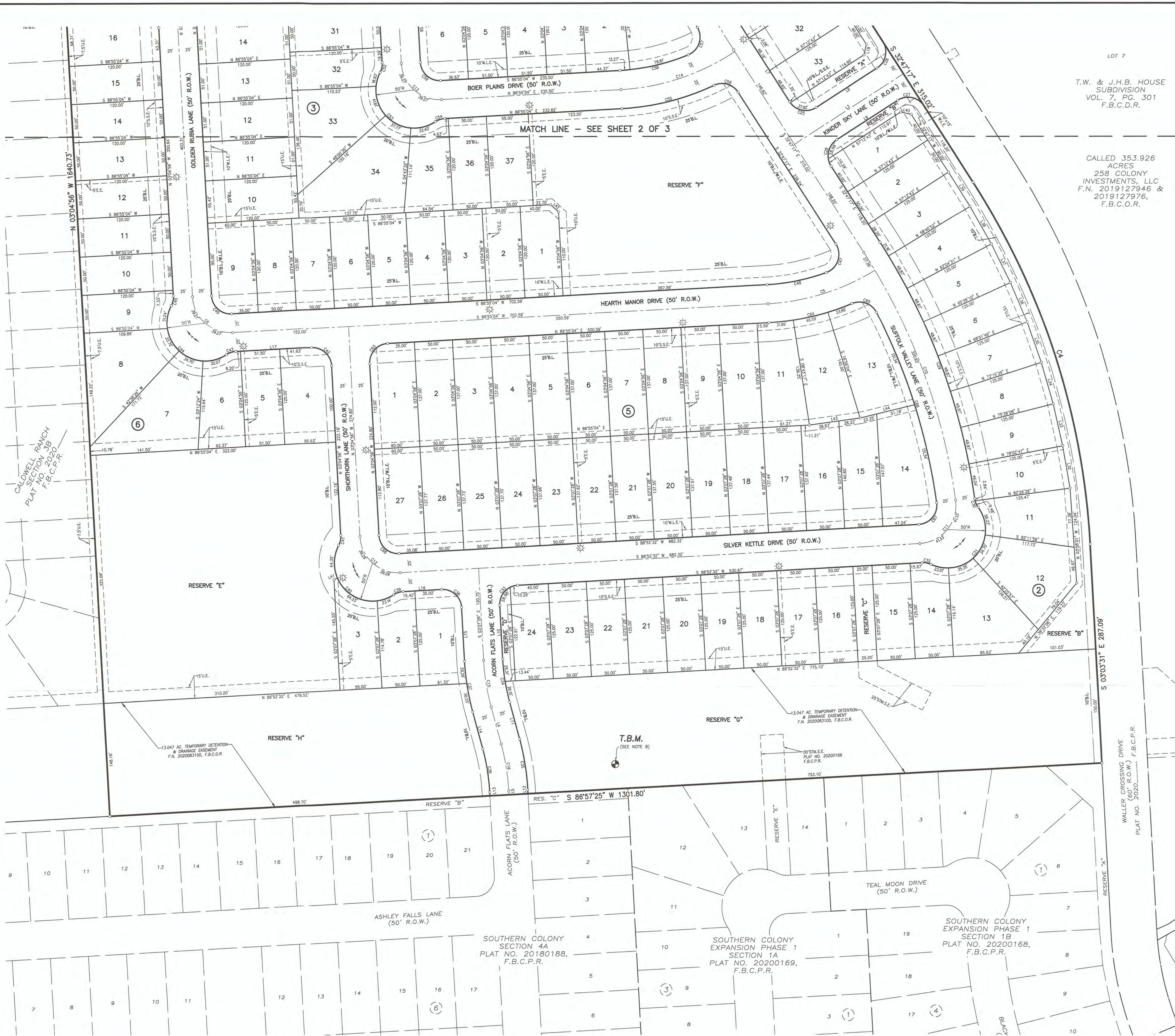
SURVEYOR: ENGINEER:

GBI PARTNERS
LAND SURVEYING CONSULTANTS
4784 VISTA ROAD • PASADENA, TX 77505
PHONE: 281-400-4539 • GBSurvey@GBISurvey.com
TPELS FIRM #10130300 • www.GBISurvey.com

JON P. BORDOVSKY, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6405

LJA Engineering, Inc.
1904 W. Grand Parkway North
Suite 100
Katy, Texas 77449
Phone 713.953.5200
Fax 713.953.5026
FRN-F-1386

MICHAEL S. RUSK, P.E.
LICENSED PROFESSIONAL ENGINEER
TEXAS LICENSE NO. 89457



VICINITY MAP
SCALE: 1" = 1/2 MILE
KEY MAP NO. 651X/Y

- LEGEND**
- B.L. INDICATES BUILDING LINE
 - U.E. INDICATES UTILITY EASEMENT
 - D.E. INDICATES DRAINAGE EASEMENT
 - W.L.E. INDICATES WATERLINE EASEMENT
 - S.S.E. INDICATES SANITARY SEWER EASEMENT
 - STM.S.E. INDICATES STORM SEWER EASEMENT
 - INDICATES PROPOSED STREET LIGHT
 - F.B.C.P.R. INDICATES FORT BEND COUNTY PLAT RECORDS
 - F.B.C.O.R. INDICATES FORT BEND COUNTY OFFICIAL RECORDS
 - F.B.C.O.P.R. INDICATES FORT BEND COUNTY OFFICIAL PUBLIC RECORDS
 - F.B.C.D.R. INDICATES FORT BEND COUNTY DEED RECORDS
 - INDICATES STREET NAME CHANGE
 - F.N. INDICATES FILE NUMBER
 - E.E. INDICATES ELECTRICAL EASEMENT
 - A.E. INDICATES AERIAL EASEMENT
 - R.O.W. INDICATES RIGHT OF WAY
 - (F) INDICATES FOUND 5/8" IR W/"LIA ENG" CAP
 - (S) INDICATES SET 5/8" IR W/"LIA ENG" CAP
 - I.R. INDICATES IRON ROD
 - RES. INDICATES RESERVE
 - P.O.B. INDICATES POINT OF BEGINNING

FINAL PLAT OF
CALDWELL RANCH
SECTION 4

A SUBDIVISION OF 42.057 ACRES OF LAND SITUATED IN THE WILLIAM HALL LEAGUE, ABSTRACT 31, FORT BEND COUNTY, TEXAS; ALSO BEING A PARTIAL REPLAT OF LOTS 3, 4, 6 & 7 OF THE T.W. & J.W.B. HOUSE SUBDIVISION, AS RECORDED IN VOLUME 7, PAGE 301 OF THE FORT BEND COUNTY DEED RECORDS.

157 LOTS 8 RESERVES (10.147 ACRES) 6 BLOCKS
JANUARY 13, 2021 JOB NO. 1931-8077C

OWNERS:
D.R. HORTON-TEXAS, LTD.
A TEXAS LIMITED PARTNERSHIP
JONATHAN WOODRUFF, ASSISTANT VICE PRESIDENT
6744 HORTON VISTA DRIVE, SUITE 100, RICHMOND, TEXAS 77407
PH: 281-566-2100

SURVEYOR:
GBI PARTNERS
LAND SURVEYING CONSULTANTS
4724 VISTA ROAD - PASADENA, TX 77508
PHONE: 281-489-4638 • GBSurvey@GBISurvey.com
TBPELS FIRM #10130300 • www.GBISurvey.com

ENGINEER:
LJA Engineering, Inc.
1904 W. Grand Parkway North
Suite 100
Katy, Texas 77449
Phone 713.953.5200
Fax 713.953.5026
FRN-F-1386

JON P. BORDOVSKY, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 6405

MICHAEL S. RUSK, P.E.
LICENSED PROFESSIONAL ENGINEER
TEXAS LICENSE NO. 89457



AGENDA COMMENTARY

Meeting Date: 2/4/2021

Department: City Secretary

Contact: Dixie Roberts, City Secretary

Agenda Item: Accept the resignation from Parks and Recreation Board and Planning Commission member, Carrie Parker.

Type of Item: ☐Ordinance ☐Resolution ☐Contract/Agreement ☐Public Hearing ☐Plat ☐Discussion & Direction ☒Other

Summary: Carrie Parker submitted a letter of resignation from the Parks and Recreation Board and the Planning Commission for her term ending on December 31, 2021. This agenda item is the formal acceptance of said resignation.

With the resignation of Ms. Parker, there will be eight (8) members on the Parks and Recreation Board. Article IX of the Alvin Charter states that there must be at least seven (7) members, no more than nine (9) members on the Parks and Recreation Board. No other appointments will be needed at this time unless it is the desire of City Council.

In addition, Ms. Parker's resignation on the Planning Commission will leave eight (8) members serving on the Commission. Article VIII of the Alvin Charter states that the Planning Commission shall have no less than five (5) members nor more than eleven (11) members. No other appointments will be needed at this time unless it is the desire of City Council.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒ **Budgeted Item:** Yes ☐ No ☐ N/A ☒

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ☐ No ☒

Legal Review Required: N/A ☒ Required ☐ **Date Completed:** 2/1/2021 SLH

Supporting documents attached:

- Resignation letter from Carrie Parker

Recommendation: Move to accept the resignation from Parks and Recreation Board and Planning Commission member, Carrie Parker.

Reviewed by Department Head, if applicable ☐

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

From: Carrie Parker

Sent: Tuesday, January 26, 2021 9:18 AM

To: Dixie Roberts <droberts@cityhall.cityofalvin.com>

Subject: Resignation of appointments

Hi Dixie.

Effective today I need to resign both of my appointments :
Planning Commission and Parks and Recreation Board.

I'll reach out to both to communicate my resignation as well

Thank you,
Carrie Parker



AGENDA COMMENTARY

Meeting Date: 2/4/2021

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider Ordinance 21-C, establishing a “No Parking” zone along portions of Fox Meadow Drive; authorizing the installation of appropriate signage; providing for a penalty and publication; and making other findings related thereto.

Type of Item: ☒Ordinance ☐Resolution ☐Contract/Agreement ☐Public Hearing ☐Plat ☐Discussion & Direction ☐Other

Summary: Ordinance 21-C establishes a “No Parking” zone along the entire north side of Fox Meadow Drive beginning at the west end of the roadway and extending eastward a distance of 1,311 feet to FM 528. The ordinance also establishes a “No Parking” zone along the south side of Fox Meadow Drive from the west end of the roadway, extending eastward a distance of 50 feet east of the eastern most edge of the entrance road to the Sun Meadow Manufactured Home Park. This Ordinance is being proposed due to traffic safety concerns that were received from residents of the Sun Meadows Manufactured Home Park and emergency vehicle access concerns from the City of Alvin Fire Marshal.

Staff recommends approval of Ordinance 21-C.

Funding Expected: Revenue ☐ Expenditure ☐ N/A ☒ **Budgeted Item:** Yes ☐ No ☐ N/A ☒

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ☐ No ☒

Legal Review Required: N/A ☐ Required ☒ **Date Completed:** 2/1/2021 SLH

Supporting documents attached:

- Ordinance 21-C
- No Parking Zone Exhibit

Recommendation: Move to approve Ordinance 21-C, establishing a “No Parking” zone along portions of Fox Meadow Drive; authorizing the installation of appropriate signage; providing for a penalty and publication; and making other findings related thereto.

Reviewed by Department Head, if applicable ☒

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

ORDINANCE 21-C

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, ESTABLISHING A “NO PARKING” ZONE ALONG PORTIONS OF FOX MEADOW DRIVE; AUTHORIZING INSTALLATION OF APPROPRIATE SIGNAGE; PROVIDING FOR A PENALTY AND PUBLICATION; AND SETTING FORTH OTHER PROVISIONS RELATED THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS:

Section 1. That there is hereby established a “No Parking” zone along the entire north side of Fox Meadow Drive beginning at the western most end of the roadway and extending eastward a distance of 1,311 feet to FM 528. That there is hereby established a “No Parking” zone along the south side of Fox Meadow Drive beginning at the western most end of the roadway and extending eastward a distance of 50 feet east of the eastern most edge of the entrance road to the Sun Meadows Manufactured Home Park.

Section 2. Authority to Erect Signs. The City Manager of the City of Alvin, Texas, or his designee, after the effective date of this Ordinance, shall cause to be erected the appropriate signage designating the “No Parking” zone, as required by the Texas Manual on Uniform Traffic Control Devices, along Fox Meadow Drive.

Section 3. Penalty Provision. Any person violating the parking restriction established by this Ordinance, upon conviction, shall be punished by a fine in accordance with the general penalty section 1-5 of the Code of Ordinances.

Section 4. Publication. The City Secretary of the City of Alvin is hereby directed to publish this Ordinance, or its caption and penalty clause, in one issue of the official City newspaper as required by the *City of Alvin Charter*.

Section 5. Open Meetings Act. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on this the 4th day of February 2021.

CITY OF ALVIN, TEXAS

ATTEST

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary



X:\Projects\Sun Meadow No Parking



Proposed No Parking - Fox Meadow Dr.