

City of Alvin, Texas

Paul Horn, Mayor

Brad Richards, Mayor Pro-tem, At Large Pos. 1
Vacant, At Large Pos. 2
Scott Reed, District A
Adam Arendell, District B



Keith Thompson, District C
Glenn Starkey, District D
Gabe Adame, District E

ALVIN CITY COUNCIL AGENDA

THURSDAY NOVEMBER 16, 2017

7:00 P.M.

(Council Chambers)

Alvin City Hall, 216 West Sealy, Alvin, Texas 77511

Persons with disabilities who plan to attend this meeting that will require special services please contact the City Clerk's Office at 281-388-4255 or droberts@cityofalvin.com 48 hours prior to the meeting time. City Hall is wheel chair accessible and a sloped curb entry is available at the east and west entrances to City Hall.

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Alvin, Texas, to be held on **Thursday, November 16, 2017** at 7:00 p.m. in the Council Chambers at: City Hall, 216 W. Sealy, Alvin, Texas.

REGULAR MEETING AGENDA

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

4. PUBLIC HEARING

A. Second of two (2) required public hearings to receive comment on the petition for annexation of 10.00 acres, more or less, parcel of land for Sunset Ranch located along Heights Road A/K/A County Road 145, in Brazoria County, Texas.

B. Second of two (2) required public hearings to receive comment on the petition for annexation of 19.134 acres, more or less, for Forest Heights, Section 6, located along the proposed FM 528 extension between Business 35 and State Highway 6, in Brazoria County, Texas.

5. CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION: An item(s) may be removed from the Consent Agenda for full discussion by the request of a member of Council. Item(s) removed will automatically become the first item up for discussion under Other Business.

A. Consider the approval of minutes from the November 2, 2017 City Council workshop.

B. Consider the approval of minutes from the November 2, 2017 regular City Council meeting.

C. Consider an award of bid to JTR Constructors, Inc. for the construction of the Wastewater Treatment Plant Optimization Improvements Phase II Project in an amount not to exceed \$4,730,985; and authorize the City Manager to sign the contract subject to legal review.

6. REPORTS FROM CITY MANAGER

- A. Review preliminary list of items for next Council meeting.

7. ITEMS OF COMMUNITY INTEREST

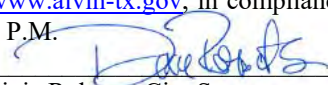
Pursuant to 551.0145 of the Texas Government Code reports or an announcement about items of community interest during a meeting of the governing body. No action will be taken or discussed.

- A. Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

8. ADJOURNMENT

I hereby certify that a copy of this notice was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website: www.alvin-tx.gov, in compliance with Chapter 551, Texas Government Code on MONDAY, November 13, 2017 at 4:00 P.M.




Dixie Roberts, City Secretary

Removal Date: _____

**** All meetings of the City Council are open to the public, except when there is a necessity to meet in Executive Session (closed to the public) under the provisions of Chapter 551, Texas Government Code. The Council reserves the right to convene into executive session on any of the above posted agenda items that qualify for an executive session by publicly announcing the applicable section of the Open Meetings Act, including but not limited to sections 551.071 (litigation and certain consultation with the attorney), 551.072 (acquisition of interest in real property), 551.073 (contract for gift to city), 551.074 (certain personnel deliberations), or 551.087 (qualifying economic development negotiations).**



AGENDA COMMENTARY

Meeting Date: 11/16/2017

Department: Engineering

Contact: Michelle Segovia, Engineer

Agenda Item: Second of two (2) required public hearings to receive comment on the petition for annexation of 10.00 acres, more or less, parcel of land for Sunset Ranch located along Heights Road a/k/a County Road 145, in Brazoria County, Texas.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☒ Public Hearing ☐ Discussion & Direction

Summary: Will Benson of Alvin Sunset Ranch, LLC is petitioning the City to annex +/- 10 acres, out of a 20-acre parcel for the purpose of the construction of the Sunset Ranch subdivision, owned by Alvin Sunset Ranch, LLC. The property is being annexed since half of the total 20 acre Sunset Ranch development is already in the City Limits and as a condition to connect to City utilities.

City Council adopted Resolution 17-R-25 on September 21, 2017, accepting the petition for annexation and calling said public hearings for November 2nd and November 19th. This is the second of two required public hearings.

Funding Expected: Revenue ___ Expenditure ___ N/A ☒ **Budgeted Item:** Yes ___ No ___ N/A ☒

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A ___ Required ☒ **Date Completed:** _____

Supporting documents attached:

- Resolution 17-R-25 with exhibits.

Recommendation: N/A

Reviewed by Department Head, if applicable ☒

Reviewed by City Attorney, if applicable ☒

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

RESOLUTION NO. 17-R-25

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, ACCEPTING THE PETITION FOR ANNEXATION OF A 10.00 ACRE, MORE OR LESS, PARCEL OF LAND LOCATED ALONG HEIGHTS ROAD A/K/A COUNTY ROAD 145, IN BRAZORIA COUNTY, TEXAS; SETTING AN ANNEXATION SCHEDULE; PROVIDING FOR OPEN MEETINGS AND OTHER RELATED MATTERS.

WHEREAS, the owner of certain property located within Brazoria County, Texas, has petitioned the City of Alvin, Texas, (herein the "City"), a home-rule City, for annexation of said property, more particularly described herein (the "subject property"), into the City limits;

WHEREAS, the subject property is contiguous and adjacent to the corporate limits of the City and the owners have made application for annexation;

WHEREAS, after review and consideration of such petition for annexation, the City Council finds that the property is exempt from the City's annexation plan pursuant to § 43.052 (h)(2) of the Local Government Code; and

WHEREAS, the petitioner has agreed and consented to the annexation of the subject property by the City and further agreed to be bound by all acts, ordinances, and all other legal action now in force and effect within the corporate limits of the City and all those which may be hereafter adopted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. The petition for annexation of all portions of the following property not previously annexed into the City, and the draft services plan shown in Exhibit "B," submitted by Petitioner, are hereby accepted:

A tract or parcel of land containing 10.019 acres or 436,441 square feet of land being all of Lot 29 out of Section No. 23 Hooper and Wade Survey as recorded under Vol. 49, Pg. 161, Brazoria County Deed Records, (B.C.D.R.) conveyed to J.B. Mannahan and Robbie Dell Mannahan as recorded under Vol. 3692, Pg. 667, Brazoria County Deed Records (B.C.D.R.) situated in the Hooper and Wade survey, Abstract No 420, Brazoria County, Texas, and being more particularly shown and described in the Exhibit "A" attached hereto and incorporated herein for all purposes.

Two public hearings are set for the dates of November 2, 2017, and November 16, 2017. Notice of such hearings shall be posted and the hearings shall be open to the public to accept public comment on the annexation request.

Section 3. Severability. Should any section or part of this Resolution be held unconstitutional, illegal, or invalid, or the application to any person or circumstance thereof ineffective or inapplicable, such unconstitutionality, illegality, invalidity, or ineffectiveness of such section or part shall in no way affect, impair or invalidate the remaining portion or portions thereof; but as to such remaining portion or portions, the same shall be and remain in full force and effect and to this end the provisions of this Resolution are declared to be severable.

Section 4. Open Meetings. It is hereby officially found and determined that the meeting at which this Resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551, Texas Government Code.

PASSED AND APPROVED this the ____ day of _____, 2017.

THE CITY OF ALVIN, TEXAS

ATTEST

Paul A. Horn, Mayor

Dixie Roberts, City Secretary

Exhibit “A”

PROPERTY DESCRIPTION

A tract or parcel of land containing 10.019 acres or 436,441 square feet of land being all of Lot 29 out of Section No. 23 Hooper and Wade Survey as recorded under Vol. 49, Pg. 161, Brazoria County Deed Records, (B.C.D.R.) conveyed to J.B. Mannahan and Robbie Dell Mannahan as recorded under Vol. 3692, Pg. 667, Brazoria County Deed Records (B.C.D.R.) situated in the Hooper and Wade survey, Abstract No 420, Brazoria County, Texas, more fully described in the attached.



NORTH

SCALE: 1" = 200'

GENERAL NOTES

1. SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY, THIS SURVEY WAS PREPARED WITHOUT THE BENEFIT OF A CURRENT TITLE REPORT OR ABSTRACTOR'S CERTIFICATE AND WOULD BE SUBJECT TO ANY AND ALL CONDITIONS OR RESTRICTIONS THAT A CURRENT TITLE REPORT OR ABSTRACTOR'S CERTIFICATE MAY DISCLOSE.
2. BEARINGS WERE BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE. (NAD83)
3. THIS PLAT IS ACCOMPANIED BY A SEPARATE METES AND BOUNDS DESCRIPTION.
4. THIS EXHIBIT DOES NOT IMPLY TO BE A LAND TITLE SURVEY OF THE SUBJECT PROPERTY AND IS NOT INTENDED TO BE USED FOR TITLE CONVEYANCE PURPOSES.

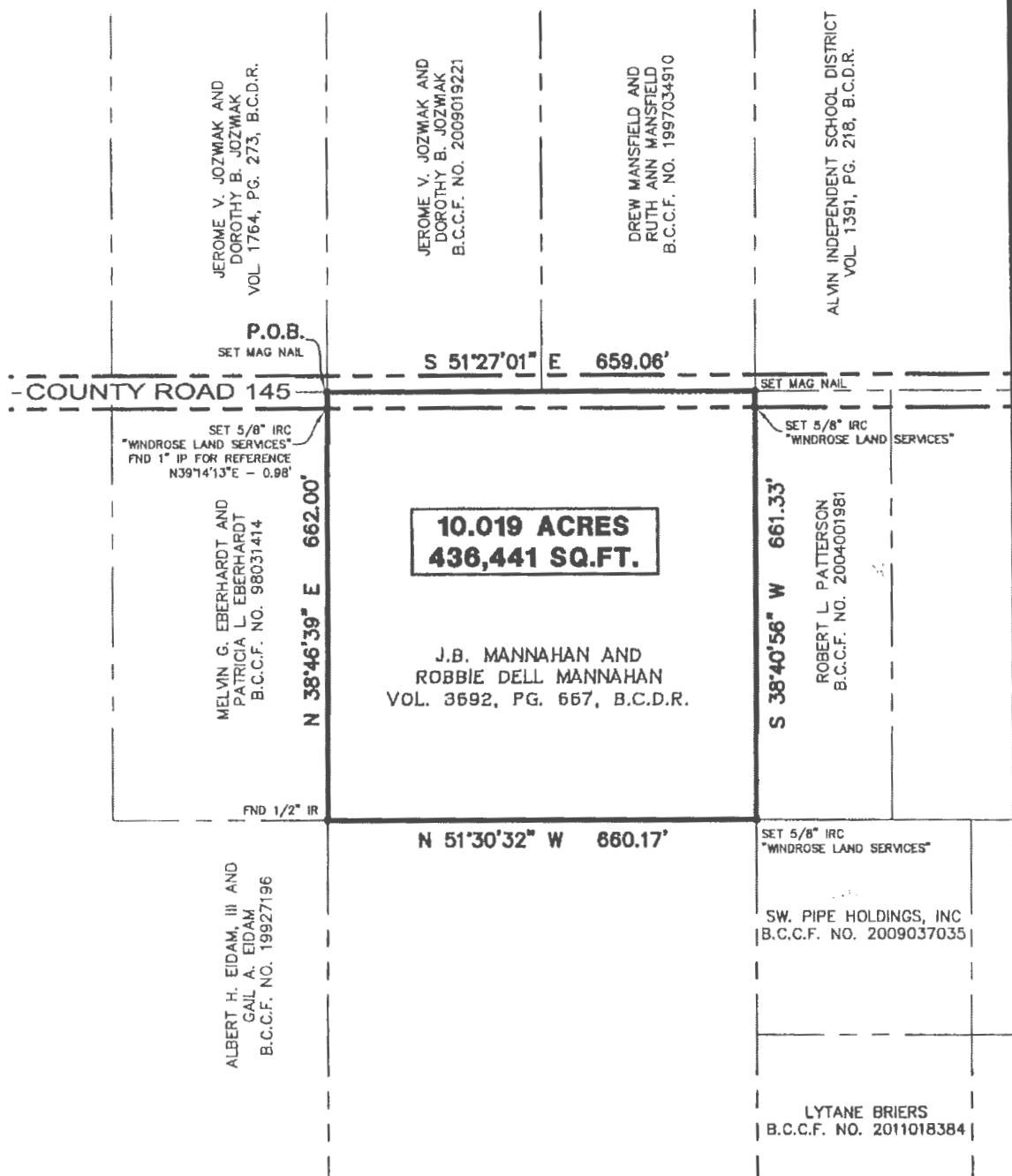
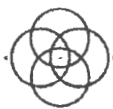


EXHIBIT OF
10.019 AC. / 436,441 SQ. FT.
SITUATED IN THE
HOOPER AND WADE SURVEY
ABSTRACT NO. 420
BRAZORIA COUNTY, TEXAS

FIELD BY:		DATE:	05/26/2017
DRAWN BY:	CJP	REV:	
CHECKED BY:	PK	REV:	
JOB NO.	53419-EXB	REV:	
SHEET 1 OF 2		REV:	



WINDROSE
LAND SURVEYING | PLATTING

3200 WILCREST, SUITE 325 | HOUSTON, TX 77042 | 713.458.2281
FIRM REGISTRATION NO. 10106800 | WINDROSESERVICES.COM



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**DESCRIPTION OF
10.019 ACRES OR 436,441 SQ. FT.**

A TRACT OR PARCEL CONTAINING 10.019 ACRES OR 436,441 SQUARE FEET OF LAND BEING ALL OF LOT 29 OUT OF SECTION NO. 23 HOOPER AND WADE SURVEY AS RECORDED UNDER VOL. 49, PG. 161, BRAZORIA COUNTY DEED RECORDS (B.C.D.R.) CONVEYED TO J.B. MANNAHAN AND ROBBIE DELL MANNAHAN AS RECORDED UNDER VOL. 3692, PG. 667, BRAZORIA COUNTY DEED RECORDS (B.C.D.R.) SITUATED IN THE HOOPER AND WADE SURVEY, ABSTRACT NO. 420, BRAZORIA COUNTY, TEXAS, WITH SAID 10.019 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS, WITH ALL BEARINGS BASED ON THE TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE (NAD 83):

BEGINNING AT A MAG NAIL SET IN THE CENTERLINE OF COUNTY ROAD 145 AT THE COMMON CORNER OF LOTS 28, 38 AND 39 OF SAID SECTION NO. 23, AND SAID LOT 29;

THENCE, SOUTH 51 DEG. 27 MIN. 01 SEC. EAST, ALONG THE COMMON LINE OF SAID LOTS 29 AND 38, THE SAME BEING THE CENTERLINE OF COUNTY ROAD 145, A DISTANCE OF 659.06 FEET TO A MAG NAIL SET FOR THE COMMON CORNER LOTS 30 AND 37 OF SAID SECTION NO. 23, AND SAID LOTS 29 AND 38;

THENCE, SOUTH 38 DEG. 40 MIN. 56 SEC. WEST, ALONG THE COMMON LINE OF SAID LOTS 29 AND 30, PASSING A DISTANCE OF 25.50 TO A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE LAND SERVICES" SET FOR REFERENCE ON THE SOUTHWEST RIGHT-OF-WAY LINE OF SAID COUNTY ROAD 145 AND CONTINUING FOR A TOTAL DISTANCE OF 661.33 FEET TO A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE LAND SERVICES" SET MARKING THE COMMON CORNER OF LOTS 21 AND 28 OF SAID SECTION 23, AND SAID LOTS 29 AND 30;

THENCE, NORTH 51 DEG. 30 MIN. 32 SEC. WEST, ALONG THE COMMON LINE OF SAID LOTS 22 AND 29, A DISTANCE OF 660.17 FEET TO A 1/2 INCH IRON ROD FOUND FOR THE COMMON CORNER OF LOT 23 OF SAID SECTION NO. 23, AND SAID LOTS 22, 28 AND 29;

THENCE, NORTH 38 DEG. 46 MIN. 40 SEC. EAST, ALONG THE COMMON LINE OF SAID LOTS 28 AND 29, PASSING A DISTANCE OF 636.50 FEET, A CAPPED 5/8 INCH IRON ROD STAMPED "WINDROSE LAND SERVICES" SET ON THE SOUTHWEST R.O.W. OF SAID COUNTY ROAD 145, AND CONTINUING FOR A TOTAL DISTANCE OF 662.00 FEET TO THE **POINT OF BEGINNING** AND CONTAINING 10.019 ACRES OR 436,441 SQUARE FEET OF LAND, AS SHOWN ON JOB NO. 53419-10.019AC, PREPARED BY WINDROSE LAND SERVICES.



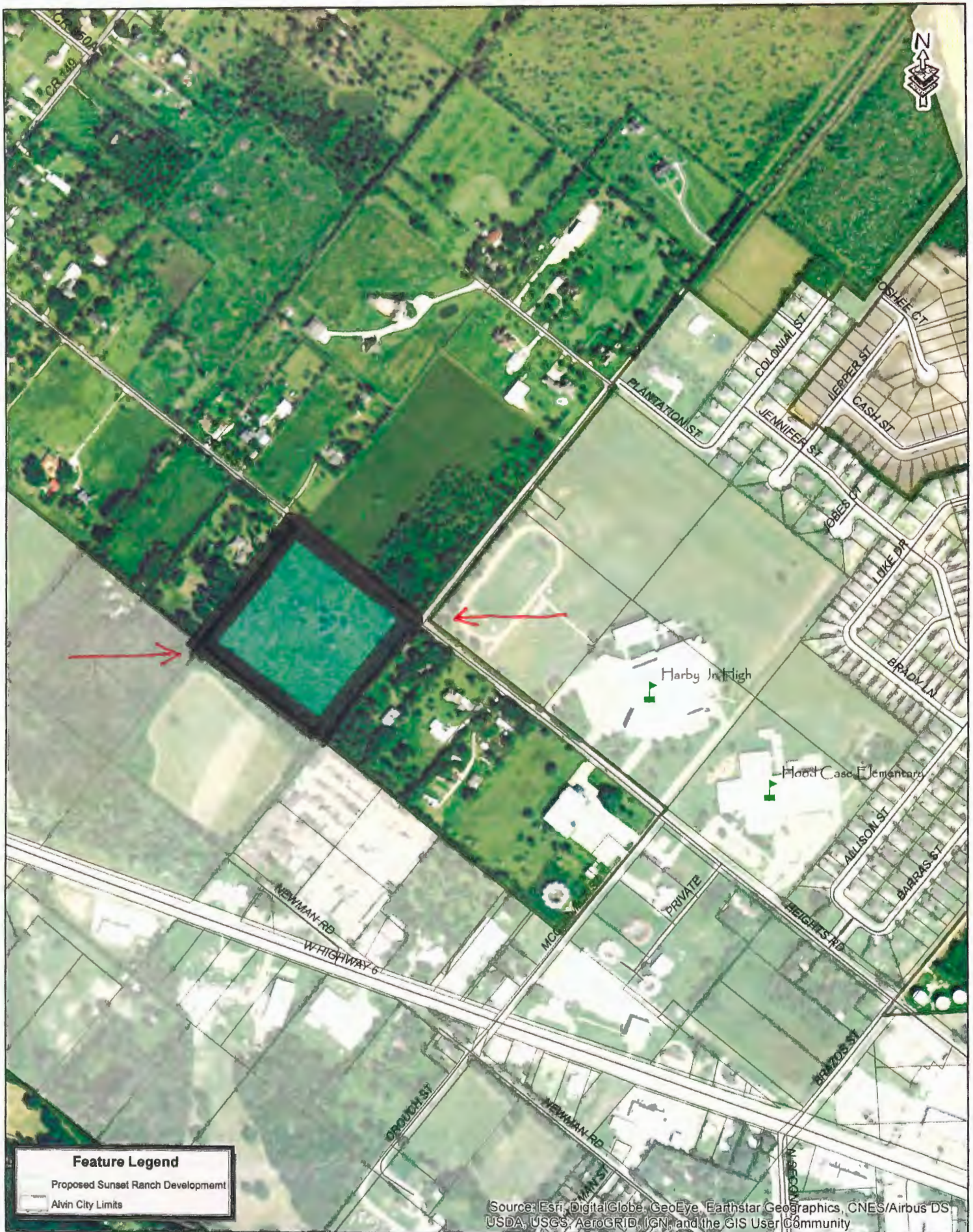
RONALD PATRICK KELL
R.P.L.S. NO. 6424
STATE OF TEXAS
FIRM REGISTRATION NO. 10108800



05-26-7

DATE:

SHEET 2 OF 2



Feature Legend

- Proposed Sunset Ranch Development
- Alvin City Limits

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Sunset Ranch Development Annexation

Rev. Date 6/5/2017
Engineering Dept.

Exhibit “B”

**MUNICIPAL SERVICES PLAN
FOR PROPERTY TO BE
ANNEXED INTO THE CITY OF ALVIN**

WHEREAS, the City of Alvin, Texas (the “City”) intends to institute annexation proceedings for a tract of land described more fully hereinafter (referred to herein as the “subject property”);

WHEREAS, Section 43.056 of the Local Government Code requires a service plan be adopted with the annexation ordinance;

WHEREAS, the subject property is not included in the municipal annexation plan and is exempt from the requirements thereof;

WHEREAS, infrastructure provided for herein and that existing are sufficient to service the subject property on the same terms and conditions as other similarly situated properties currently within the City limits, and no capital improvements are required to offer municipal services on the same terms and conditions as other similarly situated properties within the City; and

WHEREAS, it is found that all statutory requirements have been satisfied and the City is authorized by Chapter 43 of the Texas Local Government Code to annex the subject property into the City;

NOW, THEREFORE, the following services will be provided for the subject property on the effective date of annexation:

(1) **General Municipal Services.** Pursuant to the requests of the owner and this Plan, the following services shall be provided immediately from the effective date of the annexation:

A. Police protection as follows:

Routine patrols of areas, radio response to calls for police service and all other police services now being offered to the citizens of the City.

B. Fire protection and Emergency Medical Services as follows:

Fire protection by agreement between the City and the ESD present personnel and equipment of the ESD fire fighting force and the volunteer fire fighting force with the limitations of water available. Radio response for Emergency Medical Services with the present contract personnel and equipment of the ESD and the volunteer fire department.

C. Solid waste collection services as follows:

Solid waste collection and services as now being offered to the citizens of the City.

D. Animal control as follows:

Service by present personnel, equipment and facilities or by contract with a third party, as provided within the City.

E. Maintenance of parks and playgrounds within the City.

F. Inspection services in conjunction with building permits and routine City code enforcement services by present personnel, equipment and facilities.

G. Maintenance of other City facilities, buildings and service.

H. Land use regulation as follows:

On the effective date of annexation, the regulatory jurisdiction of the City shall be extended to include the annexed area, and all property therein shall be subject to the City's police power regulations as set forth in state law and duly adopted ordinances.

(2) **Scheduled Municipal Services.** Due to the size and vacancy of the subject property, the plans and schedule for the development of the subject property, the following municipal services will be provided on a schedule and at increasing levels of service as provided in this Plan:

A. Water service and maintenance of water facilities as follows:

(i) Inspection of water distribution lines as provided by statutes of the State of Texas.

(ii) In accordance with the applicable rules and regulations for the provision of water service, water service will be provided to the subject property, or applicable portions thereof, by the utility holding a water certificate of convenience and necessity ("CCN") for the subject property, or portions thereof as applicable, or absent a water CCN, by the utility in whose jurisdiction the subject property, or portions thereof as applicable, are located, in accordance with all the ordinances, regulations, and policies of the City in effect from time to time for the extension of water service. If connected to the City's water utility system, the subject property's owner shall construct the internal water lines and pay the costs of line extension and construction of such facilities necessary to provide water service to the subject property as required in City ordinances. Upon acceptance of the water lines within the subject property and any off-site improvements, water service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and

customers of the City, subject to all the ordinances, regulations and policies of the City in effect from time to time. The system will be accepted and maintained by the City in accordance with its usual acceptance and maintenance policies. New water line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances of the City in effect at the time a request for service is submitted shall govern the costs and request for service.

B. Wastewater service and maintenance of wastewater service as follows:

(i) Inspection of sewer lines as provided by statutes of the State of Texas.

(ii) In accordance with the applicable rules and regulations for the provision of wastewater service, wastewater service will be provided to the subject property, or applicable portions thereof, by the utility holding a wastewater CCN for the subject property, or portions thereof as applicable, or absent a wastewater CCN, by the utility in whose jurisdiction the subject property, or portions thereof as applicable, are located, in accordance with all the ordinances, regulations, and policies of the City in effect from time to time for the extension of wastewater service. If connected to the City's wastewater utility system, the subject property's owner shall construct the internal wastewater lines and pay the costs of line extension and construction of facilities necessary to provide wastewater service to the subject property as required in City ordinances. Upon acceptance of the wastewater lines within the subject property and any off-site improvements, wastewater service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and customers of the City, subject to all the ordinances, regulations and policies of the City in effect from time to time. The wastewater system will be accepted and maintained by the City in accordance with its usual policies. Requests for new wastewater line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances in effect at the time a request for service is submitted shall govern the costs and request for service.

C. Maintenance of streets and rights-of-way as appropriate as follows:

(i) Provide maintenance services on existing public streets within the subject property and other streets that are hereafter constructed and finally accepted by the City. The maintenance of the streets and roads will be limited as follows:

(A) Emergency maintenance of streets, repair of hazardous potholes, measures necessary for traffic flow, etc.; and

(B) Routine maintenance as presently performed by the City.

(ii) The City will maintain existing public streets within the subject property, and following installation and acceptance of new roadways by the City as provided by city

ordinance, including any required traffic signals, traffic signs, street markings, other traffic control devices and street lighting, the City will maintain such newly constructed public streets, roadways and rights-of-way within the boundaries of the subject property, as follows:

- (A) As provided in C(i)(A)&(B) above;
- (B) Reconstruction and resurfacing of streets, installation of drainage facilities, construction of curbs, gutters and other such major improvements as the need therefore is determined by the governing body under City policies;
- (C) Installation and maintenance of traffic signals, traffic signs, street markings and other traffic control devices as the need therefore is established by appropriate study and traffic standards; and
- (D) Installation and maintenance of street lighting in accordance with established policies of the City.

(3) **Capital Improvements.** Construction of the following capital improvements shall be initiated after the effective date of the annexation: None. Upon development of the subject property or redevelopment, the landowner will be responsible for the development costs the same as a developer in a similarly situated area under the ordinances in effect at the time of development or redevelopment. No additional capital improvements are necessary at this time to service the subject property the same as similarly situated properties.

(4) **Term.** If not previously expired, this service plan expires at the end of ten (10) years.

(5) **Property Description.** The legal description of the subject property is as set forth in exhibits attached to the Annexation Ordinance to which this Service Plan is attached.



AGENDA COMMENTARY

Meeting Date: 11/16/2017

Department: Engineering

Contact: Michelle Segovia, Engineer

Agenda Item: Second of two (2) required public hearings to receive comment on the petition for annexation of 19.134 acres, more or less, for Forest Heights, Section 6, located along the proposed FM 528 extension between Business 35 and State Highway 6, in Brazoria County, Texas.

Type of Item: ☐ Ordinance ☐ Resolution ☐ Contract/Agreement ☒ Public Hearing ☐ Discussion & Direction

Summary: Don Barras of Don Barras Development LLC is petitioning the City to annex 19.173 acres of his property in Forest Heights for the development of Section 6 located along the proposed FM 528 extension between Business 35 and Highway 6. The annexation of Forest Heights Section 6 is in accordance with the original agreement with Don Barras Development, LLC. that originated in the early 2000s with Section 1 of the subdivision. This will be the sixth section of Forest Heights to be annexed.

City Council adopted Resolution 17-R-26 on September 21, 2017, accepting the petition for annexation and calling said public hearings for November 2nd and November 19th. This is the second of two required public hearings.

Funding Expected: Revenue ___ Expenditure ___ N/A ☒ **Budgeted Item:** Yes ___ No ___ N/A ☒

Funding Account: _____ **Amount:** _____ **1295 Form Required?** Yes ___ No ___

Legal Review Required: N/A ___ Required ☒ **Date Completed:** _____

Supporting documents attached:

- Resolution 17-R-26 with exhibits

Recommendation: N/A

Reviewed by Department Head, if applicable ☒

Reviewed by City Attorney, if applicable ☐

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

RESOLUTION NO. 17-R-26

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, ACCEPTING THE PETITION FOR ANNEXATION OF 19.173 ACRES, MORE OR LESS, FOR FOREST HEIGHTS, SECTION 6 LOCATED ALONG THE PROPOSED FM 528 EXTENSION BETWEEN BUSINESS 35 AND STATE HIGHWAY 6; FROM DON BARRAS DEVELOPMENT, LLC; SETTING AN ANNEXATION SCHEDULE; PROVIDING FOR OPEN MEETINGS AND OTHER RELATED MATTERS.

WHEREAS, the owner of certain property located within Brazoria County, Texas, has petitioned the City of Alvin, Texas (herein the "City"), for annexation of such properties into the City limits;

WHEREAS, the subject property is contiguous and adjacent to the corporate limits of the City and the owners have made application for annexation;

WHEREAS, after review and consideration of such petition for annexation, the City Council finds that the property is exempt from the City's annexation plan pursuant to § 43.052(h)(2) of the Local Government Code; and

WHEREAS, the petitioner has agreed and consented to the annexation of the subject property by the City and further agreed to be bound by all acts, ordinances, and all other legal action now in force and effect within the corporate limits of the City and all those which may be hereafter adopted;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALVIN, TEXAS, THAT:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes as findings of fact.

Section 2. Proceedings. The petition for annexation of all portions of the following property not previously annexed into the City and the draft service plan shown in Exhibit "B," submitted by Petitioners is hereby accepted:

A tract of 19.173 acres of land, being out of Lots 51, 52, 63 and 64 of the subdivision of The Hooper and Wade Survey, Section 23, Abstract 420, Brazoria County, Texas, according to the plat recorded in Volume 49, Page 161, of the Deed Records of Brazoria County, Texas, and being a portion of Lot 10 of the Map of Pierce's Addition to Alvin, Texas, as recorded in Volume 46, Page 7, of the Deed Records of Brazoria County, Texas, and being more particularly shown and described in the Exhibit "A" attached hereto and incorporated herein for all purposes.

Two public hearings are hereby set for the dates of November 2, 2017, and November 16, 2017. Notice of such hearings shall be posted and the hearings shall be open to the public to accept public comment on the annexation request.

Section 3. Open Meetings. It is hereby officially found and determined that the meeting at which this resolution is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED this the _____ day of _____, 2017.

THE CITY OF ALVIN, TEXAS

ATTEST

By: _____
Paul A. Horn, Mayor

By: _____
Dixie Roberts, City Secretary

Exhibit “A”

PROPERTY DESCRIPTION

A tract of 19.173 acres of land, being out of Lots 51, 52, 63 and 64 of the subdivision of The Hooper and Wade Survey, Section 23, Abstract 420, Brazoria County, Texas, according to the plat recorded in Volume 49, Page 161, of the Deed Records of Brazoria County, Texas, and being a portion of Lot 10 of the Map of Pierce’s Addition to Alvin, Texas, as recorded in Volume 46, Page 7, of the Deed Records of Brazoria County, Texas, more fully described in the attached.

DESCRIPTION

Of 19.173 acres of land, being out of Lots 51, 52, 63 and 64 of the subdivision of The Hooper and Wade Survey, Section 23, Abstract 420, Brazoria County, Texas, according to the plat recorded in Volume 49, Page 161, of the Deed Records of Brazoria County, Texas, and being a portion of Lot 10 of the Map of Pierce's Addition to Alvin, Texas as recorded in Volume 46, Page 7, of the Deed Records of Brazoria County, Texas. Said 19.173 acres being out of a called 227 12 acres tract (Tracts 1, 3, 9 and 10) conveyed by deed dated July 7 1997 from Peggy Swoboda Jobes to Lepper Family Partnership, Ltd., as recorded in Brazoria County Clerk's File No. 97-024069, all of the Official Records of Brazoria County, Texas. Said 25 915 acres being out of said Hooper & Wade Survey, Section 23, Abstract 420 and Section 24, Abstract 485, Brazoria County, Texas and being more particularly described by metes and bounds as follows; (Bearings based on the east line of Forest Heights Section One (B.C.P.R. Vol. 24, Pg. 69)

BEGINNING at a 5/8 inch iron rod with Rainwater cap found for the northeast corner of said Forest Heights Section One, same being in the west line of the G C & S F RR (based on a 100' R.O.W.) and being the southeast corner of the herein described tract;

THENCE South 76° 56' 05" West along the north line of said Forest Heights Section One, passing at a distance of 320.00 (found 319.86) a 5/8 inch iron rod with Rainwater cap (bent), the northwest corner of said Forest Heights Section One, same being the northeast corner of Forest Heights Section Three, according to the plat recorded in Document # 2004076091 of the Official Records of Brazoria County, Texas, and continuing in all for a total distance of 845.05 feet to a 5/8 inch iron rod with Rainwater cap found for the northwest corner of said Forest Heights Section Three;

THENCE South 41° 57' 00" West for a distance of 111.26 feet to a 5/8 inch iron rod with Rainwater cap found for the northeast corner of Lot 10, Block 10 of Forest Heights Section 4, according to the plat recorded in Document # 2006004775 of the Official Records of Brazoria County, Texas;

THENCE along the common lines of the herein described tract and said Forest Heights Section 4, the following calls:

North 48° 04' 59" West for a distance of 242.84 feet to a 5/8 inch iron rod found for corner;

North 39° 28' 53" West for a distance of 91.36 feet to a 5/8 inch iron rod found for corner;

North 47° 58' 37" West for a distance of 194.61 feet to a 5/8 inch iron rod with Rainwater cap found for corner;

South 42° 13' 26" West for a distance of 30.46 feet to a 5/8 inch iron rod with Rainwater cap found for corner;

North 47° 46' 33" West for a distance of 130.00 feet to a 5/8 inch iron rod with Rainwater cap found for corner;

North 42° 13' 26" East for a distance of 480.00 feet to a 5/8 inch iron rod with Rainwater cap found for corner;

South 47° 46' 34" East for a distance of 15.00 feet to a 5/8 inch iron rod with Rainwater cap found for corner;

North 42° 13' 26" East for a distance of 337.95 feet to a 5/8 inch iron rod with LJA cap set for corner;

THENCE South 47° 46' 34" East for a distance of 176.85 feet to a 5/8 inch iron rod with LJA cap set for corner;

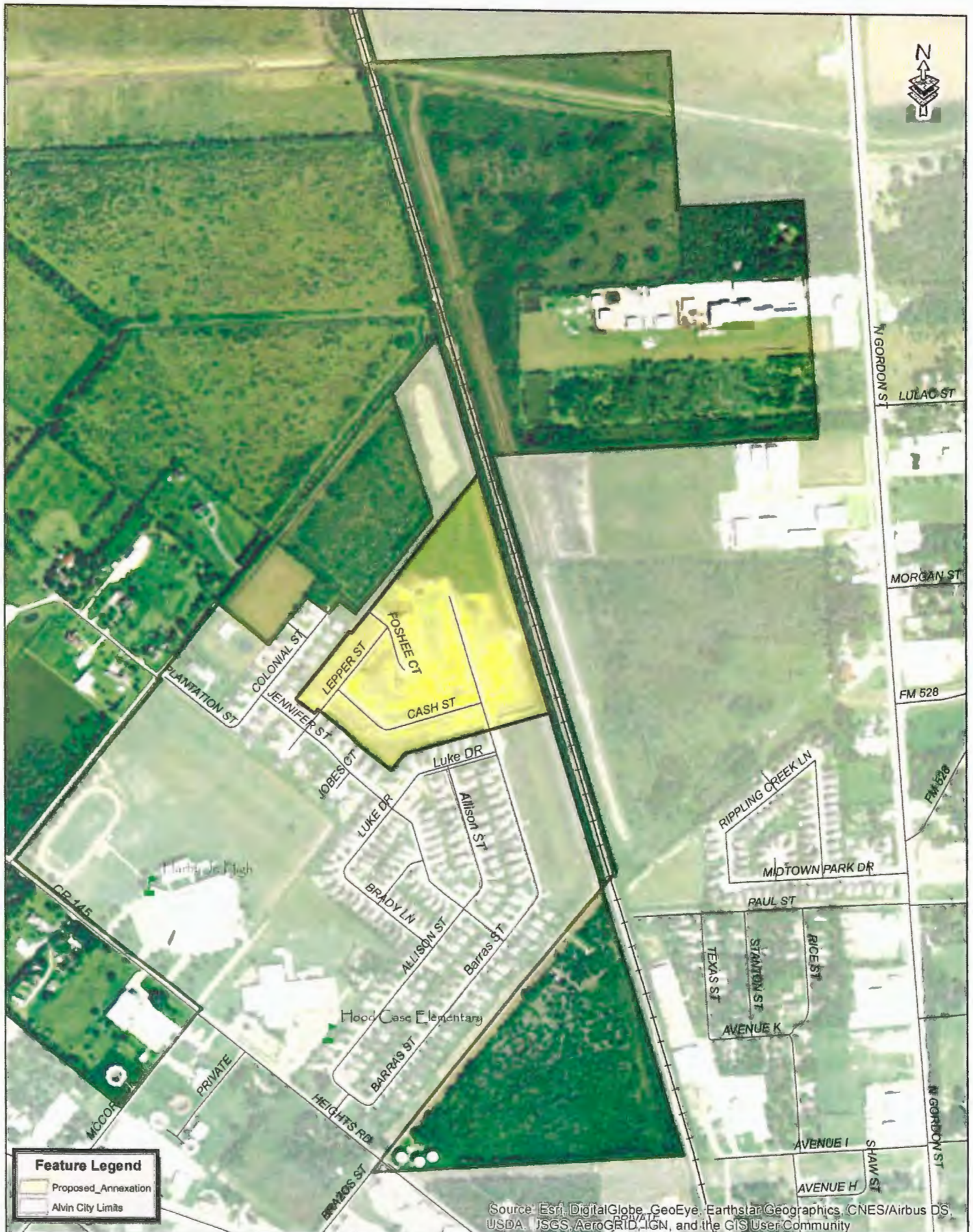
THENCE South 13° 03' 55" East for a distance of 17.07 feet to a 5/8 inch iron rod with LJA cap set for corner;

THENCE North 76° 56' 05" East for a distance of 225.00 feet to a 5/8 inch iron rod with LJA cap set for corner;

THENCE South 13° 03' 55" East for a distance of 167.00 feet to a 5/8 inch iron rod with LJA cap set for corner;

THENCE North 76° 56' 05" East for a distance of 320.00 feet to a 5/8 inch iron rod with LJA cap set for corner in the west line of said G.C. & S.F. RR (100' R.O.W.)

THENCE South 13° 03' 55" East along the west line of said G.C. & S.F. RR (100' R.O.W.) for a distance of 590.00 feet to the **PLACE OF BEGINNING** of the herein described tract of land and containing within these calls 19.173 acres or 835,157 square feet of land



Proposed Forest Heights Sec. 6 Annexation

Rev. Date 6/5/2017
Engineering Dept.

Exhibit “B”

**MUNICIPAL SERVICES PLAN
FOR PROPERTY TO BE
ANNEXED INTO THE CITY OF ALVIN**

WHEREAS, the City of Alvin, Texas (the “City”) intends to institute annexation proceedings for a tract of land described more fully hereinafter (referred to herein as the “subject property”);

WHEREAS, Section 43.056 of the Local Government Code requires a service plan be adopted with the annexation ordinance;

WHEREAS, the subject property is not included in the municipal annexation plan and is exempt from the requirements thereof;

WHEREAS, infrastructure provided for herein and that existing are sufficient to service the subject property on the same terms and conditions as other similarly situated properties currently within the City limits, and no capital improvements are required to offer municipal services on the same terms and conditions as other similarly situated properties within the City; and

WHEREAS, it is found that all statutory requirements have been satisfied and the City is authorized by Chapter 43 of the Texas Local Government Code to annex the subject property into the City;

NOW, THEREFORE, the following services will be provided for the subject property on the effective date of annexation:

(1) **General Municipal Services.** Pursuant to the requests of the owner and this Plan, the following services shall be provided immediately from the effective date of the annexation:

A. Police protection as follows:

Routine patrols of areas, radio response to calls for police service and all other police services now being offered to the citizens of the City.

B. Fire protection and Emergency Medical Services as follows:

Fire protection by agreement between the City and the ESD present personnel and equipment of the ESD fire fighting force and the volunteer fire fighting force with the limitations of water available. Radio response for Emergency Medical Services with the present contract personnel and equipment of the ESD and the volunteer fire department.

C. Solid waste collection services as follows:

Solid waste collection and services as now being offered to the citizens of the City.

D. Animal control as follows:

Service by present personnel, equipment and facilities or by contract with a third party, as provided within the City.

E. Maintenance of parks and playgrounds within the City.

F. Inspection services in conjunction with building permits and routine City code enforcement services by present personnel, equipment and facilities.

G. Maintenance of other City facilities, buildings and service.

H. Land use regulation as follows:

On the effective date of annexation, the regulatory jurisdiction of the City shall be extended to include the annexed area, and all property therein shall be subject to the City's police power regulations as set forth in state law and duly adopted ordinances.

(2) **Scheduled Municipal Services.** Due to the size and vacancy of the subject property, the plans and schedule for the development of the subject property, the following municipal services will be provided on a schedule and at increasing levels of service as provided in this Plan:

A. Water service and maintenance of water facilities as follows:

(i) Inspection of water distribution lines as provided by statutes of the State of Texas.

(ii) In accordance with the applicable rules and regulations for the provision of water service, water service will be provided to the subject property, or applicable portions thereof, by the utility holding a water certificate of convenience and necessity ("CCN") for the subject property, or portions thereof as applicable, or absent a water CCN, by the utility in whose jurisdiction the subject property, or portions thereof as applicable, are located, in accordance with all the ordinances, regulations, and policies of the City in effect from time to time for the extension of water service. If connected to the City's water utility system, the subject property's owner shall construct the internal water lines and pay the costs of line extension and construction of such facilities necessary to provide water service to the subject property as required in City ordinances. Upon acceptance of the water lines within the subject property and any off-site improvements, water service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and customers of the City, subject to all the ordinances, regulations and policies of the City in effect from time to time. The system will be accepted and maintained by the City in accordance with its usual acceptance and maintenance policies. New water line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances of the City in effect at the time a request for service is submitted shall govern the costs and request for service.

B. Wastewater service and maintenance of wastewater service as follows:

(i) Inspection of sewer lines as provided by statutes of the State of Texas.

(ii) In accordance with the applicable rules and regulations for the provision of wastewater service, wastewater service will be provided to the subject property, or applicable portions thereof, by the utility holding a wastewater CCN for the subject property, or portions thereof as applicable, or absent a wastewater CCN, by the utility in whose jurisdiction the subject property, or portions thereof as applicable, are located, in accordance with all the ordinances, regulations, and policies of the City in effect from time to time for the extension of wastewater service. If connected to the City's wastewater utility system, the subject property's owner shall construct the internal wastewater lines and pay the costs of line extension and construction of facilities necessary to provide wastewater service to the subject property as required in City ordinances. Upon acceptance of the wastewater lines within the subject property and any off-site improvements, wastewater service will be provided by the City utility department on the same terms, conditions and requirements as are applied to all similarly situated areas and customers of the City, subject to all the ordinances, regulations and policies of the City in effect from time to time. The wastewater system will be accepted and maintained by the City in accordance with its usual policies. Requests for new wastewater line extensions will be installed and extended upon request under the same costs and terms as with other similarly situated customers of the City. The ordinances in effect at the time a request for service is submitted shall govern the costs and request for service.

C. Maintenance of streets and rights-of-way as appropriate as follows:

(i) Provide maintenance services on existing public streets within the subject property and other streets that are hereafter constructed and finally accepted by the City. The maintenance of the streets and roads will be limited as follows:

(A) Emergency maintenance of streets, repair of hazardous potholes, measures necessary for traffic flow, etc.; and

(B) Routine maintenance as presently performed by the City.

(ii) The City will maintain existing public streets within the subject property, and following installation and acceptance of new roadways by the City as provided by city ordinance, including any required traffic signals, traffic signs, street markings, other traffic control devices and street lighting, the City will maintain such newly constructed public streets, roadways and rights-of-way within the boundaries of the subject property, as follows:

(A) As provided in C(i)(A)&(B) above;

(B) Reconstruction and resurfacing of streets, installation of drainage facilities, construction of curbs, gutters and other such major improvements as the need therefore is determined by the governing body under City policies;

(C) Installation and maintenance of traffic signals, traffic signs, street markings and other traffic control devices as the need therefore is established by appropriate study and traffic standards; and

(D) Installation and maintenance of street lighting in accordance with established policies of the City.

(3) **Capital Improvements.** Construction of the following capital improvements shall be initiated after the effective date of the annexation: None. Upon development of the subject property or redevelopment, the landowner will be responsible for the development costs the same as a developer in a similarly situated area under the ordinances in effect at the time of development or redevelopment. No additional capital improvements are necessary at this time to service the subject property the same as similarly situated properties.

(4) **Term.** If not previously expired, this service plan expires at the end of ten (10) years.

(5) **Property Description.** The legal description of the subject property is as set forth in exhibits attached to the Annexation Ordinance to which this Service Plan is attached.

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL WORKSHOP MEETING
THURSDAY, NOVEMBER 2, 2017
6:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in a Workshop Session at 6:02 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn and Council members: Gabe Adame, Scott Reed, Glenn Starkey, and Keith Thompson.

Staff members present: Sereniah Breland, City Manager; Junru Roland, Assistant City Manager/CFO; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Robert Lee, Police Chief; Michelle Segovia, City Engineer; Dan Kelinske, Parks Director; Larry Buehler, Economic Development Director, and Ron Schmitz, EMS Director/Emergency Management Coordinator.

WORKSHOP ITEMS

Hurricane Harvey After Action Review.

Ron Schmitz, EMS Director/Emergency Management Coordinator, gave a report on the Hurricane Harvey Action Review:

What Went Well

- Rescue Operations
- Employees – Successful in unfamiliar roles and displayed positive attitudes (functioned well in high stress environment – real life test rather than training)
- EOC work flow
- Excellent quantity and accuracy in external communications via social media and actions of the PIO
- Feeding Plan
- Pre-Storm Weather Updates and Planning internally via email
- Radio Communications were professional and effective

Short term improvements that were completed.

- Increased internet speed at EOC
- Created EOC Position Specific E-mails and easy Document Sharing capability
- Laminated Maps of the City and response area, rather than using paper
- Added to the City Web Site – EM and Event Information
- Designated Credit Cards for Disaster Use
- Require IT Staff in EOC
- Planning Meetings will have ACC and AISD staff members invited

In Progress Improvements

- Upgrade EOC Computers / Laptops
- Require EOC Staffing of Section Chiefs for all operational periods
- Seeking mitigation grants for fueling
- Purchase Back-up radio system
- Feeding plan – all food goes to and distributed from one location that provides for R&R
- Obtain MRE's for back up to restaurants/stores/donations

- Create more effective Employee Notification System
- Require a Safety Officer at each work site
- Distribute Incident Action Plans (IAP) to all staff for each operational period
- Develop Daily Activity Log to More Effectively Capture FEMA Required Information
- Issue EOC Key Fobs to staff

Working Plans

Move communications and operations into the closet in the EOC

- Training
 - Unity of Command – Chain of Command
 - EOC Team Table Top – Annually
 - Section Chief (Position Specific)
 - Rescue Operations – Coordinated by Fire Dept.
 - ICS/FEMA Forms
- Create Call Center
- Employee Emergency Communication – CTY/E-mail-Text/Cell Phone List/Employee Only Web site
- Create Damage Assessment Team
- Senior Center – Generator or Quick Connect
- Continue adopted drainage plan

Captain Todd Arendell gave a presentation on a temporary shelter plan.

Kost Detention Beautification Project.

Michelle Segovia, City Engineer, reviewed the plans for the Kost Detention pond beautification project discussed in the July workshop. The plans included a six-foot-wide sidewalk along the high berm of the detention pond that follows along South Street; trees at the bottom of the pond as well as trees along South and Kost Street and an ornamental rod iron fence along South Street up to Kost Street and joining the properties owners on Kost Street and the apartments on South Street.

She recapped the sidewalk portion of the project and with rain from Hurricane Harvey she recommended to proceed with the construction of the sidewalk since the ground has had time to settle. She also recommended installing a four-foot fence to give the pond an appealing look. There was no objection from Council to install the sidewalk on top of the berm for safety reasons. Segovia explained that trees can be provided through the Parks Department donation program. Council recommended planting trees such as crepe myrtles that do not interfere with power lines or hang over into the streets.

Mayor Horn asked how long before the beautification project would begin. Ms. Segovia estimated that work should begin within three months.

ADJOURNMENT

Mayor Horn adjourned the meeting at _____ p.m.

PASSED and APPROVED this _____ day of _____, 2017.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
REGULAR CITY COUNCIL MEETING
THURSDAY NOVEMBER 2, 2017
7:00 P.M.**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Regular Session at 7:00 P.M. in the Council Chambers at City Hall, with the following members present: Mayor Paul A. Horn, Council members: Gabe Adame, Scott Reed, Glenn Starkey, and Keith Thompson.

Staff members present: Sereniah Breland, City Manager; Junru Roland, Assistant City Manager/ CFO; Suzanne Hanneman, City Attorney; Dixie Roberts, City Secretary; Michelle Segovia, City Engineer; Dan Kelinske, Director of Parks and Recreation, Robert E. Lee, Chief of Police; and Alexandra Aggor, Interim CVB Director.

INVOCATION AND PLEDGE OF ALLEGIANCE

Larry Buehler gave the invocation.

Council member Thompson led the Pledge of Allegiance to the American Flag.

Council member Reed led the Pledge to the Texas Flag.

PRESENTATIONS

Proclamation – Municipal Court Week.

Mayor Horn presented a proclamation to Judge Donna Starkey; Sonya Cates, Municipal Court Administrator and Melissa Torres, Juvenile Case Manager, declaring the week of November 6-10, 2017 as Municipal Court week.

Finance Departmental Update.

Mr. Junru Roland, Assistant City Manager/ CFO, gave a departmental update. Judge Donna Starkey gave an update on the Municipal Court.

PUBLIC COMMENT

Elle Church urged the Council to notify Alvin citizens of the open enrollment of the Affordable Care Act.

PUBLIC HEARING

First of two (2) required public hearings to receive comment on the petition for annexation of 10.00 acres, more or less, parcel of land for Sunset Ranch located along Heights Road A/K/A County Road 145, in Brazoria County, Texas.

Mayor Horn opened the public hearing at 7:19 p.m. There were no comments. Mayor Horn closed the public hearing at 7:20 p.m.

First of two (2) required public hearings to receive comment on the petition for annexation of 19.134 acres, more or less, for Forest Heights, Section 6, located along the proposed FM 528 extension between Business 35 and State Highway 6, in Brazoria County, Texas.

Mayor Horn opened the public hearing at 7:20 p.m. There were no comments from the public. Mayor Horn closed the public hearing at 7:21 p.m.

CONSENT AGENDA: CONSIDERATION AND POSSIBLE ACTION

- A. Consider the approval of minutes from the October 19, 2017 City Council meeting.
- B. Consider a final plat of E & S Garcia Subdivision (950 County Road 281), being a subdivision of 5.10 acres in the H. T. & B.R.R. Survey No. 37, A-295, also being out of the South Texas Development Company Subdivision recorded in volume 74, pages 46 and 47, of the Deed Records of Brazoria County, Texas.
On September 28, 2017, the Engineering Department received the final plat of E & S Garcia Subdivision for review. The property is located at 950 CR 281 in the City of Alvin's Extraterritorial Jurisdiction (ETJ) and is being platted in order for the property owner to convey Lot 1. This plat complies with all requirements of the City's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on October 17, 2017. Staff recommends approval.
- C. Consider a final plat of Hawkins Trust (3205 FM 2403), being a subdivision of 7.077 acres in the Mary V. O'Donnell Survey, Abstract No. 480 in Brazoria County, Texas, recorded in Brazoria County Clerk's file number(s) 34178 and 34180.
On September 28, 2017, the Engineering Department received the final plat of Hawkins Trust for review. The property is located at 3205 FM 2403 and is being platted in order to consolidate parcels for a future building addition. This plat complies with all requirements of the City's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on October 17, 2017. Staff recommends approval.
- D. Consider a final plat of Huntington Place Section 2 (located in the City of Alvin's ETJ at the northeast corner of FM 521 and Juliff Manvel Road), being a subdivision of 19.27 acres of land situated in the William Pettus League Survey, Abstract 68, Fort Bend County, Texas.
On September 28, 2017, the Engineering Department received the final plat of Huntington Place Section 2 for review. This section consists of seventy-four (74) single-family residential lots, two (2) blocks, and five (5) reserves, and is located northeast of the intersection of FM 521 and Juliff Manvel Road in the City of Alvin's Extraterritorial Jurisdiction (ETJ) within Fort Bend County. The Master Preliminary Plat of Huntington Place was approved by City Council on June 6, 2017. The property is being subdivided for a new single family residential planned unit development subdivision. This plat complies with all requirements of the City's Subdivision Ordinance. The Planning Commission unanimously approved the plat at their meeting on October 17, 2017. Staff recommends approval.
- E. Consider a final plat of Alvin Momin Properties (1109 W. Highway 6), being a replat of lots 1 and 2 of the map of Awayseas Enterprises B.C.C.F. No. 2010018025 situated in the H. T. & B. R.R. Co. Survey Section 16, Abstract No. 453 City of Alvin, Brazoria County, Texas.
On September 28, 2017, the Engineering Department received the final plat of Alvin Momin Properties for review. The property is located at 1109 W. Highway 6 and is being platted in order to consolidate parcels for the construction of a convenient store / gas station where the former Alvin Restaurant building is located. This plat complies with all requirements of the City's Subdivision Ordinance. The City Planning Commission unanimously approved the plat at their meeting on October 17, 2017. Staff recommends approval.
- F. Consider a master preliminary plat of Midtown Park (located north of the existing Midtown Park Section 1 Subdivision on North Gordon), being 43.25 acres being the remainder of a called 57.9559 acres and called 9.9971 acres per B.C.C. No. 2010000890, situated in the Hooper and Wade Survey, Abstract 420 and the Mary O'Donnell Survey, Abstract 485, City of Alvin, County of Brazoria, State of Texas.
On September 28, 2017, the Engineering Department received the master preliminary plat of Midtown Park for review. The property is located north of the existing Midtown Park Section 1 subdivision, along the proposed FM 528 Extension and is being subdivided for a new single family residential planned unit development subdivision containing 169 lots and 14 reserves. The Developer plans to construct the subdivision in two sections which will become Midtown Park Sections 2 and 3. This plat complies with all requirements of the City's Subdivision Ordinance. The Planning Commission unanimously approved the plat at their meeting on October 17, 2017. Staff recommends approval.

- G. Consider a lease agreement with Alvin Community College for the use of college owned property, known as Hugh Adams Park for a period of ten (10) years, and authorize the Mayor to sign said agreement.

The current lease agreement between the City of Alvin and the Alvin Community College began September 27, 2007 and expired on September 27, 2017. City staff began working on a revision of the agreement with Alvin Community College in July 2017.

Some notable changes/additions to the original agreement include:

- *Establish the 10th of October as the annual due date for the \$1.00 property lease fee*
- *Establish a renewable option to extend the lease agreement up to two (2) additional five (5) year periods*
- *As a cost savings to the City, allow the City Engineering Department to create a map of the premises rather than pay a professional surveyor*
- *Allow the City to retain ownership of personal property & removable fixtures installed on premises*
- *Establish the City as responsible agency for payment of utilities on premises (Water meter for onsite water fountain is already billed to the City)*
- *Establish City as responsible party to carry casualty insurance on improvements and equipment on the premises and liability insurance for bodily injury rather than just liability insurance*

The Alvin Community College Board of Regents unanimously approved the ten (10) year lease agreement at their meeting on August 17, 2017.

- H. Formally accept the resignation from City Council At Large Position 2 Member, Chris Sanger.

Council will consider accepting the resignation letter from City Council At Large Position 2, Chris Sanger dated October 19, 2017. If accepted, the following item for City Council consideration is to call a special election for Saturday, February 3, 2018, to fill the unexpired term of this position. This term goes through May 2019.

- I. Consider Resolution 17-R-30, calling and establishing the procedures for the February 3, 2018 Special Election in Alvin, Texas, and providing for related matters thereto.

The proposed resolution is calling for a Special Election for Saturday, February 3, 2018, to elect a member to fill the unexpired term of City Council At Large Position 2. The term of this vacant position goes through the May 2019 election.

The City of Alvin will contract with the Brazoria County Elections Office to conduct this Special Election. Brazoria County has the necessary voting equipment required to conduct such election. The City Secretary's Office will handle the filings and all required paperwork and postings as required by state election law.

The first day to file for a place on the ballot for this vacancy will be on Monday, November 6, 2017, continuing through Monday, December 4, 2017.

Early Voting will begin on Wednesday, January 17, 2018, and will go through Tuesday, January 30, 2018. The weekend day of Early Voting will be held on Saturday, January 20th from 10am-3pm.

Both the Early and Election Day voting will be held at the Alvin Library, 105 S. Gordon Street, Alvin, Texas.

The estimated cost for this special election is \$13,000. This amount does not include the cost of a potential run-off.

A joint election agreement with Brazoria County for this election will be brought before City Council for consideration at the November 16, 2017 meeting.

Council member Adame moved to approve the consent agenda as presented. Seconded by Council member Reed; motion to approve carried on a vote of 4 Ayes.

OTHER BUSINESS

- A. Consider Ordinance 17-U, authorizing the issuance of the City of Alvin, Series 2017 Texas General Obligation Refunding Bonds, for the purpose of refunding the City's outstanding City of Alvin, Series 2011 Tax and Revenue Certificates of Obligation and the City of Alvin, Series 2011 General

Obligation Refunding Bonds in accordance with specified parameters; levying a tax in payment thereof; and enacting other provisions relating thereto.

There is an opportunity to refinance some of the City's debt in order to reduce the debt service cost for the City. At the time this potential refunding was presented to the City, the net present value savings was calculated to be approximately \$281,223; an average annual savings of \$20,087 over the next 14 years (from 2018 through 2031).

Jim Gilley, Managing Director for U.S. Capital Advisors (our Financial Advisor), and Jonathan Frels (Bracewell & Giuliani LLP Bond Counsel) will be present to discuss the refunding of the City of Alvin, Series 2017 General Obligation Refunding Bonds.

Council member Reed moved to approve Ordinance 17-U, authorizing the issuance of the City of Alvin, Series 2017 Texas General Obligation Refunding Bonds, for the purpose of refunding the City's outstanding City of Alvin, Series 2011 Tax and Revenue Certificates of Obligation and the City of Alvin, Series 2011 General Obligation Refunding Bonds in accordance with specified parameters; levying a tax in payment thereof; and enacting other provisions relating thereto. Seconded by Council member Thompson; motion carried on a vote of 4 Ayes.

B. Receive and acknowledge receipt of the Financial and Investment Report as of September 30, 2017.

The City Charter requires the Chief Financial Officer to report on the financial condition of the City. In addition, the City's investment policy requires the Chief Financial Officer to submit an investment report to the City Manager, the Mayor, and City Council each quarter.

Mr. Junru Roland, Assistant City Manager/ CFO, gave a presentation on the financial and investment report.

Council member Thompson moved to receive and acknowledge receipt of the Financial and Investment Report as of September 30, 2017. Seconded by Council member Reed; motion carried on a vote of 4 Ayes.

C. Consider recommendations from the Hotel Occupancy Tax Fund Committee on the allocation of Hotel Occupancy Tax Funds.

Resolutions 17-R-17 and 17-R-19 established the creation of a Hotel Occupancy Tax (HOT) Fund Committee, terms of office and qualifications of the committee, and defines the purpose of the committee.

Resolution (17-R-17) restricted membership to seven (7) members. The council increased the maximum number of members allowed to serve on the committee to eleven (11), as established through Resolution (17-R-19).

The council approved \$54,000 to be allocated for Major Annual Events in the Hotel Occupancy Tax Fund as part of the approved budget for FY18.

Staff received and presented six applications requesting funds from the Major Annual Events account, with requests totaling a maximum of \$52,850.

The first meeting of the committee was held on August 15, 2017. Members were informed of the duties of the committee, the Open Meetings Act, the Code of Conduct and engaged in discussion with Texas Hotel & Lodging Association attorney, Brian Sullivan.

Committee members present at the August 15th meeting were: Kirti Bhakta, Wendy Del Bello, Jody Droege, Nina Froberg, Lenny Garcia, Joy Kompanathottathil, Ron Mercer, Mark Patterson and John Wennerstrom. Two members were absent: Dhara Bhatt and Olivia Finney.

The second meeting of the committee was held on September 12, 2017. Committee Members reviewed each of the six hotel occupancy tax funding applications requesting allocation of funds for FY18. The vote was as follows:

Event	Amount Requested	Amount Approved	Vote
Beneezy Purple Monkey Fun Run	\$2,850	\$2,850	Unanimous
Music Festival & BBQ Cook-off	\$15,000 - \$30,000	\$30,000	Unanimous
ACC Alvin Live Summer Concert Series	\$2,000	\$2,000	Unanimous
ACC Echocardiography Symposium	\$2,000	\$2,000	Unanimous
Alvin Museum Society	\$6,000	\$6,000	Unanimous
44 th Annual Frontier Day	\$10,000	\$10,000	Unanimous
Total	\$37,850 - \$52,850	\$52, 850	Unanimous

Committee members present at the September 12th meeting were: Dhara Bhatt, Wendy Del Bello, Jody Droege, Nina Froberg, Lenny Garcia, Ron Mercer, Mark Patterson and John Wennerstrom. Three members were absent: Kirti Bhakta, Olivia Finney and Joy Kompanathottathil.

Upon approval by council, staff will formally notify each applicant of council's decision concerning their funding request, and subsequently disburse funds to the eligible recipient(s). No later than 30 days after the event or project, each recipient is required to submit a Post Event Report to the Hotel Occupancy Tax Committee, which will serve as supporting documentation of eligibility for the use of the HOT funds.

Alexandra Aggor, Interim CVB Director gave a report on the Hotel Occupancy Tax Fund Committee's recommendation.

Following discussion, Council member Reed moved to increase funding of the Frontier Day by \$1,150. Seconded by Council member Starkey; motion carried on a vote of 4 Ayes.

Council member Reed moved to approve the recommendation of the Hotel Occupancy Tax Fund Committee for the total amount of \$54,000. Seconded by Council member Thompson; motion carried on a vote of 4 Ayes.

Event	Amount Recommended by HOT Committee	Amount Approved by Council	Vote
Beneezy Purple Monkey Fun Run	\$2,850	\$2,850	Unanimous
Music Festival & BBQ Cook-off	\$30,000	\$30,000	Unanimous
ACC Alvin Live Summer Concert Series	\$2,000	\$2,000	Unanimous
ACC Echocardiography Symposium	\$2,000	\$2,000	Unanimous
Alvin Museum Society	\$6,000	\$6,000	Unanimous
44 th Annual Frontier Day	\$10,000	\$11,150	Unanimous
Total	\$52,850	\$54, 000	Unanimous

REPORTS FROM CITY MANAGER

Review preliminary list of items for next Council meeting.

Ms. Breland reviewed the preliminary list for the November 16, 2017 City Council meeting.

ITEMS OF COMMUNITY INTEREST

Hear announcements concerning items of community interest from the Mayor, Council members, and City staff, for which no action will be discussed or taken.

Mrs. Roberts reviewed items of community interest.

Council member Thompson thanked the Parks Department and those that participated in the Trick or Treat Trail; he commended the Houston Astros and reminded all of the Motorcycle Rally in Galveston this weekend and to drive safely.

Council member Reed recognized the Parks Department, Municipal Court and Finance Department for its job performance.

Council member Adame reminded those in attendance of the November 7th election. He inquired about remaining storm debris in the area of Willis and 3rd Street. The City Manager addressed his question. Council member Adame inquired about conducting an IT audit.

Council member Starkey mentioned that he received good feed-back from citizens on the Trick or Treat Trail and he recognized the city employees for their job performance.

EXECUTIVE SESSION

Mayor Horn called for an executive session at 8:09 p.m. in accordance to the following:

SECTION 551.072 of the Government Code: Deliberation regarding the purchase, exchange, lease or value of real property.

RECONVENE TO OPEN SESSION

Mayor Horn reconvened the meeting into open session at 8:25 p.m.

Consider the purchase of an approximate 4.6-acre parcel of land for the intended use as a site for the future construction of a new Fire/EMS station; and authorize the Mayor to sign all related documents.

Council member Starkey moved to approve the purchase approximately 4.6-acres on South Street between Bellaire and Mustang Bayou, for the future construction of a new Fire/EMS station for \$310,000; and authorize the Mayor to sign all related documents necessary for the purchase. Seconded by Council member Reed; motion carried with all City Council members present voting Aye.

Consider a Memorandum of Understanding with the Brazoria County Conservation and Reclamation District #3 to reflect the City's intent to convey an approximately twenty-three (23) acre tract of land containing an approximately 17-acre lake to the Brazoria County C&R#3 for regional detention.

Council member Starkey moved to approve the Memorandum of Understanding with the Brazoria County Conservation and Reclamation District #3 to reflect the City's intent to legally convey an approximately twenty-three (23) acre tract of land containing an approximately 17-acre lake to the Brazoria County C&R#3 for regional detention. Seconded by Council member Thompson; motion carried with all City Council members present voting Aye.

ADJOURNMENT

Mayor Horn adjourned the meeting at 8:28 p.m.

PASSED and APPROVED this _____ day of _____, 2017.

Paul A. Horn, Mayor

ATTEST: _____
Dixie Roberts, City Secretary



AGENDA COMMENTARY

Meeting Date: 11/16/2017

Department: Engineering

Contact: Michelle Segovia, City Engineer

Agenda Item: Consider an award of bid to JTR Constructors, Inc. for the construction of the Wastewater Treatment Plant Optimization Improvements Phase II Project; and authorize the City Manager to sign the contract subject to legal review.

Type of Item: ☐Ordinance ☐Resolution ☒Contract/Agreement ☐Public Hearing ☐Discussion & Direction

Summary: On October 24, 2017 bids were opened for the Wastewater Treatment Plant Optimization Improvements Phase II Project and JTR Constructors, Inc. was the qualified low bidder. Ardurra Group LLC, the City's consultant that designed the project has reviewed all bids that were received and has recommended JTR Constructors, Inc. for this project.

Project Budget: \$6,773,500
Contract Amount: \$4,505,700
5% Contingency: \$225,285
Total Amount: \$4,730,985 (Project is \$2,042,515 under budget)

The project consists of aerator, clarifier, belt press, non-potable water system, plant alarm system, and general site improvements. This project is the second of a two-phase project to increase the capacity of the WWTP to 8 million gallons per day. The first phase of the project was complete in 2007. The current project first appeared in the Utility Fund Capital Improvement Program in the FY 2015 budget. The City Council approved Ordinance 15-L on April 9, 2015 which authorized the issuance and sale of City of Alvin Tax and Revenue Certificates of Obligation Series 2015 that are being used to fund this project. On November 5, 2015, the City Council approved the agreement with Ardurra Group LLC to provide final engineering design services for the project.

The project is scheduled to start in January and has a construction time of 480 calendar days.

Staff recommends approval.

Funding Expected: Revenue ___ Expenditure x N/A ___ **Budgeted Item:** Yes x No ___ N/A ___

Funding Account: 235-6003-00-9008 **Amount:** \$4,730,985 **1295 Form Required?** Yes x No ___

Legal Review Required: N/A ___ Required x **Date Completed:** _____

Supporting documents attached:

- Bid Tabulation
 - Ardurra Group LLC Recommendation Letter
 - Proposal
-

Recommendation: Move to award a bid to JTR Constructors, Inc. for the construction of the Wastewater Treatment Plant Optimization Improvements Phase II Project; and authorize the City Manager to sign the contract subject to legal review.

Reviewed by Department Head, if applicable ☒

Reviewed by City Attorney, if applicable ☐

Reviewed by Chief Financial Officer, if applicable ☐

Reviewed by City Manager ☒

CITY OF ALVIN
PUBLIC SERVICES DEPARTMENT
Wastewater Treatment Plant Optimization Improvements Phase II

Bid Opening: October 24, 2017 @ 2:00 PM CST
BID TABULATION

BID ITEM SUMMARY					C4 Partners, LLC		JTR Constructors, Inc		CYMI Industrial, Inc		R&B Group, Inc		LEM Construction Co., Inc.		CSA Construction, Inc.		T&C Construction, Ltd.	
					Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)	
			Estimated Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
Base Bid Items																		
1	Mobilization, Bonds, Insurance, Move-in and Kickoff	1	LS	\$ 201,570.00	\$ 201,570.00	\$ 250,000.00	\$ 250,000.00	\$ 300,000.00	\$ 300,000.00	\$ 150,000.00	\$ 150,000.00	\$ 135,000.00	\$ 135,000.00	\$ 150,000.00	\$ 150,000.00	\$ 20,000.00	\$ 20,000.00	
2	Include ALL items of this contract under this bid item unless specifically stated otherwise. Include construction of all components of the project including, but not limited to the Aeration Basin Structural Improvements, Aeration System Improvements, Blower Improvements, Final Clarifier Improvements, Aerated Sludge Holding Tank Improvements, Belt Press Feed Pump Station, Belt Press Room Improvements, Non-Potable Water Pump Station, Electrical and Instrumentation Improvements and site work, paving and grading, demolition, appurtenances and all other necessary items for a complete and properly operating system as described in the Contract Documents and as shown on the Drawings.	1	LS															
				\$ 3,849,130.00	\$ 3,849,130.00	\$ 3,824,700.00	\$ 3,824,700.00	\$ 4,952,000.00	\$ 4,952,000.00	\$ 4,729,000.00	\$ 4,729,000.00	\$ 4,169,000.00	\$ 4,169,000.00	\$ 4,594,500.00	\$ 4,594,500.00	\$ 4,330,000.00	\$ 4,330,000.00	
3	Construction of the Belt Press Feed Pump Station and associated Electrical Building (Sheets M-20 and M-21 for reference), including all structural, mechanical, electrical and instrumentation work for a complete and properly operating system as described in the Contract Documents and as shown on the Drawings.																	
				\$ 531,570.00	\$ 531,570.00	\$ 280,000.00	\$ 280,000.00	\$ 176,000.00	\$ 176,000.00	\$ 200,000.00	\$ 200,000.00	\$ 240,000.00	\$ 240,000.00	\$ 250,000.00	\$ 250,000.00	\$ 220,000.00	\$ 220,000.00	
4	Storm Water Pollution Prevention Plan	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 500.00	\$ 10,000.00	\$ 10,000.00	
5	Valve Replacement Allowance (See Section 01025)	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
6	CenterPoint Energy Service Allowance (See Section 01025)	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
7	Aerated Sludge Holding Tank Solids Removal Allowance (See Section 01025)	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	
TOTAL (\$)				C4 Partners, LLC		JTR Constructors, Inc		CYMI Industrial, Inc		R&B Group, Inc		LEM Construction Co., Inc.		CSA Construction, Inc.		T&C Construction, Ltd.		
				\$ 4,733,270.00		\$ 4,505,700.00		\$ 5,580,000.00		\$ 5,230,000.00		\$ 4,699,000.00		\$ 5,145,000.00		\$ 4,730,000.00		



2032 Buffalo Terrace
Houston, Texas 77019
www.ardurragroup.com
TBPE Firm No. 17004

November 1, 2017

Ms. Michelle Segovia, P.E., CFM
City Engineer
1100 W. Highway 6
Alvin, Texas 77511

Subject: City of Alvin
Wastewater Treatment Plant Optimization Improvements Phase II
Bid No.: B-17-15
Recommendation of Award

Dear Ms. Segovia:

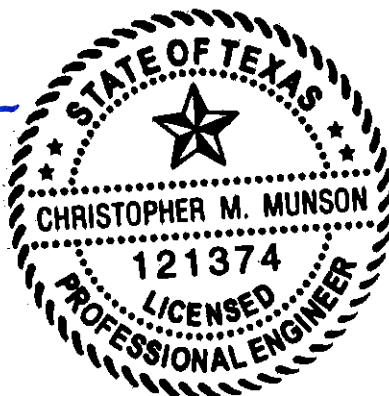
The City of Alvin (City) received bid proposals for the subject project on Tuesday, October 24, 2017 at 2:00 PM. Seven (7) reputable contractors submitted proposals for this work. Based upon Ardurra Group's review of the proposals, the apparent low bidder is JTR Constructors, Inc. located in Houston, Texas. We have attached the bid tabulation for your reference.

Based on previous project performance and a thorough review of their qualifications and personnel, we find JTR Constructors, Inc. to be an acceptable contractor. We recommend that the City award the referenced contract to JTR Constructors, Inc. in the amount of \$4,505,700.00.

If you have any questions or need any additional information please call me at (346) 666-5092.

Sincerely,

Christopher M. Munson, P.E.
Project Manager
Ardurra Group



CITY OF ALVIN
PUBLIC SERVICES DEPARTMENT
Wastewater Treatment Plant Optimization Improvements Phase II

Bid Opening: October 24, 2017 @ 2:00 PM CST
BID TABULATION

BID ITEM SUMMARY					C4 Partners, LLC		JTR Constructors, Inc		CYMI Industrial, Inc		R&B Group, Inc		LEM Construction Co., Inc.		CSA Construction, Inc.		T&C Construction, Ltd.		
					Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		Base Bid (\$)		
			Estimated Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	
Base Bid Items																			
1	Mobilization, Bonds, Insurance, Move-in and Kickoff	1	LS	\$ 201,570.00	\$ 201,570.00	\$ 250,000.00	\$ 250,000.00	\$ 300,000.00	\$ 300,000.00	\$ 150,000.00	\$ 150,000.00	\$ 135,000.00	\$ 135,000.00	\$ 150,000.00	\$ 150,000.00	\$ 20,000.00	\$ 20,000.00		
2	Include ALL items of this contract under this bid item unless specifically stated otherwise. Include construction of all components of the project including, but not limited to the Aeration Basin Structural Improvements, Aeration System Improvements, Blower Improvements, Final Clarifier Improvements, Aerated Sludge Holding Tank Improvements, Belt Press Feed Pump Station, Belt Press Room Improvements, Non-Potable Water Pump Station, Electrical and Instrumentation Improvements and site work, paving and grading, demolition, appurtenances and all other necessary items for a complete and properly operating system as described in the Contract Documents and as shown on the Drawings.	1	LS																
				\$ 3,849,130.00	\$ 3,849,130.00	\$ 3,824,700.00	\$ 3,824,700.00	\$ 4,952,000.00	\$ 4,952,000.00	\$ 4,729,000.00	\$ 4,729,000.00	\$ 4,169,000.00	\$ 4,169,000.00	\$ 4,594,500.00	\$ 4,594,500.00	\$ 4,330,000.00	\$ 4,330,000.00		
3	Construction of the Belt Press Feed Pump Station and associated Electrical Building (Sheets M-20 and M-21 for reference), including all structural, mechanical, electrical and instrumentation work for a complete and properly operating system as described in the Contract Documents and as shown on the Drawings.	1	LS																
				\$ 531,570.00	\$ 531,570.00	\$ 280,000.00	\$ 280,000.00	\$ 176,000.00	\$ 176,000.00	\$ 200,000.00	\$ 200,000.00	\$ 240,000.00	\$ 240,000.00	\$ 250,000.00	\$ 250,000.00	\$ 220,000.00	\$ 220,000.00		
4	Storm Water Pollution Prevention Plan	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 500.00	\$ 10,000.00	\$ 10,000.00		
5	Valve Replacement Allowance (See Section 01025)	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
6	CenterPoint Energy Service Allowance (See Section 01025)	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
7	Aerated Sludge Holding Tank Solids Removal Allowance (See Section 01025)	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00		
TOTAL (\$)						C4 Partners, LLC		JTR Constructors, Inc		CYMI Industrial, Inc		R&B Group, Inc		LEM Construction Co., Inc.		CSA Construction, Inc.		T&C Construction, Ltd.	
				\$ 4,733,270.00		\$ 4,505,700.00		\$ 5,580,000.00		\$ 5,230,000.00		\$ 4,699,000.00		\$ 5,145,000.00		\$ 4,730,000.00			

SECTION 00300
PROPOSAL (PART A)

TO: The Honorable Mayor and City Council
The City of Alvin, Texas

Wastewater Treatment Plant Optimization Improvements Phase II
Bid No.: B-17-15
Acc. No.: 235-6003-00-9008

The undersigned, as Bidder, declares that the only person or parties interested in this proposal as principals are those named herein, that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully examined the form of Contract, Notice to Bidders, Specifications and the Plans therein referred to, and has carefully examined the location, conditions and classes or materials of the proposed work, and agrees that he will provide all the necessary labor, material, superintendence, machinery, tools, apparatus, and other items incidental to construction, and will do all the work and furnish all the materials necessary to accomplish the work called for in the Plans and Specifications in the manner prescribed therein and according to the requirements of the Engineer as therein set forth.

In submitting this bid, the undersigned Bidder does hereby certify that the bid is not made in the interest of other firms, corporations or on behalf of any undisclosed person or interest other than sole Bidder submitting this bid by signatures. The Bidder also certifies that he is not solicited or being induced by any other firms to submit a false or sham bid for obtaining advantage over any other Bidder that is submitting a bid on this project.

The five percent (5%) bid security accompanying this Proposal shall be returned to the Bidder, unless in case of the acceptance of the Proposal the successful Bidder shall fail to execute a Contract and file a Performance Bond and a Payment Bond within fifteen (15) days after its acceptance in which case the bid security will become the property of the OWNER, and shall be considered as payment for damages due to delay and other inconveniences suffered by the OWNER. The Bidder will also furnish the OWNER with a satisfactory Maintenance Bond indemnifying the City against defective workmanship and material for a period of one year.

The undersigned certifies that the bid prices quoted on the Proposal have been carefully checked and are submitted as correct and final. The amounts are written in words and figures with the amount in words prevailing.

The undersigned proposal is to complete the work quoted above on or before 420 Calendar Days for Substantial Completion and 480 Calendar Days for Final Completion after the effective date of the work order. The undersigned further agrees that the OWNER will suffer damages if the above quoted work is not finished and completed within the time allotted for such work and that these damages will accrue to the OWNER as liquidated damages in the amount of \$1,000.00 per Calendar Day.

The following unit prices are bid and shall be complete compensation as measured in place for all materials, labor, overhead, profits and any other cost that is necessary to complete the job to the Engineers specifications and satisfaction. It is also understood that the quantities shown are only an estimate of the work to be done. No renegotiation of bid prices will be made for over runs or under runs of quantities.

City of Alvin
Wastewater Treatment Plant
Optimization Improvements Phase II

PROPOSAL

SECTION 00300
PROPOSAL (PART B)

Project Name: Wastewater Treatment Plant Optimization Improvements Phase II

Bid No.: B-17-15

Acc. No.: 235-6003-00-9008

Contractor: JTR Constructors, Inc.

Table 00300-1: BID ITEMS

Item No.	Quantity	Unit	Description	Unit Price	Total Amount
1	1	LS	Mobilization, Bonds, Insurance, Move-in and Kickoff	\$ 250,000	\$ 250,000
2	1	LS	Include ALL items of this contract under this bid item unless specifically stated otherwise (e.g., Belt Filter Press Pump Station is Item No. 3). Include construction of all components of the project including, but not limited to the Aeration Basin Structural Improvements, Aeration System Improvements, Blower Improvements, Final Clarifier Improvements, Aerated Sludge Holding Tank Improvements, Belt Press Room Improvements, Non-Potable Water Pump Station, Electrical and Instrumentation Improvements and site work, paving and grading, demolition, appurtenances and all other necessary items for a complete and properly operating system as described in the Contract Documents and as shown on the Drawings.	3,824,700 TG \$ 3,810,500 \$ 3,824,700 TG	\$ 3,810,500 \$ 3,824,700 TG
3	1	LS	Construction of the Belt Press Feed Pump Station and associated Electrical Building (Sheets M-20 and M-21 for reference), including all structural, mechanical, electrical and instrumentation work for a complete and properly operating system as described in the Contract Documents and as shown on the Drawings.	\$ 280,000	\$ 280,000

Addendum No. 5

00300-2
10/12/17

Bidder's Initials: JK

City of Alvin
Wastewater Treatment Plant
Optimization Improvements Phase II

PROPOSAL

Item No.	Quantity	Unit	Description	Unit Price	Total Amount
4	1	LS	Storm Water Pollution Prevention Plan	\$ 1,000	\$ 1,000
5	1	LS	Valve Replacement Allowance (See Section 01025)	\$50,000.00	\$50,000.00
6	1	LS	CenterPoint Energy Service Allowance (See Section 01025)	\$50,000.00	\$50,000.00
7	1	LS	Aerated Sludge Holding Tank Solids Removal Allowance (See Section 01025)	\$50,000.00	\$50,000.00
Total Base Bid (Figures)				\$ 4,544,500 4,505,700	
Total Base Bid (Written)				\$ Four million five hundred forty four thousand ^{five} hundred ^{seventy} TC ^{TC} Dollars And No Cents	

Addendum No. 5

00300-3
10/12/17

Bidder's Initials: 86

1. OWNER will award contract in accordance with Section 00100 Instructions to Bidders and based on any OWNER selected Bid Alternates, if applicable.
2. The above prices shall include all labor, materials, removal, equipment, temporary measures, overhead, profit, insurance and incidentals required to complete the Work.
3. The Bidder agrees that extra work, if any, will be performed in accordance with Article 10 of the General Conditions of the Contract and will be paid for in accordance with Article 11 of the General Conditions of the Contract.
4. The selected equipment as shown in Section 00300 Proposal (Part C) shall be bid according to the following:
 - (a) The bid shall be based on one of the manufacturers (A), (B) (C), etc. listed in Section 00300 Equipment Selection (Part C). The Bidder shall indicate his preference by circling the manufacturer/supplier's name in Section 00300 Equipment Selection (Part C). If the Bidder does not indicate his preference, then the Bidder agrees to provide the manufacturer/supplier listed as (A). If no (B) or (C) equipment is listed, the intent is to match existing installed equipment for consistency in maintenance and operations.
 - (b) Basis of Design: The design of this project is based on the manufacturer/supplier listed as (A) in Table 00300-2 Equipment Selection (Section 00300 Part C). Should a manufacturer other than the one listed as (A) in Section 00300 Proposal (Part C) be selected, the Bidder shall be responsible for all costs for any revision or modifications (if required) for the design and/or construction required to accommodate the selected equipment. In addition, the Bidder shall reimburse the Owner for any additional costs attributable to selection of a manufacturer/supplier other than the one listed as (A). These costs may include, but are not limited to, additional field trips for the Engineer, redesign costs, and additional time for review and inspection.

5. Explanation of Award:

The BIDDER shall base bid on the equipment specified and listed in Section 00300 Proposal (Part C), which have "In Base Bid" in the deduct column.

The BIDDER agrees that this bid shall be good and may not be withdrawn for a period of 90 calendar days after the scheduled closing time for receiving bids.

The OWNER reserves the right to award the contract for an amount equal to the lump sum base bid amount plus the price for any combination of Alternative Bid Items or Extra Work Items, as applicable.

The minimum award will include the TOTAL Base Bid. It is the desire of the OWNER to award the Base Bid and Alternate Bid Items. However, project funds are limited and the OWNER reserves the right to choose any or all of the extra unit price items and base the award on the package most beneficial to the OWNER.

SECTION 00300
PROPOSAL (PART C)

TABLE 00300-2: EQUIPMENT SELECTION

Lump Sum Base Bid Equipment Selection			
Section Number	Equipment Description		Manufacturer/Supplier
11206	Non-Potable Water Pumping System	(A)	<u>Tigerflow</u>
		(B)	(Approved Equal)
11225	Secondary Clarifier Equipment	(A)	<u>OVIVO</u> (Eimco)
11240	Liquid Polymer Blending System	(A)	<u>Velodyne</u>
		(B)	(Approved Equal)
11315	Progressive Cavity Pumps	(A)	Seepex
		(B)	<u>Moyno</u>
11360	Belt Press and Accessories	(A)	<u>BDP Industries</u>
		(B)	(Approved Equal)
11375	Fine Bubble Aeration Equipment	(A)	<u>Sanitaire</u>
11378	Multi-Stage Centrifugal Blower	(A)	Gardner Denver
		(B)	<u>Continental</u>
		(C)	Spencer
11383	Coarse Bubble Aerators	(A)	<u>Sanitaire</u>
11420	Clarifier Scum Pump	(A)	<u>Wemco</u>
		(B)	(Approved Equal)

The Bidder acknowledges that the following Addenda have been received. The modifications to the Bidder Documents noted therein have been considered and all costs thereto are included in the Proposal prices.

Addendum No.: 1 Date: 08/23/17 Addendum No.: 2 Date: 08/27/17

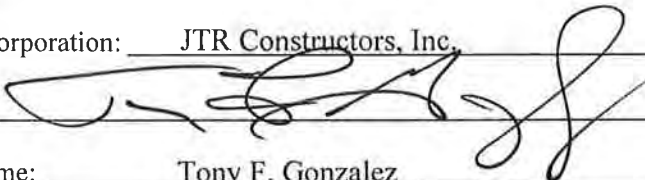
Addendum No.: 3 Date: 09/05/17 Addendum No.: 4 Date: 10/05/17
5 10/12/17

In submitting this bid, the undersigned Bidder does hereby certify that the bid is not made in the interest of other firms, corporations or on behalf of any undisclosed person or interest other than sole Bidder submitting this bid by signatures. The Bidder also certifies that he is not solicited or being induced by any other firms to submit a false or sham bid for obtaining advantage over any other Bidder that is submitting a bid on this project.

The undersigned certifies that the bid prices quoted on the Proposal have been carefully checked and are submitted as correct and final. The amounts are written in words and figures with the amount in words prevailing.

BIDDER:

Name of Corporation: JTR Constructors, Inc.

Signature: 

Printed Name: Tony F. Gonzalez

Title: President

Address: 18484 Clay Road

Houston, TX 77084

Telephone: (281) 550-7107

Date: October 24, 2017

E-Mail: tgonzalez@jtrconstructors.com

ATTEST

Secretary of Corporation 

(Seal of Bidder's Corporation)

END OF SECTION

00300-6
7/26/17

Bidder's Initials: 