

**MINUTES
CITY OF ALVIN, TEXAS
216 W. SEALY STREET
CITY COUNCIL WORKSHOP MEETING
THURSDAY, OCTOBER 17, 2024
6:00 PM**

CALL TO ORDER

BE IT REMEMBERED that, on the above date, the City Council of the City of Alvin, Texas, met in Workshop Session at 6:00 PM in the First Floor Conference Room at City Hall, with the following members present: Mayor Pro-Tem Keko Moore; Council members: Martin Vela, Chris Vaughn, Glenn Starkey, Richard Garivey and Meagan DeKeyzer.

Staff members present: Junru Roland, City Manager; Suzanne Hanneman, City Attorney; Dixie Roberts, Assistant City Manager/City Secretary; Michelle Segovia, City Engineer; Brandon Moody, Director of Public Services and Tim Hubbard, Police Captain.

WORKSHOP BUSINESS

Discuss Accessory Dwelling Units.

Junru Roland, City Manager, presented this item before City Council with explanation. Mr. Roland gave a brief introduction explaining the need for this agenda item. Council member Moore stated he supports allowing Accessory Dwelling Units as a separate building, not having to be attached to the main residence. Discussion centered around what structures fit the definition and what building standards should be considered. City Engineer Michelle Segovia clarified that the current ordinance requires that an accessory dwelling unit must be attached to the main residence (i.e. breezeway). Challenges in enforcing the ordinance were discussed. Discussion continued. Staff will draft an ordinance and present the changes at a future council meeting for consideration.

Discuss generator permitting process.

Michelle Segovia, City Engineer, summarized the current permitting process, including the flood elevation certification requirements. She explained that three elevation certificates are typically needed: one prior to construction, one after form preparation, and one upon completion of the build. Variations in this process often depend on the age of the existing elevation certificate, and what is being built. Issues can arise when a structure is built below the base flood elevation, as it is required to be at least one foot above this level. Ms. Segovia explained that the permitting process for generators has been revised to simplify compliance by no longer requiring three separate certificates.

Discuss the City of Alvin's 100-foot city limits strip.

Junru Roland, City Manager, recommended that staff propose strategies to reduce the area known as the Strip, aiming to lower maintenance costs for roads and bridges located outside city limits in Brazoria County. The need for a survey was discussed, with Suzanne Hanneman noting that, while costly, a survey would provide essential data for making informed decisions about reducing the Strip. Additionally, there was discussion regarding Brazoria County's responsibilities for maintaining roads and bridges outside Alvin city limits and the impact of these responsibilities on residents and the Strip itself. Also noted, Council member Castro entered the meeting at 6:38 p.m. The consensus going forward was to resurvey the city limits along county roadways and draft an ordinance to reduce those limits by one foot along the selected roadways.

ADJOURNMENT

Mayor Pro-tem Moore adjourned the meeting at 6:44 p.m.

PASSED and APPROVED the 7th of November 2024.

ATTEST:

Gabe Adame, Mayor

Dixie Roberts, City Secretary